

Proposal for ACHE/ACCS Open Educational Resources Grant

For Academic Year 2018-2019

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Submitter Title	Purchasing Agent		
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Submitter Campus Role <i>(Faculty/Team Lead, Grants Office Representative, Academic Affairs Office Representative, etc.)</i>	Research Team Member, Business Office		
Applicant Name <i>(Faculty/Team Lead; must be an implementing faculty member)</i>	Caesar Smith, Instructor and Implementing Faculty Member		
Applicant Email Address	casmith@bishop.edu		
Applicant Phone Number	251.405.7142; 251.391.7322		
Applicant Job Title and Department, Division, School, etc.	History Instructor		
Applicant Institution Name	Bishop State Community College		
Other Team Members <i>(Name, Title, Department, Institutions if different, and email address for each)</i>	Dr. Kit Nast, Division Chair; knast@bishop.edu Sarah Jurenka, Team Member; sjurenka@bishop.edu William Donald, Team Member;; wodonald@bishop.edu Shvonnice Caffey, Team Member;; scaffey@bishop.edu Canvas Administrator: Robert McWilliams; rmcwilliams@bishop.edu		
Sponsor Names, Title, Department, Institution <i>(for each letter of support)</i>	Mrs. Ann Clanton, Vice President of Operations		
Proposal Title	OER exploration and conversion for US History I and II.		
Award Category <i>(Check only one):</i>	<input type="checkbox"/> Small-Scale Alteration (\$250 - \$1,000)	<input checked="" type="checkbox"/> Medium-Scale Conversion (\$1,000 - \$3,000)	<input type="checkbox"/> Large-Scale Transformation (\$3,000 - \$5,000)
Amount of Funding Requested:	\$	\$3000	\$
Projected Impact	Estimated Number of Students Impacted Annually <small>(From GRAND TOTAL "A", Page 2)</small>	Projected Total Annual Student Cost Savings <small>(From GRAND TOTAL "B", Page 2)</small>	Average Projected Cost Savings Per Student <small>(Divide GRAND TOTAL "B" by GRAND TOTAL "A")</small>
	738	\$37,560.80	\$50.90

Information on Courses Targeted for OER Implementation

Course Number and Name <i>(Example: ENG 101 English Composition I)</i> <i>(Insert additional rows as needed to accommodate all courses affected at all participating institutions, including sections offered by different delivery if they use different learning materials)</i>	Institution	Estimated Annual Enrollment	Cost Per Student for All Currently Required Learning Materials	Cost Per Student for All Proposed Required Learning Materials	Savings Per Student After Implementation of Proposed OER	Total Annual Projected Student Savings
HIS 201 – US History I	Bishop State CC	464 ('17)	\$80.95	\$0.00	\$80.95	\$37,560.80
HIS 202 – US History II	Bishop State CC	274 ('17)	*Already Have		*Already Have	
A. GRAND TOTAL:		738 ('17)	B. GRAND TOTAL:			\$37,560.80

Note: Each course targeted for OER implementation under this grant program must be taught during both fall and spring semester of the 2018-2019 academic year. The team lead must teach at least one section of each course during each semester.

NARRATIVE

DESCRIPTION OF PROJECT: (1) *In the space below, discuss the goals of the project. What do you hope to achieve?*

To have all sections of HIS 201 and HIS 202 convert to a new, free textbook during the Spring 2019 semester. This will save students money, but will also allow students to have immediate access to the textbook. Every term we receive inquiries from students who ask whether the textbook is required (because they cannot afford to purchase it). We believe some of those students attempt to pass the course without using the book; but instead fail or withdraw.

Beyond the basic goals of the grant, another objective of this project is to provide new data for use in various future academic and business research studies about student and consumer choice/preference/satisfaction, service delivery, and the effect of changes on both the student-consumer and the institution-firm.

(2) *Describe the student learning materials (textbooks, lab manuals, homework/test systems, supplementary reading material, etc.) that are currently required in each course, tell which of those are targeted for replacement with OER, and tell whether you plan to replace these by adopting existing OER, revising existing OER, or creating completely new OER.*

Presently students taking HIS 201 and HIS 202 are required to buy the following textbook: David E. Shi, (2016). America: A Narrative History, Brief 10th Edition. W. W. Norton & Company, New York. ISBN# 9780393265972. Beginning Spring 2019 students will be required to use the following OER textbook:

<https://openstax.org/details/books/history>

ACTION PLAN: *In the space below, describe the role of each project team member and the work or activities expected from them.*

Role	Timeframe	Activity
Implementing Instructor	July to Sep '18	Research OER and Make Final Adoptions
Implementing Instructor	Sep to Dec '18	Teach Fall Course - TRADITIONAL
Implementing Instructor	Oct to Dec '18	OER Lesson Planning and Course Tweaking
Implementing Instructor	Dec '18	Collaborate on Fall report
Implementing Instructor	Jan to May '19	Teach Spring Course - OER
Implementing Instructor	May '19	Collaborate on Final report
Content Team Members	Sep to Dec '18	Actively create test banks and curriculum resources
Content Team Members	Jan to May '19	Evaluate and revise use of new content in class
Content Team Member	May '19	Collaborate on Final report
Canvas Administrator	Sep to Dec '18	Load and Test new content modules on platform
Canvas Administrator	Jan to May '19	Troubleshoot / Support platform during term

Chair	July to Sep '18	Support Instructor, Collaborate w/Research Design
Chair	Sep ' 18	Review/consent faculty OER adoption
Chair	Sep to Dec '18	Administer research components - Fall
Chair	Dec '18	Collaborate on Fall report
Chair	Jan to May '19	Administer research components - Spring
Chair	May '19	Collaborate on Final report
Research Team Member	July to Aug '18	Develop surveys/methods, input from inst./chair
Research Team Member	Sep to Dec '18	Administer research components - Fall
Research Team Member	Dec '18	Prepare/Submit Fall report
Research Team Member	Jan to May '19	Administer research components - Spring
Research Team Member	Dec '18	Prepare/Submit Final report

INSTITUTIONAL SUPPORT: (1) *In the space below, describe the institutional support that will be made available for the project, including any in-kind financial support, assistance from instructional or graphic designers, help with writing, editing, research, etc.*

The college will support the staff with flexibility in schedules regarding the time associated with the project. Where necessary the college will allow relief from committee work or other ancillary projects in order to provide institutional focus on this initiative.

The graphic arts department has the ability to help create/edit/post and share digital content.

Information systems and swift app development program can explore the use of mobile application technologies and usage in OER delivery.

If necessary (and where barriers exist w/electronic access) the campus bookstore can make OER materials available for a “print on demand fee” below the low cost threshold.

(2) *Think about the individuals (other than students) and departments, divisions, or schools that have a stake in the success of this project. If the project is successful, what support from these stakeholders can you expect for continued use of the implemented OER? What evidence exists that this expectation is reasonable? Use the space below to answer these two questions.*

The college has previously demonstrated support for this effort through meetings and discussions. No other support is needed from anyone else at the college.

SUSTAINABILITY PLAN: *What is your plan for offering the course in the future, including maintenance, enhancement, and updating of course materials?*

The use of these materials will be no different than using any other materials that have been used in the past. All instructors who teach these courses will regularly discuss the

effectiveness of these OER materials just as they have discussed the effectiveness of non-OER materials in the past.

BUDGET

In the table below, please list all anticipated expenses to complete the project. Include personnel (salaries, replacement costs for release time, overload pay, etc.) and other project expenses including software, supplies, equipment, travel, etc. Insert additional rows as needed.

EXPENSE CATEGORY	AMOUNT REQUESTED	VALUE OF INSTITUTIONAL IN-KIND CONTRIBUTION	PROJECT TOTAL
Implementing Instructor – Direct Reimbursement for Time	\$500.00	\$500.00 (release time)	\$1000
Supply allotment to cover hardcopy purchases of OER materials for use in course delivery development and long-term placement in library, survey delivery and collection costs, and for thank-you to survey participants throughout project	\$700.00	\$0.00	\$700
Support Faculty – Direct Reimbursement for time in developing in-class learning exercises, test bank creation and Canvas integration	\$1200.00	\$0.00	\$1200
Chair – Direct Reimbursement for Time	\$300.00	\$300.00 (release time)	\$600
Research Team Member – Direct Reimbursement for Time	\$300.00	\$300.00 (release time)	\$600
GRAND TOTALS	\$3000	\$1100	\$4100

REFERENCES & ATTACHMENTS: *A letter of support must be provided from the sponsoring area (unit, office, department, school, library, campus office of the Vice President for Academic Affairs, etc.) that will be responsible for administration of funding. Letters must reference sustainability. In the case of multi-institutional affiliations, all participants' institutions/departments must provide a letter of support.*



DIVISION OF OPERATIONS
Ann Clanton, Vice President

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May 30, 2018

Mr. Ron Leonard, Director
Alabama Commission on Higher Education
PO Box 302000
Montgomery, AL 36130-2000

Dr. Vicky Ohlson, Director
Alabama Community College System
135 South Union Street
Montgomery, AL 36130-2130

RE: OER Grant – Letter of Support

Mr. Leonard and Dr. Ohlson,

I am writing a letter of support for the each of the OER course adoption/conversion grant proposals submitted by Bishop State Community College. The faculty, division chairs, business office, and academic program personnel plan to collaborate together on research and adoption of open educational resources for our campus.

We have discussed this concept in a few meetings recently and the time is right to begin experimenting and implementing lower cost alternatives for our students. Should you have any questions, do not hesitate to call me.

Respectfully,

Mrs. Ann Clanton
Vice President of Operations
Bishop State Community College