

Alabama Commission on Higher Education

RSA Union Building, 100 North Union Street, Room 782

Montgomery, AL 36104

Office: 334-242-1998

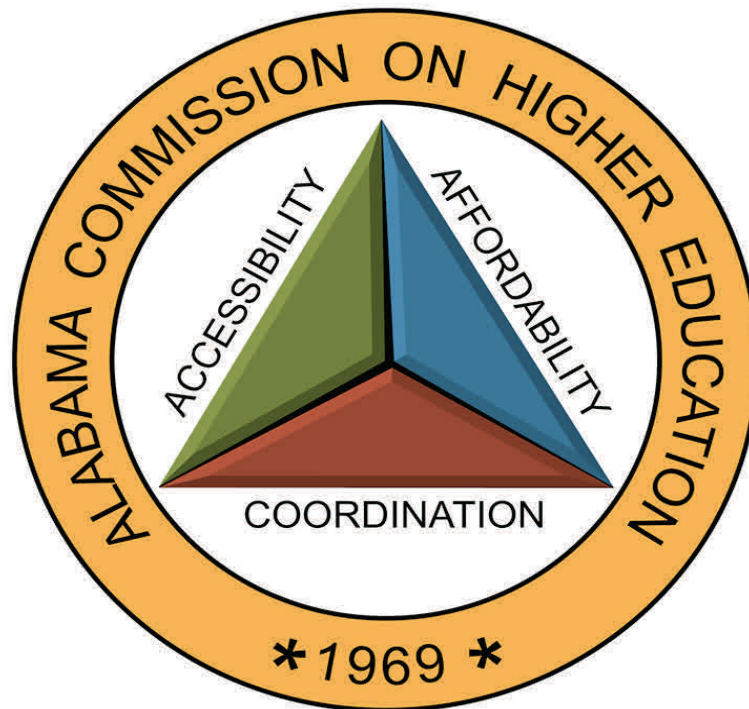
Fax: 334-242-0268

Website: www.ache.alabama.gov

COMMISSION MEETING

September 14, 2012

10:00 a.m.



**Public Service Commission Hearing Room
RSA Union Building, 9th Floor
100 North Union Street
Montgomery, Alabama 36104**

Alabama Commission on Higher Education Committee Structure

Executive Committee

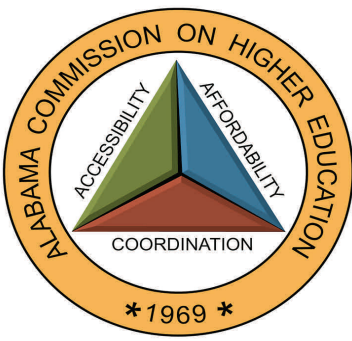
Jeff Coleman, Chair
Drew Linn, Vice-chair
William Powell
Charles Ball

Instructional Affairs Committee

Charles Ball, Chair
Missy M. Smith
Sydney Raine
Karen Calametti
Drew Linn
Patricia McGriff

Finance Committee

William Powell, Chair
Jeff Coleman
Larry Hughes
Philip Dotts
Darius Foster



AGENDA

ALABAMA COMMISSION ON HIGHER EDUCATION

RSA Union Building, 9th Floor
Public Service Commission Hearing Room

September 14, 2012
10:00 a.m.

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ALABAMA COMMISSION ON HIGHER EDUCATION

MINUTES OF MEETING

June 8, 2012

I. Call to Order

The Alabama Commission on Higher Education met in regular session on Friday, June 8, 2012 in the Public Service Commission Hearing Room, RSA Union Building, Montgomery, Alabama. Commissioner Shaw called the meeting to order at 10:00 a.m.

Commissioner Shaw welcomed presidents, institutional representatives, and guests.

II. Roll Call of Members and Determination of Quorum

Members present: Steve Shaw, Jeff Coleman, Charles Ball, Darius Foster, William Powell, Karen Calametti, Sydney Raine, Missy Smith, Patricia McGriff and Larry Hughes. A quorum was determined by voice roll call of members present.

III. Approval of Agenda

RESOLVED: Commissioner Coleman moved for approval of the agenda. Commissioner Raine seconded. Motion carried. The agenda was approved.

IV. Consideration of Minutes of March 9, 2012

RESOLVED: Commissioner Hughes moved for approval of the March 9, 2012 minutes as amended. Commissioner Calametti seconded. Motion carried.

V. Chairman's Report

Commissioner Shaw made the following remarks:

"As many of you know, I have had the opportunity of serving for almost nine years on the Commission. My term will expire August 31st of this year. I will say that its been a great time. I certainly appreciate all the support of everyone and all the hard work of our commissioners.

I had the opportunity to appear before the Senate Confirmation Committee with three of our new commissioners: Commissioners Calametti, McGriff, and Foster. I guess what is exciting is to see the enthusiasm, the energy, and the desire that they bring to learn more about the Commission. And I thank each of them and all the commissioners for their service.

I have had a great time and especially enjoyed the opportunity to go to the campuses and meet with students and institutional representatives".

VI. Executive Director's Report

Dr. Fitch asked Dr. French to introduce the new ACHE staff member.

Dr. French welcomed Dr. Ileeia Cobb, who will serve as the Staff Associate for the division of Institutional Effectiveness and Planning. Dr. Cobb has a doctorate degree in Educational Foundations, Leadership and Technology from Auburn University and was the recipient of the 2011 Auburn Graduate Research award. She recently served on staff with the Alabama Department of Senior Services.

Dr. Fitch reported that the ACHE informational brochure has been updated to include new student data and new pictures of commissioners. A copy is attached.

He then asked Commissioner Coleman to make a presentation to Commissioner Shaw.

On behalf of the Commissioners and staff, Commissioner Coleman presented a Resolution to Commissioner Shaw. A copy of the resolution will be included in the official minutes of the Alabama Commission on Higher Education.

VII. Nominating Committee Report

On behalf of the Nominating Committee (Commissioners, Powell, Ball, Raine) Commissioner Powell recommended that Commissioner Jeff Coleman serve as Chair and Commissioner Drew Linn serve as Vice-chair.

RESOLVED: Commissioner Powell moved to accept the Nominating Committee's report. Calametti seconded. There were no nominations from the floor. The Nominating Committee recommendation was unanimously accepted.

VIII. Decision Items

A. Academic Programs (*Policies and Procedures Manual, Tab 5B, Criteria for the Evaluation of Proposals for New Programs of Instruction*)

1. Alabama State University, Bachelor of Fine Arts in Dance (CIP 50.0301)

Ms. Margaret Pearson presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Foster moved that the Commission accept the staff recommendation for approval. Commissioner Coleman seconded. Motion carried.

Commissioner Coleman commended ASU for the effort of bringing forth a BFA program in dance to the students in Alabama.

2. Northwest Shoals Community College, Associate in Applied Science in Medical Assisting Technology (CIP 51.0801)

Ms. Margaret Pearson presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Ball moved that the Commission accept the staff recommendation for approval. Commissioner Powell seconded. Motion carried.

3. Troy University, Bachelor of Fine Arts in Dance (CIP 50.0301)

Ms. Margaret Pearson presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Foster moved that the Commission accept the staff recommendation for approval. Commissioner Calametti seconded. Motion carried.

4. Troy University, Bachelor of Arts/Bachelor of Science in Liberal Studies (CIP 24.0101)

Ms. Margaret Pearson presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Hughes moved that the Commission accept the staff recommendation for approval. Commissioner Raine seconded. Motion carried.

5. Troy University, Master of Accountancy (MAcc) in Accountancy (CIP 52.0301)

Ms. Ellen Haulman presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Powell moved that the Commission accept the staff recommendation for approval. Commissioner Raine seconded. Motion carried.

6. Troy University, Master of Science in Strategic Communication (CIP 09.0199)

Ms. Ellen Haulman presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Smith moved that the Commission accept the staff recommendation for approval. Commissioner Hughes seconded. Motion carried.

7. University of Alabama at Birmingham, Master of Science in Biotechnology (CIP 26.1201)

Ms. Ellen Haulman presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Foster moved that the Commission accept the staff recommendation for approval. Commissioner Ball seconded. Motion carried.

B. Extensions/Alterations of Existing Programs and Units of Instruction (Policies and Procedures Manual, Tab 6, Guidelines for Review of Extensions & Alterations of Existing Programs)

1. Faulkner State Community College, Alteration of the AAS in Business (CIP 52.0201)

Ms. Ellen Haulman presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Hughes moved that the Commission accept the staff recommendation for approval. Commissioner Calametti seconded. Motion carried.

2. University of North Alabama, Addition of a Concentration in Public History to the Existing MA in History (CIP 54.0101)

Ms. Ellen Haulman presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Calametti moved that the Commission accept the staff recommendation for approval. Commissioner Raine seconded. Motion carried.

3. Troy University, Addition of a Concentration in Environmental Policy to the Existing MS in Environmental and Biological Sciences (CIP 30.9999)

Ms. Ellen Haulman presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Hughes moved that the Commission accept the staff recommendation for approval. Commissioner Powell seconded. Motion carried.

4. Troy University, Addition of an Emphasis in Public History to the Existing BA/BS in History (CIP 54.0101)

Ms. Ellen Haulman presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Foster moved that the Commission accept the staff recommendation for approval. Commissioner Hughes seconded. Motion carried.

5. Troy University, Addition of Options in Leadership Studies, Instructional Technology, and Curriculum and Instruction Design to the Existing MS in Adult Education (CIP 13.1201)

Ms. Ellen Haulman presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Raine moved that the Commission accept the staff recommendation for approval. Commissioner Calametti seconded. Motion carried.

6. Troy University, Alteration of the DNP in Nursing (CIP 51.3802)

Ms. Ellen Haulman presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Calametti moved that the Commission accept the staff recommendation for approval. Commissioner Coleman seconded. Motion carried.

7. Action on Troy University's Request to Extend the MS in Adult Education (Montgomery campus) (CIP 13.1201) to the Troy and Dothan Campuses

Ms. Ellen Haulman presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Raine moved that the Commission accept the staff recommendation for approval. Commissioner Hughes seconded. Motion carried.

8. University of Alabama at Birmingham, Alteration of the PhD in Early Childhood Education (CIP 13.1210)

Ms. Ellen Haulman presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Coleman moved that the Commission accept the staff recommendation for approval. Commissioner Raine seconded. Motion carried.

9. University of Alabama at Birmingham, Establishment of the Department of Urology in the School of Medicine

Ms. Margaret Pearson presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Foster moved that the Commission accept the staff recommendation for approval. Commissioner Ball seconded. Motion carried.

10. University of Alabama at Birmingham, Establishment of the Department of Cell, Developmental and Integrative Biology in the School of Medicine

Ms. Margaret Pearson presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Powell moved that the Commission accept the staff recommendation for approval. Commissioner Calametti seconded. Motion carried.

ALABAMA COMMISSION ON HIGHER EDUCATION

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11. Jacksonville State University, Addition of a Concentration in Business Marketing Education to the Existing MEd in Secondary Education (CIP 13.1205)

Ms. Margaret Pearson presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Hughes moved that the Commission accept the staff recommendation for approval. Commissioner Raine seconded. Motion carried.

12. University of Alabama, Addition of a Concentration in Mental Health and Primary Care to the Existing MSN in Nursing (CIP 51.3801)

Ms. Margaret Pearson presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Calametti moved that the Commission accept the staff recommendation for approval. Commissioner Smith seconded. Motion carried.

13. University of South Alabama, Addition of a Concentration in Sport and Recreation Management to the Existing BS in Leisure Studies (CIP 31.0101)

Ms. Margaret Pearson presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Raine moved that the Commission accept the staff recommendation for approval. Commissioner Coleman seconded. Motion carried.

14. University of Alabama at Birmingham, Addition of a Track in Engineering Management to the Existing MEng in Engineering (CIP 14.0101)

Ms. Margaret Pearson presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Ball moved that the Commission accept the staff recommendation for approval. Commissioner Foster seconded. Motion carried.

15. University of Alabama at Birmingham, Addition of Concentrations in Marketing Management Professional Sales Management, Retail Marketing Management, Social Media Management to the Existing BS in Marketing (CIP 52.1401)

Ms. Margaret Pearson presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Ball moved that the Commission accept the staff recommendation for approval. Commissioner Coleman seconded. Motion carried.

16. University of South Alabama, Addition of Four Options to the DNP in Nursing (CIP 51.3801)

Ms. Margaret Pearson presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Calametti moved that the Commission accept the staff recommendation for approval. Commissioner Raine seconded. Motion carried.

17. University of South Alabama, Addition of Five Options to the MSN in Nursing (CIP 51.3801)

Ms. Margaret Pearson presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Raine moved that the Commission accept the staff recommendation for approval. Commissioner Smith seconded. Motion carried.

C. Off-Campus Sites (*Policies and Procedures Manual, Tab 9, Guidelines for Regulation of Off-Campus Instruction*)

1. University of North Alabama, New Off-Campus Program (MBA in Business Administration) at Athens State University

Ms. Ellen Haulman presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Ball moved that the Commission accept the staff recommendation for approval. Commissioner Smith seconded. Motion carried.

IX. Information Items

RESOLVED: Commissioner Hughes moved to accept Information Items A through O. Commissioner Raine seconded. Motion carried.

- A. Lurleen B. Wallace Community College, New Exempt Off-Campus Site
- B. Lurleen B. Wallace Community College, New Off-Campus Program (Short-Term Certificate in Culinary Arts) at Springdale Estate
- C. Central Alabama Community College, New Exempt Off-Campus Site
- D. University of South Alabama, New Exempt Off-Campus Site
- E. Jacksonville State University, Establishment of the Center for Applied Forensics
- F. Jacksonville State University, Addition of an Education Specialist Program in Library Media (P-12) (CIP 13.0501)

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- G. University of South Alabama, Change in the Name of the School of Computer and Information Sciences to the School of Computing
- H. University of North Alabama, Change in the Name of the College of Education to the College of Education and Human Sciences
- I. Jefferson State Community College, New Off-Campus Programs Transfer AA (CIP 24.0101) and Transfer AS (CIP 24.0102) at the Chilton-Clanton Center
- J. Jefferson State Community College, New Off-Campus Programs Transfer AA (CIP 24.0101) and Transfer AS (CIP 24.0102) at the St. Clair-Pell City Center
- K. Jefferson State Community College, New Off-Campus Program (Associate in Applied Science in Manufacturing and Technology) at an Existing Site (St. Clair-Pell City Center)
- L. Implementation of Distance Education Programs
- M. Implementation of Non-Degree Programs at Senior Institutions
- N. Implementation of New Certificate Programs (Less than or Equal to 29 Semester Hours)
- O. Changes to Academic Program Inventory

X. Adjournment

The meeting was adjourned at 10:55 a.m. The next meeting of the Commission is scheduled for September 14, 2012.

Sworn to and subscribed before
me this the ____ day of _____
2012.

Notary Public

Steve Shaw, Chairman

Gregory G. Fitch, Executive Director

DECISION ITEM A:

Fiscal Year 2012-13 Operations Plan

EXECUTIVE SUMMARY

Reason for Action: The Executive Budget Office requires that each agency submit a spending plan for each fiscal year. This plan, which was due to the Executive Budget Office on July 27, 2012, was submitted in draft form pending approval of the Commission.

Summary: In Fiscal Year 2012-13, the Commission's total budget will be \$20,877,286. This is a decrease of \$2,112,368 from FY 2011-12's original budget of \$22,989,654.

DECISION ITEM A: Fiscal Year 2012-13 Operations Plan

Staff Presenter: Mrs. Veronica M. Harris
 Director of Agency Fiscal Services & Accounting

Staff Recommendation: That the Commission on Higher Education approve the Fiscal Year 2012-13 Operating Plan.

Background: The purpose of the Operations Plan is to ensure that the objectives of the Legislature's FY 2013 appropriations are satisfied. Each agency is required to submit a plan for each budget unit showing expenditures for each quarter of the fiscal year. This plan, which was due to the Executive Budget Office on July 27, 2012, was submitted in draft form pending approval of the Commission.

In Fiscal Year 2012-13, the Commission's total budget will be \$20,877,286. This is a decrease of **\$2,112,368** from FY 2011-12's original budget of \$22,989,654. Additionally, we have five new programs. They are: the Black Belt Adventures, the Black Belt Treasures, the National Center For Sports Safety, the Alabama Civil Air Patrol, and the National Computer Forensics Institute. The programs listed below received the following decreases/increases in the FY 2012-13 budgets:

Alabama Student Assistance Program	\$ (112,398)
Alabama Student Assistance Federal	(485,313)
Alabama Student Assistance (Knight)	(2,500,000)
Alabama Student Grant Program	(67,540)
Chiropractic Scholarship Program	(21,400)
Policemen/Firefighters Tuition Act	(6,182)
Washington Internship Program	(960)
Experimental Program to Stimulate Resch.	(47,629)
Alabama Agricultural Land Grant Alliance	(21,557)
Title VI Court Monitor	(75,000)
ACHE Planning and Coordination (O &M)	(112,620)
Network of Academic Libraries	(12,552)
Southern Regional Education Board	(26,040)
Articulation System	(15,619)
SUPER	(1,678)
Resource Conservation & Development	71,344
Soil and Water Conservation	(32,224)
Alabama Forestry Foundation	(8,000)
Black Belt Adventures	300,000
Black Belt Treasures	150,000
National Center For Sports Safety	588,000
Alabama Civil Air Patrol	75,000
National Computer Forensics Institute	250,000

Total **\$2,112,368**

As for sources of revenue, in the coming fiscal year, approximately 89.0% of the Commission's funds come from the state's Education Trust Fund, 8.0% from the federal government, 1.0% from local funds and 2.0% from Knight v Alabama Settlement (Diversity Scholarships). In FY 2012-13, approximately 83.0% of the Commission's budget will be directed toward Grants and Benefits. The operations portion of the budget represents approximately 17.0% of the total funds available.

ALABAMA COMMISSION ON HIGHER EDUCATION
Friday, September 14, 2012

Supporting Documentation:

1. EBO Form 8. Agency Summary. Attached.
2. FY 2010-11 Operations Plan. Entire Document.
Available upon request.

EBO FORM NO. 8
 REVISION NO.:
 DATE:

OPERATIONS PLAN
 FISCAL YEAR 2012-2013

AGENCY NO. 319

AGENCY NAME: ALABAMA COMMISSION ON HIGHER EDUCATION

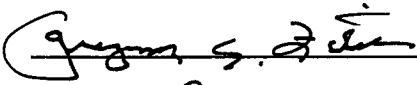
APPROPRIATION UNIT NAME: AGENCY SUMMARY APPROPRIATION UNIT NO.: 152, 153,
 172, 189, 151
 ACTIVITY NAME: ALL ACTIVITIES ACTIVITY NO.: ALL
 BUDGET ORG. NAME: BUDGET ORG NO.:

OBJECTIVE	1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER	TOTAL
NUMBER OF EMPLOYEES:	28	28	28	28	XXXXXXXXXX

CODE NO.	EXPENDITURES BY MAJOR OBJECT:	1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER	TOTAL
01	PERSONNEL COSTS	651,073	498,852	499,244	434,398	2,083,567
02	EMPLOYEE BENEFITS	186,028	158,356	158,456	155,168	658,008
03	TRAVEL-IN-STATE	7,850	3,100	4,100	6,150	21,200
04	TRAVEL-OUT-OF-STATE	8,200	-	1,200	2,500	11,900
05	REPAIRS AND MAINTENANCE	1,425	600	600	600	3,225
06	RENTALS & LEASES	100,100	81,100	81,500	86,500	349,200
07	UTILITIES & COMMUNICATIONS	11,750	10,700	10,700	11,750	44,900
08	PROFESSIONAL SERVICES	49,100	9,573	9,173	17,624	85,470
09	SUPPLIES & OPERATIONS	71,723	35,742	36,084	64,239	207,788
10	TRANSPORTATION EXPENSES	800	500	500	800	2,600
11	GRANTS, BENEFITS & CLAIMS	5,491,222	3,966,983	3,963,951	3,975,432	17,397,588
12	CAPITAL OUTLAY					
13	TRANSPORTATION PURCHASES					
14	OTHER EQUIPMENT PURCHASES	1,500	-	-	10,340	11,840
15	DEBT SERVICE					
16	NON-EXPENDITURE DISB.					
	TOTAL EXPENDITURES	6,580,771	4,765,506	4,765,508	4,765,501	20,877,286

SOURCE OF FUNDS	FUND NO.	FUND NAME	1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER	TOTAL
403	FUNDS BROUGHT FWD(FEDERAL)		659,177				659,177
754	FUNDS BROUGHT FWD (TSPAT)		25,000	25,000	25,000	25,000	100,000
200	ETF		4,759,771	4,615,506	4,615,508	4,615,501	18,606,286
403	FEDERAL AND LOCAL		1,011,823				1,011,823
458	AGSLP						
1160	FUNDS BROUGHT FWD(MONITOR)		-	-	-	-	-
778	SAILS						
200	COLA SALARY INCREASE						
1170	AL STUDENT ASSISTANCE KNIGHT		125,000	125,000	125,000	125,000	500,000
	TOTAL SOURCE OF FUNDS		6,580,771	4,765,506	4,765,508	4,765,501	20,877,286

EBO USE ONLY
 DATE:

APPROVED: 
 DATE: 30 July 2012

DECISION ITEM B

Approval of 2013 Meeting Schedule

EXECUTIVE SUMMARY

Reason for Action: So that the deadlines may be established for the submission of items to the Commission for review.

Proposed Meeting Schedule for 2013:

March 15, 2013
June 14, 2013
September 13, 2013
December 6, 2013

DECISION ITEM B: Approval of 2013 Meeting Schedule

Staff Presenter: Tim Vick
Director of Operations and Fiscal Services

Staff Recommendation: That the Commission approve the proposed meeting schedule for 2013.

Proposed Meeting Schedule for 2013

March 15, 2013
June 14, 2013
September 13, 2013
December 6, 2013

Background: The proposed schedule was developed with the following considerations:

1. The statute requires the Commission to meet at least once every three months.
2. A meeting is necessary in December to adopt the Consolidated Budget Recommendation.
3. The proposed schedule attempts to accommodate state and federal holidays.

Supporting Documentation: None.

DECISION ITEM C-1: Calhoun Community College, Associate in Applied Science and Certificate in Surgical Technology (CIP 51.0909)

EXECUTIVE SUMMARY

Reason for Action: The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the commission for its review, evaluation, and approval.

Program Objective: The proposed program is designed to prepare graduates for employment and careers in Surgical Technology. This program will provide students with the knowledge and skills to function as an integral part of a team providing surgical care to patients in a variety of settings. Under medical supervision, the surgical technologist will assist with safe and effective delivery of invasive surgical procedures.

Role: The proposed program is within the instructional role recognized for Calhoun Community College (CAL).

Mode of Delivery: According to the proposal, Blackboard course management systems will be used to augment surgical technology courses at CAL. Medical Terminology and EMS 106 will be offered in an online/distance education format. The institution plans to offer hybrid courses to meet changing students' needs.

Similar Programs: There currently are two Surgical Technology programs located at CIP 51.0909 in the Commission Academic Program Inventory: Faulkner State Community College and Southern Union State Community College.

Collaboration: According to the proposal, due to the long distance of existing surgical technology programs in the state, and the significant amount of lab/clinical experimental learning necessary for surgical technology, collaboration has not been addressed at this time.

Resources: A total of \$8,000 in new funds will be needed for the program in the first five years, and a total of \$1,126,487 will be available through tuition, extramural funds, and internal reallocation.

Public Review: The program was posted on the Commission website from June 12 until July 2 (twenty days) for public review and comments. No comments were received.

Rationale for Staff Recommendation:

1. According to officials at CAL, the existing Surgical Technology short-certificate program has been successful, enrolling 28 students per year since its approval in 2000.
2. A survey of students currently enrolled in the Surgical Technology short-certificate program, as well as graduates of the short-certificate program indicate they would "very likely" enroll in the proposed AAS program in Surgical Technology.

DECISION ITEM C-1: Calhoun Community College, Associate in Applied Science and Certificate in Surgical Technology (CIP 51.0909)

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: That the Commission approve the proposed Associate in Applied Science in Surgical Technology with the implementation date and the post-implementation conditions listed below:

Implementation Date: The proposed program will be implemented January 2013. Based on Commission policy, the proposed program must be implemented by September 14, 2014, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years will be at least 26, based on the proposal.
2. That the annual average number of graduates for the Academic Years 2012-13 through 2016-17 (five-year average) will be at least 8, based on the proposal.
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment.
4. That the institution provide information on accreditation of the program by the Commission on Accreditation of Allied Health Education Programs (CAAHEP).
5. That the institution report on the passage rate of graduates obtaining licensure related to the proposed program.
6. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

Calhoun Community College (CAL) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than February 1, 2018.

ALABAMA COMMISSION ON HIGHER EDUCATION
Friday, September 14, 2012

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. Calhoun Community College proposal, dated June 18, 2012. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

INSTITUTION Calhoun Community College

PROGRAM Associate in Applied Science and Certificate in Surgical Technology

ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM

	2012-13	2013-14	2014-15	2015-16	2016-17	TOTAL
FACULTY	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0
STAFF	\$0	\$0	\$0	\$4,000	\$4,000	\$8,000
OTHER	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$4,000	\$4,000	\$8,000

SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT

	2012-13	2013-14	2014-15	2015-16	2016-17	TOTAL
INTERNAL REALLOCATIONS	\$113,014	\$113,014	\$113,014	\$117,014	\$117,014	\$537,070
EXTRAMURAL	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$32,500
TUITION	\$100,500	\$102,309	\$104,150	\$106,025	\$107,933	\$520,917
TOTAL	\$220,014	\$221,823	\$223,664	\$229,539	\$231,447	\$1,126,487

ENROLLMENT AND DEGREE COMPLETION PROJECTIONS

	2012-13	2013-14	2014-15	2015-16	2016-17	5-YEAR AVERAGE
TOTAL HEADCOUNT ENROLLMENT	28	28	28	28	28	28
NEW ENROLLMENT HEADCOUNT	26	26	26	26	26	26
DEGREE COMPLETION PROJECTIONS	2	10	10	10	10	8

Attachment 2

Summary of Background Information

Associate in Applied Science in Surgical Technology
Calhoun Community College

Role: The proposed program is within the instructional role currently recognized for Calhoun Community College.

Objectives: The proposed program is designed to prepare graduates for employment and careers in Surgical Technology. This program will provide students with the knowledge and skills to function as an integral part of a team providing surgical care to patients in a variety of settings. Under medical supervision, the surgical technologist will assist with safe and effective delivery of invasive surgical procedures.

Upon successful completion of the Surgical Technology program, students will demonstrate the following student learning outcomes:

1. Comprehend and evaluate clinical information and apply this knowledge in the role of surgical technologist (Cognitive Domain).
2. Demonstrate technical proficiency in all skills necessary to fulfill the role as a surgical technologist (Psychomotor Domain).
3. Employ behaviors consistent with professional standards of practice and employer expectations for a surgical technologist (Affective Domain).

Student learning outcomes will be assessed by the following:

1. Determine an appropriate setup for core procedures.
2. Demonstrate entry level knowledge of surgical anatomy and physiology.
3. Anticipate the needs of the surgeon and patient during the surgical procedure.
4. Demonstrate professional behaviors with surgeon and other surgical team members.
5. Participate in basic cases in a variety of surgical specialties.
6. Employ principles of aseptic technique.

Administration: The program will be administered by Grant Wilson, Program Director.

Curriculum: The following new courses will be developed for the program:

BIO 201	Human Anatomy and Physiology I	4 credit hours
BIO 202	Human Anatomy and Physiology II	4 credit hours
BIO 220	General Microbiology	4 credit hours
EMS 106 (HPS 105)	Medical Terminology for professions	2 credit hours
MTH 100 (100,112)	Intermediate College Algebra	3 credit hours
PSY 200	General Psychology	3 credit hours
PSY 210	Human Growth & Development	3 credit hours
SPH 107 (SPH116)	Fundamentals of Public Speaking	3 credit hours
SUR 204	Surgical Practicum III	4 credit hours

Program Completion Requirements:

- Credit hours required in skills emphasis – 33 semester hours (sh)
- Credit hours in institutional general education or core curriculum – 29 sh
- Credit hours in free electives - 0
- Total credit hours required for completion – 62 sh

Accreditation: Surgical Technology programs are accredited by the Commission on Accreditation of Allied Health Education programs (CAAHEP). Students must be a graduate of a CAAHEP accredited

surgical technology program in order to be eligible to sit for the National Board of Surgical Technology and Surgical Assisting (NBSTSA) certified surgical technologist exam. CAL is in continuing accreditation status with CAAHEP.

Licensure: According to CAL, surgical technology certification is not currently required as a condition of employment in Alabama.

Collaboration: Information submitted by the institution reveals that due to the long distance of existing surgical technology programs in the state, and the significant amount of lab/clinical experimental learning necessary for surgical technology, collaboration has not been addressed at this time.

Distance Education: According to the proposal, Blackboard course management systems will be used to augment surgical technology courses at CAL. Medical Terminology and EMS 106 will be offered in an online/distance education format. The institution plans to offer hybrid courses to meet changing students' needs.

Admission: In addition to general admission requirements for CAL, admission to the Surgical Technology program requires the following:

- Attend an information session.
- Submit a completed Surgical Technology Application Form to the Department of Allied Health.
- Possess a high school diploma or equivalent.
- Completion of, concurrent enrollment in, or eligibility to enroll (ACT English score of 20 or better, SAT verbal score of 480 or better, or appropriate entrance exam score) in ENG 101.
- A cumulative GPA of 2.5 or higher on any college coursework completed.
- Completed Medical Terminology (EMS 106 OR HPS 105) with a grade of C or better.
- Complete Math 100, 110 or 112 with a grade of "C" or better.
- Current Compass reading score of 75 or higher.

A points system is used in the selection of candidates for the program. Points are given for previous experience, grades in academic coursework, and performance on a manual dexterity test. Admission is granted to a maximum of 28 students with the highest application scores. In situations where two or more students have tie scores for the final position, the date the application was submitted will determine the student awarded the seat.

Need: According to information submitted by CAL, students who complete the certificate will have the required academic course work for other health science programs such as the practical nursing program. Students completing the AAS degree will have the required academic work to apply to the nursing, paramedic or physical therapy assistant programs. This option provides career mobility for students. CAL's advisory board has indicated a need for a dual certified health care professional such as a RN with a surgical tech certificate or a surgical tech who is an RN. The health care industry is seeking employees who are multi trained and dual certified which allows the employers to have a more diverse workforce.

Surgical technology has seen significant and continuing increase in the complexity of surgical therapies being performed. Since the approval (by the Alabama Department of Postsecondary Education) of CAL's surgical technology short certificate in August 2000, there have been numerous advancements in surgery. Among the most notable is robotics, which was rare and not well known in August 2000, but is now commonly performed at four of CAL's clinical affiliates and is a new standard of care for some procedures. Local hospitals are seeking increasingly highly qualified surgical graduates.

The proposed program will allow CAL to produce graduates with a broader educational experience and thus be better prepared to meet the new challenges and needs of local employers. Seeing this shift towards an ever increasingly complex surgical environment, the Association of Surgical Technologists has resolved that the associate degree be the preferred educational model for entry level practice. Further, the Accreditation Review Council (ARC) and the Surgical Technology and Surgical Assisting (STSA) commission on accreditation that represents surgical technology education before CAAHEP

have recently completed a survey of all accredited surgical technology programs about the possible implementation of an associate degree minimum. The certificate and AAS program proposed will meet the employer need for well qualified surgical technologists while preparing for the eventual shift towards a required entry level of an associate's degree.

Student Demand: According to CAL officials, the short-certificate in Surgical Technology has seen stable enrollment since it was approved in 2000, enrolling between 21 and 28 students each year. Students currently enrolled in the short-certificate program, and graduates of the short-certificate program were recently surveyed. A total of 18 currently enrolled students were surveyed. All 18 students indicated that if an AAS program in Surgical Technology was available at CAL they were "very likely" to enroll. A total of 28 graduates of the short-certificate program were surveyed and all 28 indicated "yes" they would like for CAL to offer an AAS degree in Surgical Technology.

Resources:

Faculty/Staff:

Primary Faculty / Full-time: 1 Part-time: 0
Support Faculty / Full-time: 0 Part-time: 2

Number of additional faculty who will be employed to teach in the program during the first five years:

Primary faculty / Full-time: 0 Part-time: 0
Support faculty / Full-time: 0 Part-time: 0

Currently the Allied Health department is assisted by one full-time department secretary, and shares with the nursing department the services of the Health Division secretary. The secretaries will provide assistance to the program in the form of typing, follow-up surveys, processing of purchase orders, and processing of program applications.

Equipment/Facilities: According to CAL, the Health Sciences building opened in August, 2006 and houses a modern, well equipped surgical suite. The facilities provide well for student simulation and lab practice. The existing surgical technology equipment meets the current needs of the program. No further equipment or facilities will be needed for the proposed program.

Clinical Agreements: CAL has provided documentation that clinical agreements have been reached with the following medical facilities: Athens-Limestone Hospital; Crestwood Medical Center; Cullman Regional Medical Center; Decatur General Hospital; Helen Keller Hospital; Huntsville Hospital; Lawrence Medical Center; Madison Surgery Center; Nurses Service Organization; Parkway Medical Center; Surgery Center of Decatur; and the Surgery Center of Huntsville.

Library: Brewer library holdings include surgical technology specific books and journals. Additionally, the library offers substantive online research access to professional journals and other resources.

Program Budget: A total of \$8,000 in new funds will be needed for the program in the first five years, and a total of \$1,126,487 will be available through tuition, extramural funds, and internal reallocation.

Attachment 3

**Calhoun Community College
Associate in Applied Science and Certificate in
Surgical Technology**

SURGICAL TECHNOLOGY

ASSOCIATE OF APPLIED SCIENCE = 62 SEMESTER HOURS

PROGRAM OUTLINE

SEMESTER 1

ORI 101	Orientation to College	1 credit
ENG 101	English Composition I	3 credits
EMS 106	Medical Terminology	2 credits
BIO 201	A&P 1	4 credits
	Math Elective (MTH 100, 110 or 112)	<u>3 credits</u>
		13 credits

SEMESTER 2

BIO 202	A&P 2	4 credits
PSY 200	Intro to Psychology	3 credits
SPH 107	Public Speaking (or SPH116) or ENG 102	3 credits
	Humanities/Fine Arts Elective	<u>3 credits</u>
		13 credits

SEMESTER 3

SUR 100	Principles of Surgical Technology	5 credits
SUR 102	Applied Surgical Technology	4 credits
SUR 107	Surgical Anatomy and Pathophysiology	3 credits
SUR 108	Pharmacology for the Surgical Technologist	<u>2 credits</u>
		14 credits

SEMESTER 4

PSY 210	Human Growth and Development	3 credits
SUR 103	Surgical Procedures	5 credits
SUR 104	Surgical Practicum I	<u>4 credits</u>
		12 credits

SEMESTER 5

SUR 105	Surgical Practicum II	5 credits
SUR 106	Role Transition for the Surgical Technologist	1 credit
SUR 204	Surgical Practicum III	<u>4 credits</u>
		10 credits

SURGICAL TECHNOLOGY

LONG CERTIFICATE = 44 SEMESTER HOURS

PROGRAM OUTLINE

SEMESTER 1

ENG 101	English Composition I	3 credits
EMS 106	Medical Terminology	2 credits
	Math Elective (MTH 100, 110 or 112)	<u>3 credits</u>
		8 credits

SEMESTER 2

SUR 100	Principles of Surgical Technology	5 credits
SUR 102	Applied Surgical Technology	4 credits
SUR 107	Surgical Anatomy and Pathophysiology	3 credits
SUR 108	Pharmacology for the Surgical Technologist	<u>2 credits</u>
		14 credits

SEMESTER 3

SPH 107	Public Speaking or ENG 102	3 credits
SUR 103	Surgical Procedures	5 credits
SUR 104	Surgical Practicum I	<u>4 credits</u>
		12 credits

SEMESTER 4

SUR 105	Surgical Practicum II	5 credits
SUR 106	Role Transition for the Surgical Technologist	1 credit
SUR 204	Surgical Practicum III	<u>4 credits</u>
		10 credits

DECISION ITEM C-2: Alabama A&M University, Bachelor of Music in Music (CIP 50.0901)

EXECUTIVE SUMMARY

Reason for Action: The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the commission for its review, evaluation, and approval.

Program Objective: The proposed program will address the need for an academic discipline with various concentrations within the program that will satisfy No Child Left Behind (NCLB) teacher certification issues.

Role: The program is within the role for Alabama A&M University (AAM).

Mode of Delivery: According to AAM officials, Music Theory and Music History are currently being studied and developed for presentation as on-line courses.

Similar Program: Several institutions in the state have baccalaureate programs listed at CIP 50.0901: the University of North Alabama (BS, BA in General Music); the University of South Alabama (BM in Music); the University of Alabama at Birmingham (BA in Music); the University of Alabama in Huntsville (BA in Music); the University of Montevallo (BA, BM in Music); Alabama State University (BA in Music); Auburn University (BA in Music); Jacksonville State University (BA in Music); Troy University (BA, BS in Music); and the University of Alabama (BA and BM in Music, General).

Collaboration: According to the proposal, program collaboration with other institutions has not occurred in the past; however, concerts and other recital offerings have been shared.

Resources: A total of \$265,000 in new funds will be needed for the program in the first five years, and a total of \$325,000 will be available through internal reallocation, extramural funds, and tuition.

Public Review: The program was posted on the Commission website from June 12 until July 2 (twenty days) for public review and comment. No comments were received.

Rationale for Staff Recommendation:

1. The proposed Bachelor of Music program will address the need to diversify program offerings to students who are seriously interested in music but do not wish to follow the music education concentration.

DECISION ITEM C-2: Alabama A&M University, Bachelor of Music in Music (CIP 50.0901)

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: That the Commission approve the proposed Bachelor of Music (BM) in Music.

The program will have concentrations in Instrumental Music Education; Choral Music Education; Music Performance; Music Business; and Piano Pedagogy. Consistent with Commission policy and operational definitions, these concentrations will not be identified separately in the Commission's Academic Program Inventory, and the institution may not identify them as degree programs.

The program with concentrations will have the implementation date and post-implementation conditions listed below:

Implementation Date: The proposed program will be implemented August 2013. Based on Commission policy, the proposed program must be implemented by September 14, 2014, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years, beginning 2013-14, will be at least 15, based on the proposal.
2. That the annual average number of graduates for the period 2013-14 through 2017-18 (five-year average) will be at least 8, based on the proposal.
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or in entering graduate or professional school.
4. That the institution provide information on accreditation of the program by the National Association of Schools of Music.
5. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal.

Alabama A&M University (AAM) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2018.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. Alabama A&M University program proposal, dated June 2, 2012. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY

INSTITUTION	Alabama A&M University
PROGRAM	Bachelor of Music in Music (CIP 50.0901)

ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM

	2013-14	2014-15	2015-16	2016-17	2017-18	TOTAL
FACULTY	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
LIBRARY	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$50,000	\$0	\$60,000	\$0	\$80,000	\$190,000
STAFF	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS/ FELLOWSHIPS	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$65,000	\$15,000	\$75,000	\$15,000	\$95,000	\$265,000

SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT

	2013-14	2014-15	2015-16	2016-17	2017-18	TOTAL
INTERNAL REALLOCATIONS	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
EXTRAMURAL	\$8,000	\$8,000	\$8,000	\$8,000	\$8,500	\$40,500
TUITION*	\$47,000	\$47,000	\$47,000	\$47,000	\$46,500	\$234,500
TOTAL	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$325,000

ENROLLMENT AND DEGREE COMPLETION PROJECTIONS

	2013-14	2014-15	2015-16	2016-17	2017-18	5-YEAR AVERAGE
TOTAL HEADCOUNT ENROLLMENT	63	67	67	73	73	69
NEW ENROLLMENT HEADCOUNT	15	15	15	15	15	15
DEGREE COMPLETION PROJECTIONS	6	7	8	9	10	8

Attachment 2

Summary of Background Information

Bachelor of Music in Music
Alabama A&M University

Role: The proposed program is within the instructional role recognized for Alabama A&M University.

Objectives: The proposed program will address the need for an academic discipline with various concentrations within the program that will satisfy No Child Left Behind (NCLB) teacher certification issues.

The institution provided the following program review and assessment for concentrations in the proposed program:

- Juries – Each semester a music major is assessed on his progress in the applied music area, instrument or voice. He/she appears before the faculty and performs a selection to demonstrate learned skills during the semester.
- Student Recitals – Students are required to appear at least once in a student recital. Teachers assess the student's performance using a rubric.
- Theory Comprehensive Examination – This examination assesses the student's acquisition and application of theoretical principles over four semesters of study.

Music Education concentrations will require the following:

Praxis II examination – passing with a minimum score of 150
Piano Proficiency Examination
Senior Recital
Internship (Concentration in Music Education)
Internship (Concentration in Music Business)
Graduation and Attrition numbers
Alumni Surveys and follow-up reports

Administration: The program will be administered by the College of Education, Humanities and Behavioral Sciences, Curtis Martin, dean, and the Department of Visual, Performing, and Communication Arts, Horace Carney, chairperson.

Review of Proposal by Persons External to Institution:

Peer Review: The Notification of Intent to Submit a Proposal (NISP) and the program proposal were reviewed by the Chief Academic Officers (CAOs). There were no objections to the NISP; however, the program proposal raised concerns with one institution indicating that the program requirements proposed by AAM may not meet the requirements of the National Association of Schools of Music (NASM) standards. AAM officials have answered this concern, stating that sight singing and ear training courses are components of theory courses in the program.

Accreditation: According to information submitted by AAM, progress is being made toward working on a self-study for the initial application for membership in NASM.

Curriculum:

Program Completion Requirements:

Credit hours required in general education:	47 semester hours (sh)
Credit hours required in major w/concentration:	
Concentration in Music Performance	48
Concentration in Piano Pedagogy	55
Concentration in Music Business	61
Concentration in Choral Music Education	81
Concentration in Instrumental Music Education	81
Credit hours required in free electives for the following concentrations:	
Music Performance	33
Music Business	20
Piano Pedagogy	26
Total	128 sh

The following new courses will be added to the proposed program:

MUS 001 Recital Attendance I – 0 Credit Hours
MUS 002 Recital Attendance II – 0 Credit Hours
MUS 003 Recital Attendance III – 0 Credit Hours
MUS 004 Recital Attendance IV – 0 Credit Hours
MUS 005 Recital Attendance V – 0 Credit Hours
MUS 120 Piano Ensemble I – 1 Credit Hour
MUS 121 Piano Ensemble II – 1 Credit Hour
MUS 219 Vocal Diction – 1 Credit Hour
MUS 220 Piano Ensemble III – 1 Credit Hour
MUS 221 Piano Ensemble IV – 1 Credit Hour
MUS 263 Piano Skills I – 2 Credit Hours
MUS 264 Piano Skills II – 2 Credit Hours
MUS 309 Basic Conducting – 1 Credit Hour
MUS 316 Choral Conducting – 1 Credit Hour
MUS 347 Collaborative Piano I – 1 Credit Hours
MUS 348 Collaborative Piano II – 1 Credit Hour
MUS 357 Piano Literature I – 3 Credit Hours
MUS 358 Piano Literature II – 3 Credit Hours
MUS 363 Piano Pedagogy I – 3 Credit Hours
MUS 364 Piano Pedagogy II – 3 Credit Hours
MUS 402 Teaching Choral Music for Secondary Schools - 2 Credit Hours
MUS 463 Internship in Piano Pedagogy I – 2 Credit Hours
MUS 464 Internship in Piano Pedagogy II – 2 Credit Hours

Additional requirements for the program are as follows:

Students with a concentration in Instrumental Music Education must complete a piano proficiency which is a part of MUS 242 – Applied Piano. They must also complete MUS 400 – Senior Recital and MUS 495 – Internship.

Students with a concentration in Choral Music Education must complete a piano proficiency which is a part of MUS 342 – Applied Music - Piano. They must also complete MUS 400 – Senior Recital and MUS 495 – Internship.

Students with a concentration in Music Performance must complete MUS 300 Junior Recital and MUS 400 – Senior Recital.

Students with a concentration in Music Business must complete a piano proficiency which is a part of MUS 242 – Applied Music-Piano.

Concentration in Piano Pedagogy – 26 Credit Hours

Collaboration: According to the proposal, program collaboration with other institutions has not occurred in the past; however, concerts and other recital offerings have been shared.

Distance Education: According to AAM officials, Music Theory and Music History are currently being studied and developed for presentation as on-line courses.

Admissions: Officials at AAM state that proposed majors are initially auditioned in an applied music area. An entrance examination on music fundamentals is also given to determine the potential for the student completing the program. The student will be admitted to the program and placed in the appropriate music theory based on the outcomes of these two activities. Satisfactory progress of a GPA of 2.5 must be maintained by students annually if the program is to be completed in a timely manner. Students interested in becoming a performance major must audition and be approved by the music faculty before being allowed to pursue the performance curriculum.

Need: Music education continues to be the strongest area where music graduates have opportunities for employment. Discussions with music educators in the Huntsville and Birmingham area reveal that there is still a need for high school and middle school band and choral directors. Graduates of the proposed program are also being employed in local and regional churches.

In addition, the proposed program will address the need to diversify program offerings to students who are seriously interested in music but do not wish to follow the music education concentration. These students are more interested in the technological, business, and performance options in music. The proposed program will also assist in alleviating certification issues for teacher candidates.

Student Demand: Enrollment projections are based on data from recruitment, attrition, and graduation rates of the Music Education program currently at AAM. The proposed Bachelor of Music program will replace the current Music Education program.

Resources:

Faculty/Staff:

Current faculty to teach in the program:

Primary Faculty: 15

Full-time: 6

Part-time: 8

Temporary Full Time: 1

Support Faculty:

Full-time: 0

Part-time: 0

Additional faculty to teach in the program:

Primary Faculty: 2

Full-time:

Part-time: 2

Support Faculty: 2

Full-time: 0

Part-time: 2 (coordinating supervisors and teachers for music business internships).

Support Staff: Additional support faculty will not be required for the proposed program.

Equipment: According to the proposal, recording equipment, amplifiers, microphones, and acoustical paneling will be needed for the proposed program. Presently, there is a space for

composing with computer workstations; however, more software such as Pro Tools and monitors will be needed to update the music studio at AAM.

Facilities: The proposed program will be housed in the Morrison Building on the campus of AAM. The Morrison Building has classrooms, rehearsal rooms for band and choir that will be used for student recitals and special presentations.

Library: Due to the generalized nature of the proposed program, the complete library collection is as follows:

Book Collection - Volumes held	253,361
Total Bound Periodicals	27,519
Total Government Documents	200,073
Total Microform in Collection	3,451
Total ERIC Microfiche	116,293
Total Reels of Periodical Microfilms	23,331
Total Audio Visual Items	631,841

Program Budget: The proposal projected that a total of \$265,000 in estimated new funds will be required to support the proposed program. A total of \$325,000 will be available through internal reallocation, and extramural tuition.

Attachment 2
Alabama A&M University

Bachelor of Music in Music

128 Semester Hours

Freshman Year

<i>First Semester</i>		<i>Sem. Hrs.</i>	<i>Second Semester</i>		<i>Sem Hrs.</i>
ENG 101	Composition I	3	ENG 102	Composition II	3
HED 101	Personal & Comm. Health	2	MUS 001	Recital Attendance II	0
MTH 112	Pre-Calculus Algebra	3	MUS 104	Music Theory II	3
MUS 001	Recital Attendance I	0	MUS 118	Voice Class	1
MUS 101	Music Appreciation	3	MUS 154 or 150	March. Band or String Ens.	1
MUS 103	Music Theory I	3	PHY 101	Physical Science I	3
MUS 153 or 149	March. Band or String Ens.	1	PHY 101L	Physical Science Lab	1
ORI 101	Survival Skills I	1	PSY 201	General Psychology	3
Applied Music – Major Perform. Medium		<u>1</u>	Applied Music – Major Perf. Medium		1
		17	Applied Music – Minor Perf. Medium		<u>1</u>
					17

Sophomore Year

<i>First Semester</i>		<i>Sem. Hrs.</i>	<i>Second Semester</i>		<i>Sem Hrs.</i>
BIO 101	General Biology I	3	ENG 204	World Literature II	3
BIO 10L	General Biology Lab	1	FED 212	Human Growth & Dev.	3
ENG 203	World Literature I	3	FED 215	Instructional Technology	3
FED 200	Intro. To Teacher Education	2	MUS 004	Recital Attendance IV	0
HIS 203	Found of Am. Hist. & Gov.	3	MUS 206	Music Theory IV	3
MUS 003	Recital Attendance III	3	MUS 254 or 250	Sym. Band or String Ens.	1
MUS 205	Music Theory III	3	SPE 201	Intro. To St. Of Exc. Child	3
MUS 253 or 249	March. Band or String Ens.	1	Applied Music – Major Perf. Medium		1
Applied Music – Major Perf. Medium		1	Applied Music – Minor Perf. Medium		<u>1</u>
Applied Music – Minor Perf. Medium		<u>1</u>			18
		18			

Junior Year

<i>First Semester</i>		<i>Sem. Hrs.</i>	<i>Second Semester</i>		<i>Sem Hrs.</i>
ECO 200	Basic Economics	3	ENG 205	General Speech	3
FED 300	Foundations of Education	2	HIS 101	World History I	3
MUS 005	Recital Attendance V	0	MUS 304	Music History and Lit.	2
MUS 301	Music for Elem. Schools	2	MUS 317	Instrumental Conducting	1
MUS 303	Music History and Lit.	2	MUS 354 or 350	March. Band or String Ens.	1
MUS 309	Basic Conducting	1	MUS 401Teach.	Instr. Music for Sec. Schools	2
MUS 320	Form and Analysis	3	Applied Music – Major Perf. Medium		1
MUS 353 or 349	March. Band or String Ens.	1	Brass, WW, Perc., or String Method Class		1
Applied Music – Major Perf. Medium		1	Brass, WW, Perc., or String Method Class		<u>1</u>
Applied Music – Minor Perf. Medium		1			15
Brass, WW, Perc., or String Method Class		<u>1</u>			
		17			

Senior Year

<i>First Semester</i>		<i>Sem. Hrs.</i>	<i>Second Semester</i>		<i>Sem Hrs.</i>
FED 404	Tests and Measurement	3	MUS 400	Senior Recital	1
MUS 453 or 449	March. Band or String Ens.	1	MUS 454 or 450	Sym. Band or String Ens.	1
PSY 403	Educational Psychology	3	SED 495	Internship	<u>12</u>
SED 409	Reading in the Content	3			14
Applied Music – Major Perf. Medium		1			
Brass, WW, Perc., or String Method Class		<u>1</u>			
		12			

CONCENTRATION IN MUSIC EDUCATION – CHORAL

128 Semester Hours

Freshman Year

<i>First Semester</i>		<i>Sem. Hrs.</i>	<i>Second Semester</i>		<i>Sem Hrs.</i>
ENG 101	Composition I	3	ENG 102	Composition II	3
HED 101	Personal & Comm. Health	2	MUS 001	Recital Attendance II	0
MTH 112	Pre-Calculus Algebra	3	MUS 104	Music Theory II	3
MUS 001	Recital Attendance I	0	MUS 123	University Choir	1
MUS 101	Music Appreciation	3	PHY 101	Physical Science I	3
MUS 103	Music Theory I	3	PHY 101L	Physical Science Lab	1
MUS 122	University Choir	1	PSY 201	General Psychology	3
ORI 101	Survival Skills I	1	Applied Music – Major Perf. Medium		1
Applied Music – Major Perform. Medium		<u>1</u>	Applied Music – Minor Perf. Medium		<u>1</u>
		17			16

Sophomore Year

<i>First Semester</i>		<i>Sem. Hrs.</i>	<i>Second Semester</i>		<i>Sem Hrs.</i>
BIO 101	General Biology I	3	ENG 204	World Literature II	3
BIO 10L	General Biology Lab	1	FED 212	Human Growth & Dev.	3
ENG 203	World Literature I	3	FED 215	Instructional Technology	3
FED 200	Intro. To Teacher Education	2	MUS 004	Recital Attendance IV	0
MUS 003	Recital Attendance III	0	MUS 206	Music Theory IV	3
MUS 205	Music Theory III	3	MUS 223	University Choir	1
MUS 222	University Choir	1	SPE 201	Intro. To St. Of Exc. Child	3
Applied Music – Major Perf. Medium		1	Applied Music – Major Perf. Medium		1
Applied Music – Minor Perf. Medium		<u>1</u>	Applied Music – Minor Perf. Medium		<u>1</u>
		15			18

Junior Year

<i>First Semester</i>		<i>Sem. Hrs.</i>	<i>Second Semester</i>		<i>Sem Hrs.</i>
ECO 200	Basic Economics	3	ENG 205	General Speech	3
FED 300	Foundations of Education	2	HIS 101	World History I	3
MUS 005	Recital Attendance V	0	MUS 304	Music History and Lit.	2
MUS 219	Vocal Diction	1	MUS 316	Choral Conducting	1
MUS 301	Music for Elem. Schools	2	MUS 318	Survey of Band Instruments	2
MUS 303	Music History and Lit.	2	MUS 319	Vocal Diction and Pedagogy	1
MUS 309	Basic Conducting	1	MUS 323	University Choir	1
MUS 320	Form and Analysis	3	MUS 402Teach. Chrl. Music for Sec. Schools		2
MUS 322	University Choir	1	Applied Music – Major Perf. Medium		1
Applied Music – Major Perf. Medium		1	Applied Music – Minor Perf. Medium		<u>1</u>
Applied Music – Minor Perf. Medium		<u>1</u>			17
		17			

Senior Year

<i>First Semester</i>		<i>Sem. Hrs.</i>	<i>Second Semester</i>		<i>Sem Hrs.</i>
HIS 203	Found. of Am. Hist. & Gov.	3	MUS 400	Senior Recital	1
FED 404	Tests and Measurement	3	SED 495	Internship	<u>12</u>
MUS 422	University Choir	1			13
PSY 403	Educational Psychology	3			
SED 409	Reading in the Content	3			
Applied Music – Major Perf. Medium		1			
Applied Music – Minor Perf. Medium		<u>1</u>			
		15			

CONCENTRATION IN MUSIC PERFORMANCE
128 Semester Hours

Freshman Year

<i>First Semester</i>			<i>Sem. Hrs.</i>	<i>Second Semester</i>			<i>Sem Hrs.</i>
CMP 101	Fund of Computers	3	ART 101	Art Appreciation	3		
ENG 101	Composition I	3	ENG 102	Composition II	3		
HIS 101	World History	3	HED 101	Personal & Comm. Health	2		
MTH 112	Pre-calculus Algebra	3	MUS 002	Recital Attendance	0		
MUS 001	Recital Attendance I	0	MUS 104	Music Theory II	3		
MUS 103	Music Theory I	3	PHY 101	Physical Science I	3		
ORI 101	Survival Skills I	1	PHY 101L	Physical Science Lab	1		
Applied Music – Major Perf. Medium		1	Applied Music – Major Perf. Medium		1		
Music Ensemble		<u>1</u>	Applied Music – Major Perf. Medium		1		
		18	Music Ensemble		<u>1</u>		
							18

Sophomore Year

<i>First Semester</i>			<i>Sem. Hrs.</i>	<i>Second Semester</i>			<i>Sem Hrs.</i>
BIO 101	General Biology I	3	ECO 200	Basic Economics	3		
BIO 101L	General Biology Lab	1	ENG 204	World Literature II	3		
ENG 203	World Literature I	3	MUS 004	Recital Attendance	0		
HIS 203	Fnd. of Am. Hist. & Gov.	3	MUS 206	Music Theory IV	3		
MUS 003	Recital Attendance	0	PSY 201	General Psychology	3		
MUS 205	Music Theory III	3	Applied Music Major Perf. Medium		1		
Applied Music – Major Perf. Medium		1	Applied Music – Minor Perf. Medium		1		
Applied Music – Minor Perf. Medium		1	Music Ensemble		<u>1</u>		
Music Ensemble		<u>1</u>					15
		16					

Junior Year

<i>First Semester</i>			<i>Sem. Hrs.</i>	<i>Second Semester</i>			<i>Sem Hrs.</i>
ENG 205	General Speech	3	MUS 300	Junior Recital	1		
MUS 005	Recital Attendance	0	MUS 304	Music History and Liter.	2		
MUS 303	Music History and Liter.	2	MUS 316 or 317	Choral or Instr. Conducting	1		
MUS 309	Basic Conducting	1	Applied Music – Major Perf. Medium		1		
MUS 310	Literature and Pedagogy	3	Applied Music – Minor Perf. Medium		1		
(Students with a concentration in Piano Performance will take – MUS 357 Piano Literature I, MUS 358 Piano Literature II, MUS 363 Piano Pedagogy I, and MUS 364 Piano Pedagogy II. One class will count as the 3 hours for this section and the other 9 hours will count as hours will count as electives.)				Electives			10
MUS 320	Form and Analysis	3	Music Ensemble		<u>1</u>		
Applied Music – Major Perf. Medium		1					17
Applied Music – Minor Perf. Medium		1					
Electives		3					
Music Ensemble		<u>1</u>					
		18					

Senior Year

<i>First Semester</i>	<i>Sem. Hrs.</i>	<i>Second Semester</i>	<i>Sem Hrs.</i>
Applied Music – Major Perf. Medium	1	MUS 400 Senior Recital	1
Applied Music – Minor Perf. Medium	1	Applied Music – Major Perf. Medium	1
Electives	10	Electives	10
Music Ensemble	<u>1</u>	Music Ensemble	<u>1</u>
	13		13

CONCENTRATION IN MUSIC BUSINESS

128 Semester Hours

Freshman Year

<i>First Semester</i>			<i>Sem. Hrs.</i>	<i>Second Semester</i>			<i>Sem Hrs.</i>
CMP 101	Foundations of Computers	3	ENG 102	Composition II	3		
ENG 101	Composition I	3	HED 101	Personal & Comm. Health	2		
MTH 112	Pre-calculus Algebra	3	MUS 002	Recital Attendance II	0		
MUS 001	Recital Attendance I	0	MUS 104	Music Theory II	3		
MUS 103	Music Theory I	3	PHY 101	Physical Science I	3		
ORI 101	Survival Skills I	1	PHY 101L	Physical Science Lab	1		
Applied Music – Major Perf. Medium		1	Applied Music – Major Perf. Medium		1		
Music Ensemble		<u>1</u>	Applied Music – Minor Perf. Medium		1		
		15	Music Ensemble		<u>1</u>		
							15

Sophomore Year

<i>First Semester</i>			<i>Sem. Hrs.</i>	<i>Second Semester</i>			<i>Sem Hrs.</i>
ACC 203	Intro. to Accounting I	3	ACC 204	Intro. to Accounting II	3		
ENG 203	World Literature I	3	ENG 204	World Literature II	3		
BIO 101	General Biology I	3	ECO 200	Basic Economics	3		
BIO 10L	General Biology Lab	1	HIS 203	Found. of American Hist.	3		
MUS 003	Recital Attendance III	0	MUS 004	Recital Attendance IV	0		
MUS 205	Music Theory III	3	MUS 206	Music Theory IV	3		
Applied Music – Major Perf. Medium		1	Applied Music – Major Perf. Medium		1		
Applied Music – Minor Perf. Medium		1	Applied Music – Minor Perf. Medium		1		
Music Ensemble		<u>1</u>	Music Ensemble		<u>1</u>		
		16					18

Junior Year

<i>First Semester</i>			<i>Sem. Hrs.</i>	<i>Second Semester</i>			<i>Sem Hrs.</i>
<i>ART 101</i>	<i>Art Appreciation</i>	3	<i>HIS 101</i>	<i>World History</i>	3		
MGT 207	Legal Environment & Ethics	3	MGT 213	Computer Appl. in Business	3		
MUS 005	Recital Attendance	0	MUS 304	Music History and Lit.	2		
MUS 303	Music History and Lit.	2	MUS 316 or 317	Choral or Inst. Conducting	1		
MUS 309	Basic Conducting	1	PSY 201	General Psychology	3		
MUS 320	Form and Analysis	3	Applied Music – Major Perf. Medium		1		
Applied Music – Major Perf. Medium		1	Electives		4		
Applied Music – Minor Perf. Medium		1	Music Ensemble		<u>1</u>		
Electives		3					18
Music Ensemble		<u>1</u>					
		18					

Senior Year

<i>First Semester</i>			<i>Sem. Hrs.</i>	<i>Second Semester</i>			<i>Sem Hrs.</i>
ENG 205	General Speech	3	FIN 315	Principles of Finance	3		
MKT 315	Prin. of Marketing	3	MUS 470	Music Business Internship	3		
Applied Music – Major Perf. Medium		1	Electives		5		
Electives		8	Music Ensemble		<u>1</u>		
Music Ensemble		<u>1</u>					12
		16					

CONCENTRATION IN PIANO PEDAGOGY
128 Semester Hours

Freshman Year

<i>First Semester</i>		<i>Sem. Hrs.</i>	<i>Second Semester</i>		<i>Sem Hrs.</i>
ART 101	Art Appreciation	3	ENG 102	Composition II	3
ENG 101	Composition I	3	HIS 101	World History I	3
HED 101	Personal & Comm. Health	2	MUS 002	Recital Attendance II	0
MUS 001	Recital Attendance I	0	MUS 103	Music Theory I	3
MUS 102	Fundamentals of Music	3	MUS 121	Piano Ensemble II	1
MUS 120	Piano Ensemble I	1	MUS 142	Applied Music - Piano	1
MUS 141	Applied Music - Piano	1	ORI 101	Survival Skills I	1
MTH 112	Pre-Calculus Algebra	3	PHY 101	Physical Science I	3
Elective		<u>1</u>	PHY 101L	Physical Science Lab	<u>1</u>
		17			16

Sophomore Year

<i>First Semester</i>		<i>Sem. Hrs.</i>	<i>Second Semester</i>		<i>Sem Hrs.</i>
BIO 101	General Biology I	3	CMP 101	Foundations of Computers	3
BIO 101L	General Biology Lab	1	ENG 204	World Literature II	3
ENG 203	World Literature I	3	MUS 004	Recital Attendance IV	0
HIS 203	Found. of Am. Hist. & Gov.	3	MUS 205	Music Theory III	3
MUS 003	Recital Attendance III	0	MUS 221	Piano Ensemble IV	1
MUS 104	Music Theory II	3	MUS 242	Applied Music - Piano	1
MUS 220	Piano Ensemble III	1	MUS 264	Piano Skills II	2
MUS 241	Applied Music - Piano	1	PSY 201	General Psychology	3
MUS 263	Piano Skills I	<u>2</u>	Elective		<u>1</u>
		17			17

Junior Year

<i>First Semester</i>		<i>Sem. Hrs.</i>	<i>Second Semester</i>		<i>Sem. Hrs.</i>
ECO 200	Basic Economics	3	ENG 205	General Speech	3
MUS 005	Recital Attendance V	0	MUS 304	Music History and Lit. II	2
MUS 206	Music Theory IV	3	MUS 316 or 17	Choral or Instr. Conducting	1
MUS 303	Music History and Lit. I	2	MUS 320	Form and Analysis	3
MUS 309	Basic Conducting	1	MUS 342	Applied Music - Piano	1
MUS 341	Applied Music - Piano	1	MUS 348	Collaborative Piano II	1
MUS 347	Collaborative Piano I	1	MUS 358	Piano Literature II	3
MUS 357	Piano Literature I	3	MUS 364	Piano Pedagogy II	<u>3</u>
MUS 363	Piano Pedagogy I	<u>3</u>			17
		17			

Senior Year

<i>First Semester</i>		<i>Sem. Hrs.</i>	<i>Second Semester</i>		<i>Sem Hrs.</i>
MUS 463	Internship in Piano Ped. I	2	MUS 464	Internship in Piano Ped. II	2
MUS 441	Applied Music - Piano	1	MUS 400	Senior Recital	1
Electives		<u>11</u>	Electives		<u>10</u>
		14			13

DECISION ITEM C-3: The University of Alabama in Huntsville, Bachelor of Science in Economics and Computational Analysis (CIP 52.0601)

EXECUTIVE SUMMARY

Reason for Action: The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Program Objective: The proposed program will demonstrate to students how to combine economic models, computational tools, and econometric methods to improve business and social decision making, evaluate economic development strategies, identify entrepreneurial opportunities, and analyze public policy.

Role: The proposed program is within the instructional role recognized by the Commission for the University of Alabama in Huntsville (UAH).

Mode of Delivery: According to UAH, a total of two elective courses will be offered on-line by the University of Alabama and the University of Alabama at Birmingham.

Similar Programs: The University of Alabama has both the Bachelor of Science in Commerce Business Administration and the Bachelor of Arts in Economics; Auburn University at Montgomery has the Bachelor of Science/Bachelor of Arts in Business Economics. The University of Alabama at Birmingham has a Bachelor of Science and a Bachelor of Arts in Economics; and the University of North Alabama has the Bachelor of Business Administration in Economics all listed at CIP code 52.0601 in the Commission's Academic Program Inventory.

Collaboration: According to the proposal, UAH is open to exchange programs with other universities in the state that entail visits to and visitors from other universities. A research forum has been established that is open to economic scholars from across the state.

Resources: The proposal projected that a total of \$0 in estimated new funds will be required to support the proposed program. A total of \$1,181,040 will be available through tuition.

Public Review: The program was posted on the Commission website from June 12 until July 2 (twenty days) for public review and comments. No comments were received.

Rationale for Staff Recommendation:

1. According to UAH's proposal, employment of economists is expected to grow 6 percent from 2008 to 2018.
2. Although there are similar economics programs throughout the state, the proposed program is unique. It will focus on technology, the evolving electronic community, socio-economic networks, how they influence decision making, and the economic consequences of the evolution.

DECISION ITEM C-3: The University of Alabama in Huntsville, Bachelor of Science in Economics and Computational Analysis (CIP 52.0601)

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: That the Commission approve the proposed Bachelor of Science in Economics and Computational Analysis.

Implementation Date: The proposed program will be implemented in January 2013. Based on Commission policy, the proposed program must be implemented by September 14, 2014, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years, beginning 2013-14, will be at least 9, based on the proposal.
2. That the annual average number of graduates for the period 2013-14 through 2017-18 (five-year average) will be at least 8, based on the proposal.
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or in acceptance to graduate school.
4. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal.

The University of Alabama in Huntsville (UAH) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than February 1, 2018.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. The University of Alabama in Huntsville program proposal, submitted April 3, 2012; Available upon request.

5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY

INSTITUTION The University of Alabama in Huntsville
 PROGRAM Bachelor of Science in Economics and Computational Analysis (CIP 52.0601)

ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM

	2013-14	2014-15	2015-16	2016-17	2017-18	TOTAL
FACULTY	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0
STAFF	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT

	2013-14	2014-15	2015-16	2016-17	2017-18	TOTAL
INTERNAL REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0
EXTRAMURAL	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$62,160	\$145,040	\$259,000	\$321,160	\$393,680	\$1,181,040
TOTAL	\$62,160	\$145,040	\$259,000	\$321,160	\$393,680	\$1,181,040

ENROLLMENT AND DEGREE COMPLETION PROJECTIONS

	2013-14	2014-15	2015-16	2016-17	2017-18	5-YEAR AVERAGE
TOTAL HEADCOUNT ENROLLMENT	7	16	26	34	44	25
NEW ENROLLMENT HEADCOUNT	7	9	10	8	10	9
DEGREE COMPLETION PROJECTIONS	1	4	9	14	14	8

Attachment 2

Summary of Background Information

Bachelor of Science in Economics and Computational Analysis
The University of Alabama in Huntsville

Role: The proposed program is within the instructional role recognized by the Commission for the University of Alabama in Huntsville (UAH).

Objectives: The proposed program will demonstrate to students how to combine economic models, computational tools, and econometric methods to improve business and social decision making, evaluate economic development strategies, identify entrepreneurial opportunities, and analyze public policy.

Learning objectives and assessment of the proposed program are as follows:

Learning Objective #1: The successful graduate will possess a greater understanding of the economic, political, and business consequences of the emerging socio-technological changes in society.

Assessment of #1: Periodically a sub-set of the graduating economics students will take the ETS exam. This test allows students' performance to be compared to national averages in economics. In the formative years of this program, this sample will include all of the students in the degree program.

Learning Objective #2: The successful graduate will be a problem solver, possessing a set of tools to help him or her grasp, dissect, and understand the core of a problem, and then to construct useful solutions.

Assessment of #2: Every year a sample of graduating students' will be independently reviewed by a group of at least three economics professors. In the formative years of the program, this sample will include all of the students in the program. These students will be evaluated for their overall integration of economic thinking and complexity using a portfolio of their work from their upper level required economics classes. A sample evaluation form to be used in this process appears in Appendix E.

Learning Objective #3: The successful graduate will be able to analyze how the interconnected nature of individuals creates a strategic dimension to private decision making, as well as public policy.

Assessment of #3: Every other year a panel of at least three economics professors will review a sample of projects students have completed in ECN 411, ECN 445, ECN 481, or ECN 499 to assess the students' success in this objective. In the formative years this sample will include all of the students in the program.

Continuing Assessment:

UAH plans to set up a social network site (Facebook or Linked-in type) to keep in touch with graduates of the program. They will be viewed as a source of information, support and assessment. The College of Business Administration at UAH periodically surveys employers to assess the performance of majors. The Economics students will be included in this assessment protocol.

Administration: The program will be administered by the UAH College of Business Administration, Dr. Caron St. John, dean, and by the Department of Economics, Accounting, and Finance, Allen White, chairperson.

Peer Review: The Notification of Intent to Submit a Proposal (NISP) and the program proposal were reviewed by the Chief Academic Officers (CAOs). There were no objections to the NISP or program proposal.

Accreditation: According to information submitted by UAH, the proposed program must adhere to all standards of the Association to Advance Collegiate Schools of Business (AACSB). The College of

Business Administration at UAH already has AACSB accreditation and, by their rules, all programs in the College must comply.

Curriculum: The proposed program will come from programs in Psychology, Sociology, Communication, and Computer Science. The program will also encourage integration by requiring a minor consisting of at least 18 hours of coursework, typically six courses from another discipline. The minor requirement is intended to be flexible and to help deepen the cross-campus interdisciplinary theme to the proposed degree program. Additionally, combining the minor requirements, the electives, and general education courses allows students to double major.

New courses to be added to the program:

ECN 480	Econometrics	3 semester hours (sh)
ECN 481	Research Practicum	3-6 (sh)
ECN 499	Computational Economics	3 (sh)

The program will have the following requirements for completion:

Credit hours required in the major: 33 sh
Credit hours required in minor courses: 18 sh (framing discipline)
Credit hours required in general education or core curriculum: 51 sh
Credit hours in required or free electives: 18 sh
Total semester hours required: 120 sh

Every student in the proposed program will be required to take ECN 499, Computational Economics. This course requires a significant research project, either a research paper or a computational economic model.

Collaboration: According to the proposal, UAH is open to exchange programs with other universities in the state that entail visits to and visitors from other universities. A research forum has been established that is open to economic scholars from across the state.

Distance Education: According to UAH, a total of two elective courses will be offered on-line by the University of Alabama and the University of Alabama at Birmingham.

Admissions: Admission as a regular freshman at UAH requires substantial high school academic preparation. While grade point average (GPA) and ACT or SAT scores are of primary consideration in the admission decision, other factors are reviewed such as courses completed, advanced placement (AP), International Baccalaureate (IB) or honors courses, trend of high school grades, and achievements in the areas of leadership and scholarship. Current high school students interested in attending UAH will find it to their advantage to follow the advanced diploma or college preparatory curriculum.

Prospective students currently attending high school should apply for admission during the fall semester of their senior year in high school. Tentative admission will be granted on the basis of ACT or SAT scores and the high school record through the junior year. A final official transcript showing work completed in the senior year and confirmation of graduation will be reviewed before a student's final admission. High school seniors are expected to present the following courses: a minimum of four units of English; three units of mathematics, including Algebra I, Algebra II and Geometry (Trigonometry is also required by the College of Engineering and recommended by all other colleges); three units of science; and four units of history and/or social studies. In addition, students should present sufficient academic electives to meet the required twenty Carnegie high school units.

Academic electives may include courses such as foreign language, computer programming, religion, philosophy as well as higher-level science and math courses. When calculating the grade point average (GPA), the University uses core academic courses only. These include English, mathematics, science, history/social studies and foreign languages. Excluded from the GPA calculation and academic unit

requirements are courses such as driver's education, art, health or physical education, athletics (sports), band, office aide, and vocational courses. Applicants having deficiencies in the required high school courses may be admitted in good standing under certain circumstances. The deficiencies, however, must be removed during the first year of enrollment in a manner approved by the department concerned. Courses taken to remedy entrance deficiencies cannot be used to satisfy degree requirements. High school graduates who have been out of high school five or more years may not be required to submit ACT or SAT test scores.

Need: According to the proposal, the proposed economics degree program brings benefits both to the institution and to the state of Alabama. This program is viewed as a collaborative effort that reaches out to other programs across the university. This will be an innovative, hands-on program that stresses undergraduate research and interactive learning. According to UAH officials, this program is unique; it is the only program in the state that focuses on technology, the evolving electronic community, socio-economic networks, how they influence decision making, and the economic consequences of that evolution. It is also the only program that specifically includes computational economics as a core course in the curricula. As information technology continues to evolve, it becomes an increasingly important component of the economic environment, changing the way we conduct business and giving rise to a host of entrepreneurial opportunities. As Huntsville as a hub of entrepreneurial activity, this program will provide a focus for the regional population that does not currently exist in Alabama.

The proposal stated that most undergraduates who earn a BS in economics do not get a job that has the title of "Economist." Instead they find jobs in finance, business, and public policy fields that especially value quantitative skills; such jobs include market analysts, financial analysts, and purchasing managers. The Bureau of Labor Statistics forecasts growth in jobs in an excerpt about economics:

Employment of economists is expected to grow 6 percent from 2008 to 2018. Demand for economic analysis should grow faster, but the increase in the number of economist jobs will be tempered as firms hire workers for niche areas with specialized titles. Many workers with economic backgrounds will work in related fields with more specific job titles, such as financial analyst, market analyst, public policy consultant, researcher or research assistant, purchasing manager, or a variety of positions in business and the insurance industry. Employment growth should be fastest in private industry, especially in management, scientific, and technical consulting services. Rising demand for economic analysis in virtually every industry should stem from the growing complexity of the global economy, the effects of competition on businesses, and increased reliance on quantitative methods for analyzing and forecasting business, sales, and other economic trends. Some corporations choose to hire economic consultants to fill these needs, rather than keeping an economist on staff. This practice should result in more economists being employed in consulting services. Bachelor's degree holders with good quantitative skills and a strong background in mathematics, statistics, survey design, and computer science also may be hired as researchers. Some will find jobs in government. (*Occupational Outlook Handbook*, 2010-11 Editions.)

Student Demand: Student demand was determined by a successful economics minor that is currently being offered at UAH. According to institutional representatives, to date there are 21 official economics minors; several have expressed an interest in the proposed program. Additionally, a student interest survey was conducted, and 240 students were surveyed. Of those who were surveyed, 31 students revealed a strong interest in an economics degree, and another 69 were somewhat interested.

Resources:

Faculty:

Current Primary Faculty—

Full-time: 5

Part-time: 1

Support Faculty—

Full-time: 0

Part-time: 0

Support Staff: There is currently a staff assistant that will continue to provide support for the program. No additional support staff will be needed.

Equipment: The proposal stated that no new equipment is needed for the program.

Facilities: Existing classroom facilities and computer labs will be used for the proposed program. No additional facilities will be necessary.

Library: According to the proposal, current library resources are adequate for the program.

Program Budget: The proposal projected that a total of \$0 in estimated new funds will be required to support the proposed program. A total of \$1,181,040 will be available through tuition.

Attachment 3

The University of Alabama in Huntsville
 Bachelor of Science (BS) in Economics and Computational Analysis

Year 1		
FALL		
UAH 101 University Life	1 hr	
EH 101 Freshman composition I	3 hrs.	
Fine Arts elective	3 hrs.	
MA107 Algebra with Applications	3 hrs.	
ECN 142 Principles of Macroeconomics	3 hrs.	
Total		13 hrs
SPRING		
HY elective	3 hrs.	
EH 102 Freshman Composition II	3 hrs.	
Social science/humanities elective	3 hrs.	
MA 120 Calculus with applications	3 hrs.	
ECN 143 Principles of Microeconomics	3 hrs.	
Total		15 hrs
Total for year 1		28 hrs.

Year 2		
FALL		
EH 230 American Literature I	3 hrs.	
MSC 287 Business Statistics I	3 hrs.	
lab science	4 hrs.	
BLS 211 Legal Environment of Business	3 hrs	
minor	3 hrs.	
Total		16 hrs
SPRING		
EH 231 American Literature II	3 hrs.	
MSC 288 Business Statistics II	3 hrs.	
lab science or math	4 hrs.	
MA 244 Introduction to Linear algebra	3 hrs	
ECN 340 Intermediate Macroeconomics	3 hrs.	
Total		16 hrs
Total for year 2		32 hrs.
Total for first 2 years		60 hrs.

Year 3		
FALL		
Business, science or social science minor	9hr	
ECN 345 Intermediate Microeconomics	3 hrs.	
ECN 352 International Economics	3 hrs.	
Total		15 hrs
SPRING		
Business, science, or social science minor	9 hrs.	
ECN 411 Economics and Information Technology	3 hrs.	
ECN 445 Games and Networks	3 hrs.	
Total		15 hrs
Total for year 3		30 hrs.
Year 4		
FALL		
upper-division free electives	9 hrs.	
ECN 4xx (upper division economics elective)	3 hrs.	
ECN 480 Econometrics	3 hrs.	
Total		15 hrs
SPRING		
upper division free electives	9 hrs.	
ECN 4xx (upper division economics elective)	3 hrs.	
ECN 499 Computational Economics	3 hrs.	
Total		15 hrs
Total for year 4		30 hrs.
Total for years 3 and 4		60 hrs.
Summary:		
Total required hours in economics		33 hrs
Total required hours in "framing minor"		18 hrs
Total for program		120 hrs.

DECISION ITEM C-4: The University of West Alabama, Bachelor of Business Administration in Finance (CIP 52.0801)

EXECUTIVE SUMMARY

Reason for Action: The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the commission for its review, evaluation, and approval.

Program Objective: The proposed Bachelor of Business Administration in Finance program will prepare students for a variety of careers in the field of finance, including banking, investments, asset and portfolio management, insurance, risk management, financial analysis, corporate finance, and public finance for government and non-profit organizations.

Role: The proposed program is within the role of the University of West Alabama (UWA).

Mode of Delivery: According to UWA officials, 100 percent of the general education component will be offered on-line, in addition to one finance course.

Similar Programs: The following similar programs are in the Commission's Academic Program Inventory at CIP 52.0801 (a total of thirteen):

- Bachelor of Science in Commerce Business Administration (BSCBA) in Banking and Finance – UA;
- Bachelor of Science in Business Administration (BSBA) in Banking and Finance – UAH;
- Bachelor of Science in Business Administration (BSBA) in Banking and Finance – AUM;
- Bachelor of Science (BS) in Banking and Finance – ASU;
- Bachelor of Science in Business Administration (BSBA) in Banking and Finance – TROY;
- Bachelor of Arts in Business Administration (BABA) in Banking and Finance – TROY;
- Bachelor of Science (BS) in Economics and Finance – USA;
- Bachelor of Science (BS) in Finance – JSU;
- Bachelor of Science (BS) in Finance – AU;
- Bachelor of Business Administration (BBA) in Finance – UM;
- Bachelor of Business Administration (BBA) in Finance – UNA;
- Bachelor of Science (BS) in Finance – AAM;
- Bachelor of Science (BS) in Finance – UAB

Collaboration: According to the proposal, UWA is exploring possible program collaboration with other institutions internationally, including current partners, Guangdong University of Finance, Guangdong, China, and Dalian University of Technology, Dalian, China. The dual degree program with Guangdong University of Finance allows Chinese students to take finance courses in their junior or senior years at UWA.

Resources: A total of \$307,000 in new funds will be needed for the program over the first five years. A total of \$1,660,832 will be available through tuition over that period.

Public Review: The program was posted on the Commission website from June 12 until July 2 (twenty days) for public review and comments. No comments were received.

Rationale for Staff Recommendation:

1. The proposed program will replace the current Finance emphasis and will involve a significantly more in-depth study of the field of finance.

2. UWA has a partnership with Guangdong University of Finance (GDUF) in Guangzhou, China to enroll students in a dual degree program.

DECISION ITEM C-4: The University of West Alabama, Bachelor of Business Administration in Finance (CIP 52.0801)

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: That the Commission approve the proposed Bachelor of Business Administration (BBA) in Finance with the implementation date and post-implementation conditions listed below.

Implementation Date: The proposed program will be implemented in January 2013. Based on Commission policy, the proposed program must be implemented by September 14, 2014, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years, beginning 2013-14, will be at least 15, based on the proposal.
2. That the annual average number of graduates for the period 2014-15 through 2017-18 (four-year average) will be at least 10, based on the proposal.
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or enrolling in graduate school.
4. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal.

The University of West Alabama will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than February 1, 2018.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. The University of West Alabama program proposal, dated June 6, 2012. Available upon request.

5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY

INSTITUTION	The University of West Alabama
PROGRAM	Bachelor of Business Administration in Finance

ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM						
	2013-14	2014-15	2015-16	2016-17	2017-18	TOTAL
FACULTY	\$16,000	\$16,000	\$84,500	\$84,500	\$100,500	\$301,500
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$1,500	\$0	\$2,500	\$0	\$1,500	\$5,500
STAFF	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$17,500	\$16,000	\$87,000	\$84,500	\$102,000	\$307,000

SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT						
	2013-14	2014-15	2015-16	2016-17	2017-18	TOTAL
INTERNAL REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0
EXTRAMURAL	\$0	\$0	\$0	\$0	\$0	\$0
*TUITION	\$175,440	\$257,312	\$327,488	\$409,360	\$491,232	\$1,660,832
TOTAL	\$175,440	\$257,312	\$327,488	\$409,360	\$491,232	\$1,660,832

ENROLLMENT AND DEGREE COMPLETION PROJECTIONS						
	2013-14	2014-15	2015-16	2016-17	2017-18	5-YEAR AVERAGE
HEADCOUNT ENROLLMENT	15	22	28	35	42	28
NEW ENROLLMENT HEADCOUNT	15	15	15	15	15	15
DEGREE COMPLETION PROJECTIONS	0	6	9	11	13	10

Attachment 2

Summary of Background Information

Bachelor of Business Administration in Finance
The University of West Alabama

Role: The proposed program is within the role of the University of West Alabama (UWA).

Objectives: The proposed Bachelor of Business Administration in Finance program will prepare students for a variety of careers in the field of finance, including banking, investments, asset and portfolio management, insurance, risk management, financial analysis, corporate finance, and public finance for government and non-profit organizations.

In addition to preparing students for the business sector, the proposed program will also prepare students for graduate studies in both economics and finance. Areas such as microeconomics, macroeconomics, and mathematical methods for finance and economics will be emphasized for graduate school preparation.

Upon successful completion of this program, graduates will be able to:

- Demonstrate an understanding of the fundamental principles of financial management.
- Demonstrate an understanding of the basic knowledge and the applications of investment and portfolio management.
- Recognize the importance of diversification and risk management in financial markets.
- Understand various investment evaluation criteria to assess the feasibility of business projects.
- Understand various financial institutions and intermediaries in financial markets and analyze the impact of monetary and financial policies on the price of financial assets.
- Demonstrate an understanding of the essential concepts of financial derivatives and their markets.
- Understand and apply various theories regarding international financial markets.
- Demonstrate an understanding of various mathematical methods and concepts used in theoretical financial frameworks.
- Demonstrate an understanding of basic and complex models used in microeconomics and macroeconomics.

College of Business Learning Outcomes:

Student learning outcomes are used to assess student success in achieving the goals of the programs and majors within the College of Business. In addition to outcome requirements unique to the major, assessment in areas considered critical to success in the business environment will be continuously evaluated. These areas include general business knowledge, oral and written communications, leadership and team skills, ethical behavior, critical thinking, analytical and quantitative skills, the use of information technology, and an international and global business perspective. The following student learning outcomes will be assessed throughout the business core and major courses.

Students completing the requirements for a degree in the College of Business will be able to:

- Demonstrate understanding of the fundamental business principles and functions and the relationship of business organizations to individuals, government, and society (Business Knowledge);
- Demonstrate knowledge and skill appropriate to a chosen major (Major Area Knowledge);

- Demonstrate the ability to express ideas clearly, logically, and persuasively in oral and written communications (Oral and Written Communications);
- Illustrate an understanding of leadership styles, traits, and behaviors; demonstrate understanding of individual and group dynamics, including team building and collaborative behaviors in the accomplishment of tasks (Leadership and Team Skills);
- Analyze legal and ethical issues; synthesize appropriate proposals for practical business solutions to ethical issues (Ethical Behavior);
- Distinguish the components of business situations; differentiate among alternative business solutions; critique causes and potential outcomes of selected options (Critical Thinking);
- Analyze complex, unstructured qualitative and quantitative problems, using appropriate tools and technology (Analytical and Quantitative Skills);
- Demonstrate competency in the use of contemporary information technology in business practices, functions and decision making processes (Use of IT);
- Demonstrate an understanding of differences in global and international business practices; compare and contrast approaches to addressing the domestic and international environments in which business organizations operate (International and Global Perspective).

Student learning outcomes will be assessed closely. In addition to a capstone course where students must demonstrate each of the above learning outcomes, the College of Business holds exit interviews with graduating seniors each semester to assess the degree to which students have truly achieved the level of learning outcome competence desired by the College of Business in order to receive their UWA degree. This assessment process will be of critical value to the department as the program expands and evolves.

Administration: The program will be administered by the College of Business, Dr. Ken Tucker, dean, and the Department of Accounting, Finance, and Economics, Dr. Mitzi Green, chairperson.

Review of Proposal by Persons External to Institution:

Peer Review: The Notification of Intent to Submit a Proposal (NISP) and the program proposal were reviewed by the Chief Academic Officers (CAOs). There were no objections to the NISP or program proposal.

Accreditation: According to the proposal, UWA's College of Business is nationally accredited by the Accreditation Council for Business Schools and Programs (ACBSP) to offer Bachelor of Business Administration and Bachelor of Science degrees. The proposed Finance program will be included in the ACBSP accreditation process.

Curriculum: The following new courses will be added to the program:

FI 380 – Computerized Financial Modeling	3 semester hours (sh)
FI 410 – Monetary Theory and Policy	3 (sh)
FI 420 – Asset Pricing and Portfolio Analysis	3 (sh)
FI 440 – Management of Financial Institutions	3 (sh)
FI 451 – International Finance	3 (sh)
FI 460 – Finance Internship	3 (sh)
FI 480 – Financial Derivatives	3 (sh)
EC 470 – Mathematical Economics	3 (sh)

The program will have the following requirements:

Credit hours required in major:	69 sh
Credit hours in general education:	50 sh
Credit hours required in free elective:	4 sh
Total:	123 sh

Collaboration: According to the proposal, UWA is exploring possible program collaboration with other institutions internationally, including current partners Guangdong University of Finance, Guangdong, China, and Dalian University of Technology, Dalian, China. The dual degree program with Guangdong University of Finance allows Chinese students to take finance courses in their junior or senior years at UWA. Demand for graduates in the field of finance is increasing in China as well as in other countries.

Distance Education: According to UWA officials, 100 percent of the general education component will be offered on-line, in addition to one finance course.

Admissions: Enrollment standards for the program will reflect those of the University at large: 19 ACT for unconditional admission for an entering freshman and a 2.00 (or C) average for unconditional admission for transfer students with 24 semester hours, including 12 from the basic curriculum. If the transfer student has not earned 24 hours, including 12 hours from the basic curriculum, the student must submit a high school transcript showing the date of graduation and an ACT of 19 or higher.

In addition, the basic curriculum must be completed with a 2.0 grade-point average (GPA) overall and in those courses taken at UWA. The Business Professional Component and the major must also be completed with a 2.0 GPA overall and in those courses taken at UWA. A total of 123 semester hours must be earned with twice as many grade points as hours attempted. A student must complete at least 25 percent of the credit hours required for the baccalaureate degree program at UWA. Transfer students must complete a minimum of 30 semester hours of upper-division (300-400) business courses at UWA.

Need: Finance is a common program within most colleges of business throughout the state, and is one of the primary business disciplines offered in a four-year public university. UWA has a partnership with Guangdong University of Finance (GDUF) in Guangzhou, China to enroll students in a dual degree program.

Projected Job Openings

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Local*	21	21	22	22	22	<u>108</u>
State**	160	162	165	167	170	<u>824</u>
SREB ***	7,202	7,310	7,420	7,531	7,644	<u>37,107</u>
Nation ****	24,912	25,286	25,665	26,050	26,441	<u>128,354</u>

Local figures are conservative estimates based on Projection Central's State Occupational Projections 2008-2018 Survey for Financial Analysts, Financial Examiners, and Financial Managers. Local figures are estimated based on the population of the University's Black Belt service region, which is approximately 13 percent of Alabama's total population.

State figures are also conservative estimates based on Projection Central's State Occupational Projections 2008-2018 Survey for Financial Analysts, Financial Examiners, and Financial Managers.

SREB figures include data from Alabama, Arkansas, Delaware, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia, and are based on Projection Central's State Occupational Projections 2008-2018 Survey for Financial Analysts, Financial Examiners, and Financial Managers.

National figures are conservative estimates based on Projection Central's State Occupational Projections 2008-2018 Survey for Financial Analysts, Financial Examiners, and Financial Managers.

Student Demand: A survey was distributed to two Principles of Microeconomics class and one Intermediate Microeconomics class during spring 2012. The total number of respondents was 77 and the results are given below:

- 1) Regarding the statement "The College of Business should add a Finance Major as Finance is an integral part of any Business school."
 - 100% of students responded with agree or strongly agree.
- 2) Regarding the statement "If Finance is offered as a major, I may be interested in enrolling in the program."
 - 50.6% of students responded with agree or strongly agree.
- 3) Regarding the statement "Assuming a Finance major is offered, I believe that future students will be interested in enrolling in the program."
 - 97.4% of students responded with agree or strongly agree.

According to institutional representatives, the results of this survey indicate that students strongly believe a Finance program should be implemented at UWA. The lower response of 50.6 percent suggests that many of the students responding to this survey may have already declared a major.

Resources:

Faculty/Staff:

Current Primary Faculty—

Full-time: 2
Part-time: 0

Current Support Faculty—

Full-time: 0
Part-time: 0

Additional qualified faculty to be hired:

Primary Faculty

Full-time: 1
Part-time: 1

Support Faculty—

Full-time: 0
Part-time: 0

UWA will seek a candidate with a PhD in the field of finance or economics to teach some of the proposed courses.

Support Staff: A departmental secretary from the Department Accounting, Finance, and Economics will provide additional support for the proposed program.

Equipment: According to the proposal, current equipment is acceptable for the program.

Facilities: The Department of Accounting, Finance, and Economics is housed in Wallace Hall, where there is adequate classroom space to accommodate future growth of the program. Each classroom has a computer console and projector, as well as Smart Boards and Elmo. One classroom is equipped with the Rise Display digital technology that significantly enhances the

learning environment. In addition, there are currently two College of Business computer labs to which students have access throughout the day.

Library: According to university officials, the library collection assessment found sufficient resources to support the proposed program.

Program Budget: A total of \$307,000 in new funds will be needed for the program over the first five years. A total of \$1,660,832 will be available through tuition over that period.

Attachment 3

**Bachelor of Business Administration in
 Finance
 Curriculum**

FRESHMAN YEAR (17 + 16 = 33 semester hours)

UWA 101	Freshman Seminar (2 hours)	Science with lab (4 hours)	
EH 101	Written English I	EH 102	Written English II
Fine Arts	(Music, Art, Theater)	EC 201	Microeconomics
CS 205	Microcomputer Applications	SH 100	Principles of Public Speaking
MH 113	Precalculus Algebra	MH 266	Business Calculus
PY 100 or SY 100	Psychology Sociology		
	17 hours		16 hours

SOPHOMORE YEAR (15 + 16 = 31 hours)

EH 221 or EH 231	British Literature I American Literature I	EH 222 or EH 232	British Literature II American Literature II
BA 271	Introduction to Business Statistics	BA 371	Advanced Business Statistics
EC 202	Macroeconomics	MK 300	Marketing
AC 211	Accounting I	AC 212	Accounting II
BA 263	Business Law and Legal Environment	Science with lab (4 hours)	
	15 hours		16 hours

JUNIOR YEAR (15 + 15 = 30 hours)

EC 301	Intermediate Microeconomics	EC 302	Intermediate Macroeconomics
FI 300	Finance	FI 310	Managerial Finance
FI 380	Computerized Financial Modeling	FI 340	Investments
MG 300	Management	MG 370	Management Information Systems
HY 101 or HY 211	Western Civilization I American History I	MG 390	Operations Management
	15 hours		15 hours

SENIOR YEAR (14 + 15 = 29 hours)

FI 410	Monetary Theory and Policy	EC 450	International Trade
FI 451	International Finance	EC 470	Mathematical Economics
BA 320	Business Communications	FI 420	Asset Pricing and Portfolio Analysis
BA 400	Professional Development Seminar	BA 450	International Business Seminar
Electives (2 hours)		MG 490	Strategic Management
	14 hours		15 hours

DECISION ITEM C-5: Auburn University, Bachelor of Music in Music (CIP 50.0901)

EXECUTIVE SUMMARY

Reason for Action: The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Program Objective: The proposed program will provide more in-depth study of music skills and pedagogy, additional applied lesson study, music literature, and more advanced study in music history and theory than the existing Bachelor of Arts program. The BA program provides a broader, more flexible degree program with an opportunity for students to minor in an area other than music, some applied study, theoretical skills, music history, and ensemble experience, but with fewer requirements in applied study, pedagogy, theory, and history. Having both degree programs available to Auburn students will enhance the experience of students in each program because a more diverse student body can be achieved.

Role: The proposed program is within the instructional role recognized by the Commission for the Auburn University (AU).

Mode of Delivery: Because of its nature, the program will be delivered in a traditional format.

Similar Programs: Three institutions currently have Bachelor of Music (BM) programs in the Academic Program Inventory: the University of Alabama, the University of Montevallo, and the University of South Alabama. AU previously offered a similar degree program, but it was deleted in the late 1990s.

Collaboration: The proposal stated that no collaboration will be necessary, because current resources in the Music Department are sufficient to support the new program. Some collaborative initiatives already are in place. Several musical ensembles have shared concert experiences with students at Tuskegee University. Faculty members will work collaboratively with counterparts at other institutions to offer expertise for music students with shared master classes and clinic as they do currently in the region and nationally.

Resources: The proposal projected that a total of no new funds will be required to support the proposed program. New courses will be implemented by the rotation of current faculty. A projected total of \$712,500 will be available from tuition for the program over the first five years.

Public Review: The program was posted on the Commission website from June 12 until July 5 (over twenty days) for public review and comments. No comments were received.

Rationale for Staff Recommendation:

1. The program will make use of existing faculty and resources.
2. The program will not require additional funds for its support.
3. The program will prepare students for graduate study in music better than the existing BA in Music program, as well as for careers in music or music pedagogy.

DECISION ITEM C-5: Auburn University, Bachelor of Music in Music (CIP 50.0901)

Staff Presenter: Ms. Ellen E. Haulman
Director of Instruction and Special Projects

Staff Recommendation: That the Commission approve the proposed Bachelor of Music in Music.

The program will have three concentrations: the vocal concentration, the instrumental concentration, and the piano concentration. Consistent with Commission policy and operational definitions, these options will not be identified separately in the Commission's Academic Program Inventory, and the institution may not identify them as degree programs.

The program with concentrations will have the implementation date and post-implementation conditions listed below:

Implementation Date: The proposed program will be implemented in January 2013. Based on Commission policy, the proposed program must be implemented by September 14, 2014, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years, beginning 2013-14, will be at least 6, based on the proposal.
2. That the annual average number of graduates for the period 2016-17 through 2017-18 (two-year average) will be at least 8, based on the proposal.
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or in continuing in related graduate work.
4. That information regarding the accreditation status of the program be provided.
5. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal.

Auburn University (AU) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than February 1, 2018.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. Auburn University program proposal, received April 13, 2012. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY

INSTITUTION Auburn University

PROGRAM Bachelor of Music in Music (CIP 50.0901)

ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM

	2013-14	2014-15	2015-16	2016-17	2017-18	TOTAL
FACULTY	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0
STAFF	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT

	2013-14	2014-15	2015-16	2016-17	2017-18	TOTAL
INTERNAL REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0
EXTRAMURAL	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$38,000	\$66,500	\$133,000	\$171,000	\$304,000	\$712,500
TOTAL	\$38,000	\$66,500	\$133,000	\$171,000	\$304,000	\$712,500

ENROLLMENT AND DEGREE COMPLETION PROJECTIONS

	2013-14	2014-15	2015-16	2016-17	2017-18	5-YEAR AVERAGE
TOTAL HEADCOUNT ENROLLMENT	6	11	20	26	32	19
NEW ENROLLMENT HEADCOUNT	6	5	9	6	6	6 2-YEAR AVERAGE
DEGREE COMPLETION PROJECTIONS	0	0	0	6	10	8

Attachment 2

Summary of Background Information

Bachelor of Music in Music
Auburn University

Role: The proposed program is within the instructional role recognized by the Commission for Auburn University (AU).

Objectives: According to the proposal, the proposed program will provide more in-depth study of music skills and pedagogy, additional applied lesson study, music literature, and more advanced study in music history and theory than the existing Bachelor of Arts program. The BA program provides a broader, more flexible degree program with an opportunity for students to minor in an area other than music, some applied study, theoretical skills, music history, and ensemble experience, but with fewer requirements in applied study, pedagogy, theory, and history. Having both degree programs available to Auburn students will enhance the experience of students in each program because a more diverse student body can be achieved.

Graduates of the program will:

1. Demonstrate basic musical skills;
2. Demonstrate basic musicianship skills (including aural skills, music writing skills, music reading skills, functional keyboard skills, and knowledge of music styles) sufficient to function as a competent musician;
3. Demonstrate skill in a major performance area;
4. Demonstrate competence in at least one performance area and the ability to collaborate as a performing musician in an ensemble setting;
5. Be able to communicate as musicians;
6. Demonstrate the ability to communicate effectively as music pedagogues and/or performers.

Assessment: Achievement of program objectives will be assessed in several ways, including the following. Musicianship skills courses are offered throughout the undergraduate program and progress in the program is dependent upon successful completion of sequential courses. Each student will take a sophomore comprehensive exam which serves an advisory function and evaluation of progress midway through the degree program. Competency in the academic areas is measured by the number of students who successfully complete academic components in the exam on their first attempt. Formative assessment, in the form of performance jury grades, is given each semester by the appropriate area faculty. A senior recital serves as the capstone requirement, with the additional requirement of a pre-recital jury. The percentage of students who pass the pre-recital jury on the first attempt will indicate competency rates. A student exit survey to solicit student evaluation of the instructional effectiveness of the program will be administered during the student's last semester. Data will be maintained in the department documenting the careers of graduates and acceptance rates to graduate schools.

Administration: The program will be administered by the College of Liberal Arts, Dr. Anna Gramberg, dean, and the Department of Music, Dr. Sara Lynn Baird, chair.

Peer Review: The Notification of Intent to Submit a Proposal (NISP) and the program proposal were reviewed by the Chief Academic Officers (CAO). Six respondents provided comments with five stating no objections to the program. The sixth respondent stated that the program would indeed enhance the music program at AU; however, the respondent stated that Alabama student demand for such a program is being met by the programs currently in existence. The CAO do not formally vote on the recommendation of a proposal.

Accreditation: The National Association of Schools in Music (NASM) is the accrediting agency for university music degree programs. According to the proposal, AU's current programs—the BA in Music and the BMed in Music Education—are accredited by NASM. AU will seek accreditation for this program as well. The accreditation process, according to the proposal, is important to

validate the degree programs and is beneficial to students who may be interested in transferring from one institution to another or attend graduate school.

Curriculum: The proposed program will complement the current music education program and the Bachelor of Arts in Music in music offerings. The Bachelor of Music degree program is a more intensive performance-focused degree. The program will require a total of 120 semester credit hours for completion.

University core requirements:	41 semester hours (sh)
Credit hours required in major courses:	66-67 sh
Credit hours required in foreign language:	8 sh
Credit hours required in electives/ROTC	4-5 sh
Total:	120 sh

The following new courses will be developed for the program:

MUSI 2150	Advanced Diction (1 cr. hr.)
MUSI 3120	Piano Literature II (2 cr. hrs.)
MUSI 3130	Vocal Literature I (2 cr. hrs.)
MUSI 3140	Vocal Literature II (2 cr. hrs.)
MUSI 3150	Brass Literature (2 cr. hrs.)
MUSI 3160	Percussion Literature (2 cr. hrs.)
MUSI 3170	Woodwind Literature (2 cr. hrs.)
MUSI 3180	String Literature (2 cr. hrs.)
MUSI 3200	Form and Analysis (3 cr. hrs.)
MUSI 3210	Tonal Counterpoint (3 cr. hrs.)
MUSI 3290	Jazz Theory (3 cr. hrs.)
MUSI 3800	Junior Performance Recital (1 cr. hr.)
MUSI 4280	American Popular Music (3 cr. hrs.)
MUSI 4290	Film Music (3 cr. hrs.)
MUSI 4800	Senior Performance Recital (2 cr. hrs.)

Collaboration: The proposal stated that no collaboration will be necessary, because current resources in the Music Department are sufficient to support the new program. Some collaborative initiatives already are in place. Several musical ensembles have shared concert experiences with students at Tuskegee University. Faculty members will work collaboratively with counterparts at other institutions to offer expertise for music students with shared master classes and clinic as they do currently in the region and nationally.

Distance Education: Distance education will not be used for the program.

Admissions: The proposal stated that students in the program must meet the admission standard of the university and must perform a solo audition for the appropriate faculty to demonstrate acquired or natural skill and proficiency on their instrument and potential success in the degree program.

Need: Three institutions currently have Bachelor of Music (BM) programs in the Academic Program Inventory: the University of Alabama, the University of Montevallo, and the University of South Alabama. AU previously offered a similar degree program, but it was deleted in the late 1990s.

The proposal stated that the program will complement AU's BA in Music and Bachelor in Music Education programs, providing a more intensive, performance-focused degree. It will better prepare students for graduate study in music, as well as careers in music or music pedagogy. Department officials have had discussions with area and regional music teachers, who have supported the reinstatement of a performance program at AU.

Student Demand: According to the proposal, informal surveys of current and incoming students have revealed that most students who want to major in music are interested in either music performance or music education degrees. Discussions with potential music students who decided not to attend AU have given the lack of the Bachelor of Music program as a primary reason for their decision not to attend AU.

The current enrollment of the Music BA program at AU is approximately 38 students.

Resources:

Faculty:

Current Primary Faculty—

Full-time: 15

Part-time: 10

Support Faculty—

Full-time: 0

Part-time: 0

Additional Faculty to Be Hired:

Primary Faculty—

Full-time: 0

Part-time: 0

Support Faculty—

Full-time: 0

Part-time: 0

Support Staff: There are no plans to add support staff.

Equipment: No additional equipment is necessary.

Facilities: No additional facilities are required.

Library: All music library resources are housed in the AU Ralph Draughon Library. These resources currently serve the BA and the Bachelor in Music Education in Music programs. These programs are accredited by NASM. The last report from NASM (2002-03) stated:

Holdings are appropriate to the degree programs offered. Indeed the collection of scores is comprehensive and quite good. Online access is available to all patrons of the Library. Listening facilities are appropriate to the enrollments and the programs offered. Acquisition policies seem to be appropriate and responsive to faculty needs. The Music Librarian is a performing musician who appears regularly in performances in the Music Department, and it is clear to the Visitors that this dual identification serves both the Library and the Department well.

Program Budget: The proposal projected that a total of no new funds will be required to support the proposed program. New courses will be implemented by the rotation of current faculty. A projected total of \$712,500 will be available from tuition for the program over the first five years.

Attachment 3

**Auburn University
 Bachelor of Music in Music (50.0901)**

**Proposed Curriculum
 120 Semester Hour Credits**

University Core Curriculum	41 semester hours
ENGL 1100 English Composition I	3
ENGL 1120 English Composition II	3
Core Literature	3
HIST 1010/1017	3
History (to compete sequence) OR Social Science	3
Literature (to compete sequence) OR Core Humanities	3
Approved School of Liberal Arts Humanities	3
Core Fine Arts	3
Core Social Science	6
Core Math	3
Core Science	8
Foreign Language	8 semester hours
Foreign Language I (College Core) and II (College Core)	8
Electives/ROTC	4-5 credit hours

Instrumental Concentration Curriculum:

Applied Music (19 credits)

MUAP 1520 Performance I	2
MUAP 1620 Performance II	2
MUAP 2520 Performance III	2
MUAP 2620 Performance IV	2
MUAP 3520 Performance V	2
MUAP 3620 Performance VI	2
MUAP 4520 Performance VII	2
MUAP 4620 Performance VIII	2
MUSI 3800 Jr Performance Recital	1
MUSI 4800 Sr Performance Recital	2

Ensembles (14 credits)

MUSE Large Ensemble (6 x 1 credit)	6
MUSE Small Ensemble (4 x 1 credit)	4
MUSE Large or Small Ensemble (4 x 1 credit)	4

Music Theory and Skills (12 credits)

MUSI 1310 Music Theory I	2
MUSI 1320 Music Skills I	1
MUSI 1410 Music Theory II	2
MUSI 1420 Music Skills II	1
MUSI 2310 Music Theory III	2
MUSI 2320 Music Skills III	1
MUSI 2410 Music Theory IV	2

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MUSI 2420 Music Skills IV 1

Music History (6 credits)

MUSI 3510 Music History I 3

MUSI 3520 Music History II 3

Upper Division courses (6 credits)

MUSI Music History or Theory
 (2x3 credits) 6

Piano (4 credits)

MUSI 1020 Piano Skills I 1

MUSI 1030 Piano Skills II 1

MUSI 2040 Functional Piano I 1

MUSI 2050 Functional Piano II 1

Supportive Courses in Music (6 credits)

MUSI 1000 Performance Attend.
 (8x0 credit) 0

MUSI 3150/60/70 Instrumental
 Literature 2

MUSI 3630 Instrumental
 Conducting I 2

MUSI 4020 Instrumental Pedagogy 2

Piano Concentration Curriculum:

Applied Music (19 credits)

MUAP 1520 Performance I 2

MUAP 1620 Performance II 2

MUAP 2520 Performance III 2

MUAP 2620 Performance IV 2

MUAP 3520 Performance V 2

MUAP 3620 Performance VI 2

MUAP 4520 Performance VII 2

MUAP 4620 Performance VIII 2

MUSI 3800 Jr Performance Recital 1

MUSI 4800 Sr Performance Recital 2

Ensembles (10 credits)

MUSE Ensemble (6 x 1 credit) 6

MUSE x240 Accompanying
 (4 x 1 credit) 4

Music Theory and Skills (12 credits)

MUSI 1310 Music Theory I 2

MUSI 1320 Music Skills I 1

MUSI 1410 Music Theory II 2

MUSI 1420 Music Skills II 1

MUSI 2310 Music Theory III 2

MUSI 2320 Music Skills III 1

MUSI 2410 Music Theory IV 2

MUSI 2420 Music Skills IV 1

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<u>Music History (6 credits)</u>	
MUSI 3510 Music History I	3
MUSI 3520 Music History II	3

<u>Upper Division courses (9 credits)</u>	
MUSI Music History or Theory (3 x 3 credits)	9

<u>Piano (2 credits)</u>	
MUSI 2040 Functional Piano I	1
MUSI 2050 Functional Piano II	1

<u>Support Courses in Music (8 credits)</u>	
MUSI 1000 Performance Attend. (8x0 credit)	0
MUSI 3110 Piano Literature I	2
MUSI 3120 Piano Literature II	2
MUSI 3610/30 Conducting I	2
MUSI 4030 Piano Pedagogy	2

Vocal Concentration Curriculum:

<u>Applied Music (19 credits)</u>	
MUAP 1520 Performance I	2
MUAP 1620 Performance II	2
MUAP 2520 Performance III	2
MUAP 2620 Performance IV	2
MUAP 3520 Performance V	2
MUAP 3620 Performance VI	2
MUAP 4520 Performance VII	2
MUAP 4620 Performance VIII	2
MUSI 3800 Jr Performance Recital	1
MUSI 4800 Sr Performance Recital	2

<u>Ensembles (10 credits)</u>	
MUSE Large Ensemble (6 x 1 credit)	6
MUSE Small Ensemble (4 x 1 credit)	4

<u>Music Theory and Skills (12 credits)</u>	
MUSI 1310 Music Theory I	2
MUSI 1320 Music Skills I	1
MUSI 1410 Music Theory II	2
MUSI 1420 Music Skills II	1
MUSI 2310 Music Theory III	2
MUSI 2320 Music Skills III	1
MUSI 2410 Music Theory IV	2
MUSI 2420 Music Skills IV	1

<u>Music History (6 credits)</u>	
MUSI 3510 Music History I	3
MUSI 3520 Music History II	3

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Upper Division courses (6 credits)

MUSI Music History or Theory
(2x3 credits) 6

Piano (4 credits)

MUSI 1020 Piano Skills I 1
MUSI 1030 Piano Skills II 1
MUSI 2040 Functional Piano I 1
MUSI 2050 Functional Piano II 1

Supportive Courses in Music (10 credits)

MUSI 1000 Performance Attend.
(8x0 credit) 0
MUSI 1050 Singer's Diction 1
MUSI 2150 Advanced Diction 1
MUSI 3130 Vocal Literature I 2
MUSI 3140 Vocal Literature II 2
MUSI 3610 Choral Conducting I 2
MUSI 4010 Vocal Pedagogy 2

DECISION ITEM C-6: The University of Alabama in Huntsville, Master of Education in Differentiated Instruction (CIP 13.1206)

EXECUTIVE SUMMARY

Reason for Action: The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Program Objective: Objectives: The program is being proposed in response to growing diversity in the classroom, including such examples as students whose language at home is one other than English, students of color, and students who have autism or other disabilities. These students are educated in the general education classroom. The purpose of the program will be to prepare K-6 elementary and K-12 special educators to work in this educational setting.

The proposed program has been developed in consultation with the teacher certification unit of the Alabama Department of Education (ADE). Approval of the program by the Commission will allow UAH to complete the process for the submission of the related teaching certificate curricula to the ADE.

Role: The University of Alabama in Huntsville (UAH) is authorized to offer academic programs at the master's level. The approval of the proposed program will extend that role to the academic subdivision "Education."

Mode of Delivery: There are no firm plans for the use of distance delivery of the program at present. However, program officials have explored the possibility of using distance modalities. UAH officials plan to allow the utilization of distance learning technology that fits the content and the professor's professional opinion on the best delivery method. Many courses will have online components delivered through the UAH ANGEL online course platform. However, most courses will have some type of flexible face-to-face opportunities (weekend meetings, summer courses, etc.).

Similar Programs: There are no similar programs in the state that provide instruction in both special education-autism and elementary education pedagogy.

Collaboration: There are no similar programs in the state. UAH would consider collaboration with other universities that had expertise that could lead to an even more varied menu of electives.

Resources: The proposal projected that a total of \$608,024 in estimated new funds will be required to support the proposed program. A total of \$1,086,479 will be available through tuition and extramural funds.

Public Review: The program was posted on the Commission website from June 12 until July 5 (over twenty days) for public review and comments. No comments were received.

Rationale for Staff Recommendation:

1. The program will prepare teachers for growing diversity in the classroom, including such examples as students whose language at home is one other than English, students of color, and students who have autism or other disabilities.
2. Approval of the program by the Commission will allow UAH to complete the process for the submission of the related teaching certificate curricula to the ADE.

DECISION ITEM C-6: The University of Alabama in Huntsville, Master of Education in Differentiated Instruction (CIP 13.1206)

Staff Presenter: Ms. Ellen E. Haulman
Director of Instruction and Special Projects

Staff Recommendation: That the Commission approve the proposed Master of Education in Differentiated Instruction.

The program will have two options: elementary education and collaborative teacher/special education-autism. Consistent with Commission policy and operational definitions, these options will not be identified separately in the Commission's Academic Program Inventory, and the institution may not identify them as degree programs.

The program with options will have the implementation date and post-implementation conditions listed below:

Implementation Date: The proposed program will be implemented in August 2013. Based on Commission policy, the proposed program must be implemented by September 14, 2014, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years, beginning 2013-14, will be at least 15, based on the proposal.
2. That the annual average number of graduates for the period 2015-16 through 2017-18 (three-year average) will be at least 15, based on the proposal.
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring new related employment, advancing in current employment, or in improvement of teaching practices.
4. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal.

The University of Alabama in Huntsville (UAH) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2018.

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Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. The University of Alabama in Huntsville program proposal, submitted April 3, 2012. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

INSTITUTION The University of Alabama in Huntsville

PROGRAM Master of Education in Differentiated Instruction (CIP13.1206)

ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM

	2013-14	2014-15	2015-16	2016-17	2017-18	TOTAL
FACULTY	\$0	\$0	\$152,125	\$152,125	\$152,125	\$456,375
LIBRARY	\$9,000	\$8,500	\$8,500	\$8,500	\$8,500	\$43,000
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0
STAFF	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS/ FELLOWSHIPS	\$11,296	\$23,270	\$23,968	\$24,687	\$25,428	\$108,649
OTHER	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$20,296	\$31,770	\$184,593	\$185,312	\$186,053	\$608,024

SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT

	2013-14	2014-15	2015-16	2016-17	2017-18	TOTAL
INTERNAL REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0
EXTRAMURAL	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$112,960	\$232,697	\$239,678	\$246,869	\$254,275	\$1,086,479
TOTAL	\$112,960	\$232,697	\$239,678	\$246,869	\$254,275	\$1,086,479

ENROLLMENT AND DEGREE COMPLETION PROJECTIONS

	2013-14	2014-15	2015-16	2016-17	2017-18	5-YEAR AVERAGE
TOTAL HEADCOUNT ENROLLMENT*	15	30	30	30	30	27
*Part-time students NEW ENROLLMENT HEADCOUNT	15	15	15	15	15	15 3-YEAR AVERAGE
DEGREE COMPLETION PROJECTIONS	0	0	10	15	20	15

Attachment 2

Summary of Background Information

Master of Education in Differentiated Instruction
The University of Alabama in Huntsville

Role: The University of Alabama in Huntsville (UAH) is authorized to offer academic programs at the master's level. The approval of the proposed program will extend that role to the academic subdivision "Education."

Objectives: The program is being proposed in response to growing diversity in the classroom, including such examples as students whose language at home is one other than English, students of color, and students who have autism or other disabilities. These students are educated in the general education classroom. The purpose of the program will be to prepare K-6 elementary and K-12 special educators to work in this educational setting.

The proposed program has been developed in consultation with the teacher certification unit of the Alabama Department of Education (ADE). Approval of the program by the Commission will allow UAH to complete the process for the submission of the related teaching certificate curricula to the ADE.

The objectives of the program include the following:

1. Provide an innovative answer to empower educators to address the increasingly diverse student population;
2. Provide a comprehensive graduate teacher education program with certification options in K-6 elementary education and K-6 or 6-12 special education-autism;
3. Meet the needs of north Alabama and southern Tennessee where the schools have diverse needs, especially in the area of autism where one in sixty students in the Huntsville/Madison area receiving special education are labeled as autistic;
4. Offer an alternative to traditional graduate program formats to accommodate the needs and schedules of practicing teachers;
5. Strengthen our collaboration with parents, educators, and community stakeholders;
6. Respond to the Alabama Autism Task Force Final Report to the Governor (2009) recommending development of programs that meet the unique needs of teachers who serve diverse populations, including the autism population;
7. Provide practicing teachers with knowledge and skills that will aid them in pursuing National Board Certification;
8. Provide a program which incorporates the educational strategies considered to be the best practice by the National Research Council, the Alabama Interagency Autism Coordinating Council, the Council for Exceptional Children, and the Department of Education.

According to the proposal, the following activities will be implemented to assess goals and outcomes of the program:

1. Participate in the university's annual and five-year reporting cycle.
2. Provide formative mid-point evaluation of candidates after completion of core courses to determine progress, quality of work (Grade Point Average), and status of action research project/thesis.
3. Use assessments embedded in courses to determine mastery of program content knowledge, skills, and dispositions.
4. Review student course evaluations including ratings and student comments to identify strengths or areas needing attention.
5. Survey faculty directing action research projects and thesis defense to evaluate candidate and program strengths and areas needing attention.

6. Survey graduates two to three years following program completion on the impact of the program on teaching and the effect of changes in practice.
7. Survey administrators at schools where graduates are employed on the impact of the program on teaching.

Administration: The program will be administered by the UAH School of Graduate Studies, Dr. Rhonda Gaede, dean, and by the Education Department, Dr. Mary L. Piersma, chair.

Peer Review: The Notification of Intent to Submit a Proposal (NISP) and the program proposal were reviewed by the Alabama Council of Graduate Deans. Four deans submitted responses in the initial review. The deans requested further information on the proposed program's relationship to teacher certification and the evaluation plan for the program.

UAH supplied a detailed response. The program proposal was developed after receiving input from certification officials at the Alabama Department of Education. A table detailing seven review and assessment procedures for the proposed was submitted for review by the ACGD.

After reviewing UAH's response, four deans participated in the final review of the proposal. All four recommended approval of the program.

Accreditation: The program will be accredited by the National Council for the Accreditation of Teacher Education (NCATE).

Curriculum: The following new courses will be developed for the program and will be implemented over time:

	Semester Hrs
ED 535 Introduction to Applied Educational Research	3
ED 540 Advanced Cognitive Psychology	3
ED 565 Introduction to Differentiated Instruction	3
ED 570 Differentiated Instruction for Special Populations	3
ED 640 Differentiated Strategies for Research and Teaching for English Language Learners	3
ED 635 Using Assessment to Guide Differentiated Instruction	3
ED 650 Differentiating Elementary Mathematics and Science Instruction	3
ED 665 Differentiating Elementary Literacy (Reading and Writing)	3
EDC 636 Introduction to Students with Autism Spectrum Disorders (ASD)	3
EDC 645 Assessment and Behavioral Applications in ASD	3
EDC 655 Collaboration and Transition Planning	3
EDC 625 Assistive Technology for Educating Individuals with ASD	3
ED 660 Practical Application of Visual Instructional Strategies	3
ED 690 Master's Thesis	1-3

The program will have the following requirements for completion:

Credit hours required in major courses:	30
Credit hours for thesis or action research project	3
Total:	33

All program candidates will be required to complete the following in order to graduate:

1. Complete and present a portfolio that provides detailed evidence of their progression through the program and their utilization of what they have learned in education arenas.
2. Complete a comprehensive exam that assesses a reflective understanding of the content of the entire program.

3. Complete and defend a thesis that incorporates rigorous “action research” that is completed within their classroom. If a student is not a practicing teacher, they will be provided a placement to complete their action research.

Collaboration: There are no similar programs in the state. UAH would consider collaboration with other universities that had expertise that could lead to an even more varied menu of electives.

Distance Education: There are no firm plans for the use of distance delivery of the program at present. However, program officials have explored the possibility of using distance modalities. UAH officials plan to allow the utilization of distance learning technology that fits the content and the professor’s professional opinion on the best delivery method. Many courses will have online components delivered through the UAH ANGEL online course platform. However, most courses will have some type of flexible face-to-face opportunities (weekend meetings, summer courses, etc.).

Admissions: The proposal stated that admission requirements will be consistent with admission requirements for other teacher certification programs at the class “A” level.

- a. Documented degree and licenses in K-6 Elementary, K-6 Collaborative/Special Education, or 6-12 Collaborative/Special Education from a regionally accredited institution;
- b. Grade-point average (GPA) of 3.0 or higher in undergraduate teaching field courses with no grade lower than a “C”;
- c. Minimum of two years of successful teaching experience;
- d. Unconditional admission to UAH which includes defined scores on the Graduate Record Exam (GRE) or Miller Analogies Test (MAT);
- e. Application essay.

Need: There are no other similar programs in the state. The University of Alabama at Birmingham reported during the ACGD review that UAB has coursework related to autism spectrum disorder in a master’s level education program, but that the focus of the program proposed by UAH is different.

According to the proposal, the Huntsville/Madison area of north Alabama is one of the fastest growing and most diverse areas in the state. The size and the composition of the local communities has not only grown but drastically changed, driven by the growth of the technology industry in the area and changes brought by the Base Closure and Realignment Commission.

UAH distributed a survey to 164 administrators of schools in north Alabama counties to determine need for the program. Administrators were asked about the need for each of the projected option in the program. Approximately 85 percent were positive regarding the overall need for the program.

Student Demand: UAH distributed an interest survey to 505 teachers in schools in 16 counties in north Alabama. A total of 272 teachers (54 percent) responded “yes” or “probably” to the question of interest in enrolling in the proposed program; 187 would enroll as soon as the program was available.

Resources:

Faculty:

Current Primary Faculty—

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Full-time: 8
Part-time: 2

Current Support Faculty—

Full-time: 1
Part-time: 1

Additional Faculty to Be Hired:

Primary Faculty—

Full-time: 2- the addition of one Elementary Education and one Special Education, if needed
Part-time: 2

Support Faculty—

Full-time: 0
Part-time: 1-2 to supervise student teachers

The proposal stated that the program could be implemented with existing faculty, but as enrollment grows, additional faculty will be needed. Hiring of new faculty will be determined based upon enrollment and need as the program grows.

New full-time faculty will be required to have a doctoral degree in the appropriate area; a minimum of three years of experience in the appropriate field; evidence of promise of scholarly pursuits; and commitment to quality education for all students, among other requirements.

Support Staff: No additional support staff will be needed.

Assistantships: Partial assistantships/fellowships will be available for a few students.

Equipment: No additional equipment will be needed for the program.

Facilities: Existing facilities are sufficient for the program. The department is expected to move into renovated space in Roberts Hall in the near future.

Library: The proposal included a report on the facilities and holdings of the M. Louis Salmon Library. Related to the proposed program, the library currently has access to 7,047 items in its "Education Collection," including fifteen education journals in print. Other education periodicals are available electronically. Funds are being requested to support the purchase of some new specific materials and database subscriptions focused specifically on elementary education and special education (autism).

Program Budget: The proposal projected that a total of \$608,024 in estimated new funds will be required to support the proposed program. A total of \$1,086,479 will be available through tuition. The faculty also will submit proposals for extramural funding for aspects of the program.

Attachment 3

The University of Alabama in Huntsville Master of Education (MEd) in Differentiated Education

Curriculum

Course Sequence

In this listing of the course sequence, "Core" courses will be offered each fall and spring semester in order to facilitate starting cohorts. "Cognate" courses in Elementary Pedagogy (ED) and Autism (ASD) can be taken in any sequence with the Master's Thesis being the final course. (The semester placed in parenthesis shows two sequences depending on when the cohort begins the program.)

Semester 1 (Fall/Spring):

- **Core:** Introduction to Differentiated Instruction (ED 565)
- **Core:** Introduction to Applied Educational Research (ED 535)

Semester 2 (Spring/Summer)

- **Core:** Differentiated Instruction for Special Populations (ED 570)
- **Core:** Advanced Cognitive Science (ED 540)

Semester 3 (Summer/Fall)

- **Core:** Applied Multiculturalism (ED 530)
- **ED:** Using Assessment to Guide Differentiated Instruction (ED 635)
- **ASD:** Introduction to Students with Autism Spectrum Disorders (EDC 636)

Semester 4 (Fall/Spring)

- **ED:** Differentiation of Strategies for Research and Teaching in ELL (ED 640),
- **ED:** Differentiating Elementary Literacy (Reading and Writing) Instruction (ED 665)
- **ASD:** Collaboration and Transition Planning (EDC 655)
- **ASD:** Assistive Technology for Education of Individuals with ASD (EDC 625)

Semester 5 (Spring/Summer)

- **ED:** Using Technology to Reach Diverse Populations (ED 620)
- **ED:** Differentiating Elementary Mathematics and Science Instruction (ED 650)
- **ASD:** Assessment and Behavioral Applications in ASD (EDC 645)
- **ASD:** Practicum (Summer only) (EDC 660)

Semester 6 (Summer/Fall)

- **ASD:** Practicum (Summer only) (EDC 660)
- Master's Thesis (ED 690)

Semester 7 (Fall/Spring)

- Master's Thesis (if necessary) (ED 690)

DECISION ITEM D-1: Auburn University, Addition of a Concentration in Photography to the Existing BFA in Fine Arts (CIP 50.0702)

EXECUTIVE SUMMARY

Reason for Action: Auburn University has requested the addition of a concentration in Photography in accordance with the Commission's "Guidelines for the Review of Extensions & Alterations of Existing Programs."

Factors for Consideration:

- The program with the proposed concentration will require a total of 126 semester hours.
- According to AU officials, the concentration is being developed to provide art students a focused plan of study in an area of increasing demand in the field.

DECISION ITEM D-1: Auburn University, Addition of a Concentration in Photography to the Existing BFA in Fine Arts (CIP 50.0702)

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: That the Commission approve the proposed concentration as a reasonable extension/alteration of an existing program.

Background: Auburn University (AU) currently has the Bachelor of Fine Arts (BFA) in Fine Arts at CIP 50.0702 in the Commission's Academic Program Inventory. AU has proposed the addition of a concentration in Photography to the existing program.

The program with the proposed concentration will require a minimum of 126 semester hours (sh).

General Education	41 sh
Program core	48 sh
Concentration	16 sh
Electives	21 sh
Total	126 sh

The program core includes the following courses: Drawing I & II; 2D Design & 3D Design; Art History I, II & III; Figure Drawing; Advanced Drawing I; and Painting I.

Courses in the proposed concentration will be: Introduction to Photography; Digital and Color Photography; Intermediate Photography; Advanced Photography; and Fine Arts Senior Project.

Budgetary Impact: None.

According to AU officials, the concentration is being developed to provide art students a focused plan of study in an area of increasing demand in the field.

Consistent with Commission policy and operational definitions, the concentration will not be identified separately in the Commission's Academic Program Inventory, and the institution may not identify it as a degree program.

The staff recommends that the proposed concentration be approved as a reasonable extension/alteration of an existing program.

Supporting Documentation: 1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.03. Available upon request.

2. "Definitions Recognized by the Commission," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.01. Available upon request.
3. Written unpublished documentation provided by the institution. Available upon request.

DECISION ITEM D-2: Enterprise State Community College, Addition of an Option in Administrative Assistant/Office Management to the Existing AAS in Office Administration (CIP 52.0401)

EXECUTIVE SUMMARY

Reason for Action: Enterprise State Community College (ENT)) has requested the addition of an option in Administrative Assistant/Office Management in accordance with the Commission's "Guidelines for the Review of Extensions & Alterations of Existing Programs."

Factors for Consideration:

- The program with the proposed option will require a total of 66-69 semester hours.
- There will be no additional cost to add the proposed option.

DECISION ITEM D-2: Enterprise State Community College, Addition of an Option in Administrative Assistant/Office Management to the Existing AAS in Office Administration (CIP 52.0401)

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: That the Commission approve the proposed option as a reasonable extension/alteration of an existing program.

Background: Enterprise State Community College (ENT) currently has an AAS in Office Administration listed at CIP 52.0401 in the Commission's Academic Program Inventory. ENT has proposed the addition of an option in Administrative Assistant/Office Management to the existing program.

The program with the proposed option will require a total of 69 semester hours (sh):

General Education	21-24 sh
Program Core	9 sh
Option	36 sh
Total	66-69 sh

Courses in the program core consist of: Intermediate Keyboarding; Business English; and Office Internship.

Courses in the option include: Business Communications; Principles of Accounting; Beginning Keyboarding; Advanced Keyboarding; Word Processing; Advanced Word Processing; Career and Professional Development; and Records/Information Management.

According to ENT, the option addition will provide students with greater flexibility for training within related job markets.

Budgetary Impact: NONE

Consistent with Commission policy and operational definitions, the option will not be identified separately in the Commission's Academic Program Inventory, and the institution may not identify it as a degree program.

The staff recommends that the proposed option be approved as a reasonable extension/alteration of an existing program.

Supporting Documentation:

1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.03. Available upon request.
2. "Definitions Recognized by the Commission," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.01. Available upon request.

3. Written unpublished documentation provided by the institution through ADPE. Available upon request.

DECISION ITEM D-3: The University of Alabama at Birmingham, Addition of a Track in Sensory Impairment, Research, Education, and Management to the Existing PhD in Vision Science (CIP 26.0909)

EXECUTIVE SUMMARY

Reason for Action: The University of Alabama at Birmingham (UAB) has requested the addition of a track in Sensory Impairment, Research, Education, and Management in accordance with the Commission's "Guidelines for the Review of Extensions & Alterations of Existing Programs."

Factors for Consideration:

- The program with the proposed track will require 86 semester hours.
- The proposed track will not require additional resources.

DECISION ITEM D-3: The University of Alabama at Birmingham, Addition of a Track in Sensory Impairment, Research, Education, and Management to the Existing PhD in Vision Science (CIP 26.0909)

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: That the Commission approve the proposed track as a reasonable extension/alteration of an existing program.

Background: The University of Alabama at Birmingham (UAB) currently has the Doctor of Philosophy (PhD) in Vision Science at CIP 26.0909 in the Commission's Academic Program Inventory. UAB has proposed the addition of a track in Sensory Impairment, Research, Education, and Management to the existing program.

The program with the proposed track will require a total of 86 semester hours (sh).

Program core	15-16 sh
Track	13-14 sh
Research and Dissertation	56-58 sh
Total	86 sh

The program core will consist of the following courses: Central Visual Mechanisms I; Central Visual Mechanisms II; Anatomy/Physiology of Visual and Auditory Systems; Statistics; and Principles of Scientific Integrity.

Courses in the proposed track will include Vision Education; Public Health and Vision; Developmental Neuroscience; Visual Development; as well as various other core/elective courses available in Optometry, Vision Science, Education, Public Health, Psychology, Biomedical Sciences, and Health Professions.

Students may also elect to complete the Low Vision Rehabilitation Certificate program that is offered through the Department of Occupational Therapy (DOT) and requires admission to the DOT certificate program. Students must enroll in all five of the following courses: Foundations in Low Vision Rehabilitation I; Foundations in Low Vision Rehabilitation II; Foundations in Low Vision Rehabilitation III; Foundations in Brain Injury; and Foundations in Low Vision Rehabilitation.

Budgetary Impact: None.

According to UAB officials, the proposed track along with the program is designed to produce PhD level sensory impairment specialists to address unmet national needs.

Consistent with Commission policy and operational definitions, the proposed track will not be identified separately in the Commission's Academic Program

Inventory, and the institution may not identify it as a degree program.

The staff recommends that the proposed track be approved as a reasonable extension/alteration of an existing program.

Supporting Documentation:

1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.03. Available upon request.
2. "Definitions Recognized by the Commission," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.01. Available upon request.
3. Written unpublished documentation provided by the institution. Available upon request.

DECISION ITEM D-4: The University of North Alabama, Establishment of University College

EXECUTIVE SUMMARY

Reason for Action: The University of North Alabama has requested the establishment of University College.

Factors for Consideration:

- The proposed University College will function as an organizational entity for existing academic programs and academic support services to improve efficiency of record-keeping, reporting, and assessment.
- According to the Commission's operational definitions, administrative changes creating units more prominent than a department, such as a college, require Commission approval.

DECISION ITEM D-4: The University of North Alabama, Establishment of University College

Staff Presenter: Ms. Ellen Haulman
Director of Instruction and Special Projects

Staff Recommendation: That the Commission approve the establishment of University College.

Background: The University of North Alabama (UNA) plans to establish a new unit of instruction, University College. The new unit will be within the Office of Academic Affairs.

University College is proposed as an organizational unit in which to place already approved educational degree programs. These programs include the Bachelor of Interdisciplinary Studies (BIS) in Interdisciplinary Studies (CIP 30.0000) and the Master of Professional Studies (MPS) in Professional Studies (CIP 30.0000). According to information submitted by UNA officials, these programs are not appropriately placed within UNA's existing colleges: Arts and Sciences, Business, Education and Human Sciences, and Nursing and Allied Health.

The new unit will function as an organizational entity for existing academic programs and academic support services to improve efficiency of record-keeping, reporting, and assessment.

Budgetary Impact: None.

Since the academic programs and support services are already operational, the new unit will be implemented using existing funds.

According to the Commission's operational definitions, administrative changes creating units more prominent than a department (such as divisions, schools, or colleges) require Commission approval.

Supporting Documentation:

1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.03. Available upon request.
2. Written unpublished documentation provided by the institution. Available upon request.

DECISION ITEM D-5: Troy University, Alteration of the BA/BS in Sport and Fitness Management (Troy) (CIP 31.0504)

EXECUTIVE SUMMARY

Reason for Action: Troy University (TROY) has requested the alteration of the Bachelor of Arts/Bachelor of Science in Sport and Fitness Management, including the addition of options and a change of program name.

Factors for Consideration:

- The program with the proposed concentration will require 123 semester hours.
- The new options to be incorporated in the program already exist as part of the curriculum of another program.
- Through the altered program, students will be provided with a more thorough depiction of the similarities, differences, and potential synergistic connections of businesses, organizations, and careers within these industries
- The proposed alteration will require resources to hire additional faculty. Based on the anticipated number of student majors, the revenue generated from tuition should cover program costs (including the new faculty lines).

DECISION ITEM D-5: Troy University, Alteration of the BA/BS in Sport and Fitness Management (Troy) (CIP 31.0504)

Staff Presenter: Ms. Ellen E. Haulman
Director of Instruction and Special Projects

Staff Recommendation: That the Commission approve the proposed alteration as a reasonable extension/alteration of an existing program.

Background: Troy University (TROY) currently has the Bachelor of Arts (BA)/Bachelor of Science (BS) in Sport and Fitness Management at CIP 31.0504 in the Commission's Academic Program Inventory. The program is offered only on the Troy campus.

Troy has proposed an alteration of the program which includes the addition of two options and a change in program name. The proposed options are hospitality management and tourism management. The options currently are part of the Bachelor of Science in Business Administration (BSBA) in Business and Management program. The related section of the curriculum in that program will be discontinued.

The current curriculum in sport management will be the third option in the program. Reflecting the addition of the new options, the new program name will be Hospitality, Sport, and Tourism Management, as shown below:

~~Sport and Fitness Management~~ Hospitality, Sport, and Tourism Management (Troy), BA/BS.

According to information submitted by Troy, the altered program with the new name will represent the realignment of existing curricula primarily as a result of the relationship among the three areas of study. Hospitality, Sport, and Tourism have historically fallen under the umbrella of the leisure industry.

The program with the proposed options will require a minimum of 123 semester hours (sh).

General Education	54 sh
Program core	30 sh
Each Option	21 sh
Minor	18 sh
Total	123 sh

The program core includes such courses as Introduction to Hospitality, Sport, and Tourism (HST) Management; Social Psychology of Leisure; Marketing in HST Management; Event Management in HST; Evaluation Procedures in HST Management; and Revenue Generation in HST Management.

Courses in the proposed option in hospitality management will be such courses as Hotel

Management; Domestic and International Tourism; Food and Beverage Service; Hospitality Financial Management; Human Resources Management in Hospitality; and Legal Aspects in Hospitality Management.

Courses in the proposed option in tourism management include Tourism Principles; Domestic and International Tourism; Tourism Economics; Tourism Impacts; Tourism Development and Planning; Tourism Enterprises; and Issues in Tourism.

Budgetary Impact: The following information was provided by Troy officials:

Since [the proposed alteration] already exists, in a somewhat different form, within the College of Health and Human Services, most of the program costs are already funded through the University's annual budgeting process.

For the needed faculty positions to support the alteration of this program, two of these positions are already funded and reside in the Sorrell College of Business. These lines will be reallocated to the College of Health and Human Services. Two new faculty positions have been approved and will be covered through anticipated net revenue as described below.

Based on the anticipated number of student majors, the revenue generated from tuition should cover program costs (including the new faculty lines) as follows:

Year One (2013-2014) Tuition Revenue: \$311,850
Year One (2013-2014) Costs: \$161,000
Year One (2013-2014) Net Revenue: \$150,850

In subsequent years, the tuition revenue is expected to increase as the number of student majors increases and will outpace personnel and program cost increases, generating net revenue each year.

Also according to Troy officials, the new options currently are part of the curriculum of the BS/BA in Management. The addition of the new options into the new program and the related changes are expected to benefit students by the exploration of the three areas of study throughout the program. Students will be provided with a more thorough depiction of the similarities, differences, and potential synergistic connections of businesses, organizations, and careers within these industries.

Consistent with Commission policy and operational definitions, the options will not be identified separately in the Commission's Academic Program Inventory, and the institution may not identify them as degree programs.

The staff recommends that the proposed alteration be approved as a reasonable extension/alteration of an existing program.

Supporting Documentation:

1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.03. Available upon request.
2. "Definitions Recognized by the Commission," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.01. Available upon request.
3. Written unpublished documentation provided by the institution. Available upon request.

DECISION ITEM D-6: The University of North Alabama, Addition of Two Concentrations to the Existing MS in Health and Human Performance (CIP 31.9999)

EXECUTIVE SUMMARY

Reason for Action: The University of North Alabama (UNA) has requested the addition of concentrations in Integrated Health and Sport Management to the master's program in Health and Human Performance, in accordance with the Commission's "Guidelines for the Review of Extensions & Alterations of Existing Programs."

Factors for Consideration:

- The program with the proposed concentrations will require a total of 30 semester hours.
- According to UNA officials, the concentrations will provide instruction in growing occupational areas.

DECISION ITEM D-6: The University of North Alabama, Addition of Two Concentrations to the Existing MS in Health and Human Performance (CIP 31.9999)

Staff Presenter: Mrs. Ellen E. Haulman
Director of Instruction and Special Projects

Staff Recommendation: That the Commission approve the proposed concentrations as reasonable extensions/alterations of an existing program.

Background: The University of North Alabama (UNA) currently has the Master of Science (MS) in Health and Human Performance at CIP 31.9999 in the Commission's Academic Program Inventory. UNA has proposed the addition of concentrations in Integrative Health and Sport Management to the existing program.

The program with the proposed concentrations will require a minimum of 30 semester hours (sh).

Program core	18 sh
Each concentration	12 sh
Total	30 sh

The program core includes the following courses: Research Methods; Critical Analysis of Research and Professional Literature; Legal Issues and the Health and Physical Education Profession; Administration of Health and Physical Education Related Programs; and Thesis or two approved electives (non-thesis route).

Courses in the proposed concentration in Integrative Health will include: Integrative Health; Mind/Body Connection; Integrative Health Coaching; and Spirituality, Health, and Healing.

Courses in the proposed concentration in Sport Management will be: Sport Marketing and Finance; Sport in American Life; Sport Communication and Media Relations; and Sport Facility Planning and Management.

Budgetary Impact: The concentration in Integrative Health possibly will require an additional faculty line. Initial funding will be provided through an external partner and/or through UNA's general operating budget. The Sport Management concentration will be implemented using existing resources.

Information submitted by UNA stated that the Integrative Health concentration will combine traditional approaches to healthcare with evidence-based complementary practices and self-care to stimulate the body's natural healing potential and enhance optimal wellness. In recent years, an increasing number of integrative health centers have opened across the country. According to the American Hospital Association, the percentage of

U.S. hospitals offering some form of integrative health has more than doubled in less than a decade.

The Sport Management concentration will provide instruction in the growing occupational area of sport management. The addition of this concentration will provide students with an opportunity to expand their career options through completion of a graduate degree. In addition, the opportunity to complete a thesis will provide research experiences for students not found in similar programs in the state.

Consistent with Commission policy and operational definitions, the concentrations will not be identified separately in the Commission's Academic Program Inventory, and the institution may not identify them as degree programs.

The staff recommends that the proposed concentrations be approved as reasonable extensions/alterations of an existing program.

Supporting Documentation:

1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.03. Available upon request.
2. "Definitions Recognized by the Commission," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.01. Available upon request.
3. Written unpublished documentation provided by the institution. Available upon request.

DECISION ITEM D-7: Auburn University, Alteration of the BS in Plant Sciences (CIP 01.1199)

EXECUTIVE SUMMARY

Reason for Action: Auburn University has requested the alteration of the Bachelor of Science in Plant Sciences, including a change in program name and CIP code and the addition of the following four options: Production; Science; Turfgrass; and Soil, Water, and Land Use.

Factors for Consideration:

- The revised program with the proposed options will require a total of 121-22 semester hours.
- According to AU officials, the new options will make use of existing courses. The proposed options will formalize curriculum sequences that are currently available.

DECISION ITEM D-7: Auburn University, Alteration of the BS in Plant Sciences (CIP 01.1199)

Staff Presenter: Ms. Ellen E. Haulman
Director of Instruction and Special Projects

Staff Recommendation: That the Commission approve the proposed name and CIP code change and addition of options as a reasonable alteration of an existing program.

The new program name will be Agronomy and Soils and the revised CIP code will be CIP 01.1102. The revision to the Academic Program Inventory is indicated below:

CIP ~~01.1199~~ 01.1102 ~~Plant Sciences, Agronomy and Soils, BS~~

Background: Auburn University (AU) currently has the Bachelor of Science (BS) in Plant Sciences at CIP 01.1199 in the Commission's Academic Program Inventory. AU has proposed a change of the program name and CIP code and the addition of four options to the program. The new program name will be Agronomy and Soils, while the CIP code will be 01.1102. The four options to the existing program will be the following: Production; Science; Turfgrass; and Soil, Water, and Land Use.

The program with the proposed options will require a minimum of 121-122 semester hours (sh).

General Education	41 sh
Program core	16 sh
Concentration	14-16 sh
Support Coursework	48-51 sh
Total	121-122 sh

The program core includes the following courses: Basic Crop Science; Statistics for Biological Sciences; Basic Soil Science; Soils and Environmental Quality; and Senior Seminar.

Courses in the proposed option in Production (15 semester hours) will be: Weed Science; Soil Morphology; Advanced Crop Science; and Nutrient Management.

Courses in the proposed option in Science (14 semester hours) will be: Weed Science; Soil Morphology or Systematic Botany; Principles of Forage Production or Advanced Crop Production; and Nutrient Management.

Courses in the proposed option in Turfgrass (14 semester hours) will be: Weed Science; Turfgrass; Nutrient Management; and Advanced Turfgrass.

Courses in the proposed option in Soil, Water, and Land Use (16 semester hours) will be: Soil Chemistry; Soil

Morphology; Environmental Soil Physics; Soil Microbiology; and Soil Microbiology Lab.

Budgetary Impact: None.

According to AU officials, the new options will make use of existing courses. The proposed options will formalize curriculum sequences that are currently available.

Consistent with Commission policy and operational definitions, the options will not be identified separately in the Commission's Academic Program Inventory, and the institution may not identify them as degree programs.

The staff recommends that the proposed options be approved as reasonable extensions/alterations of an existing program.

Supporting Documentation:

1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.03. Available upon request.
2. "Definitions Recognized by the Commission," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.01. Available upon request.
3. Written unpublished documentation provided by the institution. Available upon request.

DECISION ITEM E-1: The University of Alabama at Birmingham, New Off-Campus Site: Enterprise City Schools Board of Education

EXECUTIVE SUMMARY

Reason for Action: The University of Alabama at Birmingham has requested a new off-campus site that is outside of the institution's service area. This request for a new off-campus site is in accordance with the Commission's "Guidelines for Regulation of Off-Campus Programs."

Factors for Consideration:

- Commission approval is required because Coffee County is outside of the University of Alabama at Birmingham's service area.
- Coffee County is in Troy University's (TROY) service area. According to UAB, although TROY offers English as a Second Language courses, those courses will not lead to certification. According to the Commission's off-campus instruction policy, TROY's consent is not required, since TROY does not offer comparable courses.
- The University of Alabama at Birmingham has received grant funding from the State Department of Education to train more English as a Second Language (ESL) teachers.

DECISION ITEM E-1: The University of Alabama at Birmingham, New Off-Campus Site: Enterprise City Schools Board of Education

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: That the Commission approve the following new off-campus site for the University of Alabama at Birmingham.

Proposal: The University of Alabama at Birmingham (UAB) plans to offer courses at the following new off-campus site beginning in fall 2012:

Enterprise City Schools Board of Education, Enterprise, Alabama

Discussion: An official with the institution has signed the institutional certification for the proposed site pledging that a) the new site is in full compliance with the Commission's Guidelines for the Regulation of Off-Campus Instruction; and b) the required annual site follow-up reports will be sent. The institutional certification was reviewed and transmitted by the Alabama Department of Postsecondary Education.

The proposal was posted on the Commission website from July 18 until August 7, 2012 (twenty days) for public review and comments. No comments were received.

Commission approval is required because Coffee County is outside of UAB's service area. Coffee County is in Troy University's service area. According to UAB, although TROY offers English as a Second Language courses, those courses will not lead to certification. According to the Commission's off-campus instruction policy, TROY's consent is not required, since TROY does not offer comparable courses.

Supporting Documentation:

1. Proposal for New Off-Campus site at Enterprise City Schools Board of Education, Enterprise, AL, attached.
2. "Review of Off-Campus Instruction offered by Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.06. Available upon request.

Attachment 1

Alabama Commission on Higher Education

PROPOSAL FOR A NEW OFF-CAMPUS SITE

SITE INFORMATION

Institution: Enterprise City Schools Board of Education

Administrator Responsible for Site

Name & Title: Dr. Aaron Milner, Superintendent

Telephone: 334-347-9531

Fax: 334-347-5102

E-Mail: amilner@enterpriseschools.net

Contact Person at Site If Other Than Administrator Above

Name & Title: Ms. Oveta Pearce, Director of Federal Programs

Telephone: 334-347-9531

Fax: 334-347-5102

E-Mail: opearce@enterpriseschools.net

Location of Proposed Site

Facility: Enterprise City Schools Board of Education

Street Address: 220 Hutchinson Street

City: Enterprise, AL 36330

County: Coffee

When will you begin offering instruction at this site?

Fall 2012

<u>Type of Site</u>	Check One:
Non-Exempt	X
Exempt from Review by Statute	
Fall 1978 registration exceeded 500.	
University operated site prior to 1960.	
Site located on military reservation.	
Business & industry site where employees only are enrolled.	
Exempt from Review by Commission Policy	
Courses delivered via distance learning technology.	
Prison site - courses delivered exclusively to inmates and prison employees.	
High school site exclusively for early admission, accelerated/dual enrollment.	
2-year college site located within SBE approved service area.	
University site located within home or contiguous counties.	

Note: Follow-up report is not required for individual study courses.

Certification

I hereby certify that if the Commission approves/accepts this proposal, the site will be in full compliance with the Commission's Guidelines for the Regulation of Off-Campus Instruction. The required annual follow-up report will be sent.

Signature of President/Chancellor: 

Date: 7/16/12

COURSE LIST

The institution will develop its schedule at this new site each term from the following list of courses.

Courses (Include Number & Title)
EESL 610 Second Language Acquisition (3 semester credit hours)
This course will be offered each Fall until Fall 2016 to educators who apply to and are accepted as fellows in a National Professional Development grant awarded to UAB in May 2012 by the US Department of Education. Enterprise City Schools Board of Education is a Local Educational Agency partnering with UAB in this federal grant project. At UAB, EESL 610 is delivered primarily through the use of distance delivery technology and professional learning communities. The EESL 610 instructor teaches the course face-to-face with students two times during the semester. For the convenience of grant students enrolled in EESL 610, these face-to-face classes will take place at the Central Office of the Enterprise City Schools Board of Education. These face-to-face classes constitute 13% of the course.
EESL 630 Methods and Materials for Teaching ESL (3 semester credit hours)
This course will be offered each Spring until Spring 2017 to educators who apply to and are accepted as fellows in a National Professional Development grant awarded to UAB in May 2012 by the US Department of Education. Enterprise City Schools Board of Education is a Local Educational Agency partnering with UAB in this federal grant project. At UAB, EESL 630 is delivered primarily through the use of distance delivery technology and professional learning communities. The EESL 630 instructor teaches the course face-to-face with students two times during the semester. For the convenience of the grant students enrolled in EESL 630, these face-to-face classes will take place at Central Office of the Enterprise City Schools Board of Education. These face-to-face classes constitute 13% of the course.
NOTE: EESL 610 and EESL 630 are 2 of the 11 courses required for a Master of Arts in Education (MAEd) in English as a Second Language (ESL). As such, these two courses constitute 18% of this master's degree program. All of the other courses are delivered either entirely on UAB's campus or else entirely online.

Add additional rows if needed.

DECISION ITEM E-2

The University of Alabama at Birmingham, New Off-Campus Site: Etowah County Board of Education

EXECUTIVE SUMMARY

Reason for Action: The University of Alabama at Birmingham has requested a new off-campus site that is outside of the institution's service area. This request for a new off-campus site is in accordance with the Commission's "Guidelines for Regulation of Off-Campus Programs."

Factors for Consideration:

- Commission approval is required because Etowah County is outside of the University of Alabama at Birmingham's service area.
- Etowah County is in Jacksonville State University's (JSU) service area. According to UAB, JSU does not offer comparable courses. Therefore, according to the Commission's off-campus instruction policy, JSU's consent is not required.
- The University of Alabama at Birmingham has received grant funding from the state Department of Education to train more English as a Second Language (ESL) teachers.

DECISION ITEM E-2: The University of Alabama at Birmingham, New Off-Campus Site: Etowah County Board of Education

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: That the Commission approve the following new off-campus site for the University of Alabama at Birmingham.

Proposal: The University of Alabama at Birmingham (UAB) plans to offer courses at the following new off-campus site beginning in fall 2012:

Etowah County Board of Education, Gadsden, Alabama

Discussion: An official with the institution has signed the institutional certification for the proposed site pledging that a) the new site is in full compliance with the Commission's Guidelines for the Regulation of Off-Campus Instruction; and b) the required annual site follow-up reports will be sent. The institutional certification was reviewed and transmitted by the Alabama Department of Postsecondary Education.

The proposal was posted on the Commission website from July 18 until August 7, 2012 (twenty days) for public review and comments. No comments were received.

Commission approval is required because Etowah County is outside of UAB's service area. Etowah County is in Jacksonville State University's service area. According to UAB, JSU does not offer comparable courses. Therefore, according to the Commission's off-campus instruction policy, JSU's consent is not required.

Supporting Documentation:

1. Proposal for New Off-Campus site at Etowah County Board of Education, Gadsden, AL, attached.
2. "Review of Off-Campus Instruction offered by Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.06. Available upon request.

Attachment 1

Alabama Commission on Higher Education

PROPOSAL FOR A NEW OFF-CAMPUS SITE

SITE INFORMATION

Institution: Etowah County Board of Education

Administrator Responsible for Site

Name & Title: Dr. Alan Cosby, Superintendent

Telephone: 256-549-7560

Fax: 256-549-7589

E-Mail: alan_cosby@ecboe.org

Contact Person at Site If Other Than Administrator Above

Name & Title: Ms. Melissa Shields, Curriculum, Continuous Improvement, and EL

Telephone: 256-549-7563

Fax: 256-549-7589

E-Mail: melissa_shields@ecboe.org

Location of Proposed Site

Facility: Etowah County Board of Education

Street Address: 3200 West Meighan Blvd

City: Gadsden, AL

County: Etowah

When will you begin offering instruction at this site?


Fall 2012

Type of Site	Check One:
Non-Exempt	X
Exempt from Review by Statute	
Fall 1978 registration exceeded 500.	
University operated site prior to 1960.	
Site located on military reservation.	
Business & industry site where employees only are enrolled.	
Exempt from Review by Commission Policy	
Courses delivered via distance learning technology.	
Prison site - courses delivered exclusively to inmates and prison employees.	
High school site exclusively for early admission, accelerated/dual enrollment.	
2-year college site located within SBE approved service area.	
University site located within home or contiguous counties.	

Note: Follow-up report is not required for individual study courses.

Certification

I hereby certify that if the Commission approves/accepts this proposal, the site will be in full compliance with the Commission's Guidelines for the Regulation of Off-Campus Instruction. The required annual follow-up report will be sent.

Signature of President/Chancellor: 

Date: 7-16-12

COURSE LIST

The institution will develop its schedule at this new site each term from the following list of courses.

Courses (Include Number & Title)
EESL 610 Second Language Acquisition (3 semester credit hours)
This course will be offered each Fall until Fall 2016 to educators who apply to and are accepted as fellows in a National Professional Development grant awarded to UAB in May 2012 by the US Department of Education. The Etowah County Board of Education is a Local Educational Agency partnering with UAB in this federal grant project. At UAB, EESL 610 is delivered primarily through the use of distance delivery technology and professional learning communities. The EESL 610 instructor teaches the course face-to-face with students two times during the semester. For the convenience of grant students enrolled in EESL 610, these face-to-face classes will take place at the Central Office of the Etowah County Board of Education. These face-to-face classes constitute 13% of the course.
EESL 630 Methods and Materials for Teaching ESL (3 semester credit hours)
This course will be offered each Spring until Spring 2017 to educators who apply to and are accepted as fellows in a National Professional Development grant awarded to UAB in May 2012 by the US Department of Education. The Etowah County Board of Education is a Local Educational Agency partnering with UAB in this federal grant project. At UAB, EESL 630 is delivered primarily through the use of distance delivery technology and professional learning communities. The EESL 630 instructor teaches the course face-to-face with students two times during the semester. For the convenience of the grant students enrolled in EESL 630, these face-to-face classes will take place at Central Office of the Etowah County Board of Education. These face-to-face classes constitute 13% of the course.
NOTE: EESL 610 and EESL 630 are 2 of the 11 courses required for a Master of Arts in Education (MAEd) in English as a Second Language (ESL). As such, these two courses constitute 18% of this master's degree program. All of the other courses are delivered either entirely on UAB's campus or else entirely online.

Add additional rows if needed.

DECISION ITEM E-3: The University of Alabama at Birmingham, Relocation of an Existing Off-Campus Site

EXECUTIVE SUMMARY

Reason for Action: The University of Alabama at Birmingham has requested the relocation of an existing off-campus site in Cullman, Alabama, from West Elementary School to Cullman Area Career Center.

Factors for Consideration:

- The new site will provide a convenient location and better access to technology needed for programs offered at the site.

DECISION ITEM E-3: The University of Alabama at Birmingham, Relocation of an Existing Off-Campus Site

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: That the Commission approve the relocation of an off-campus site at Cullman West Elementary School to Cullman Area Career Center.

Background: The University of Alabama at Birmingham (UAB) has an existing off-campus site at West Elementary School in Cullman. UAB has requested the relocation of the site to the Cullman Area Career Center, also in Cullman.

UAB has had the site at Cullman for at least fifteen years. In December 2011, the Commission approved off-campus programs at West Elementary School for students pursuing the MAEd and EdS in Educational Leadership. Those off-campus programs will be moved to the Cullman Area Career Center.

UAB has requested the move to provide a more convenient location and better access to technology needed for programs offered at the site.

Supporting Documentation:

1. Request from the University of Alabama at Birmingham. Available upon request.
2. "Review of Off-Campus Instruction offered by Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.06. Available upon request.

DECISION ITEM E-4: The University of Alabama at Birmingham, Restructuring of the School of Dentistry

EXECUTIVE SUMMARY

Reason for Action: The University of Alabama at Birmingham (UAB) has requested the restructuring of the School of Dentistry.

Factors for Consideration:

- Two departments in UAB's School of Dentistry will be eliminated.
- Two new departments will be created.
- According to the Commission's operational definitions, administrative changes at the department level generally are submitted as information items. At the University of Alabama at Birmingham (UAB), however, departments in the School of Dentistry are more prominent units than academic divisions. Consequently, this item is submitted for Commission approval.

DECISION ITEM E-4: The University of Alabama at Birmingham, Restructuring of the School of Dentistry

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: That the Commission approve the establishment of the restructuring of the School of Dentistry.

Background: The University of Alabama at Birmingham (UAB) plans to restructure the School of Dentistry, which will eliminate the Department of General Dental Services and the Department of Restorative Sciences. As a result, UAB will create the Department of Clinical and Community Sciences, and the Department of Restorative Sciences. The goal of these changes will forge an organizational structure that promotes effective partnerships between departments and reinvigorates teaching, research, and service.

According to the Commission's operational definitions, administrative changes at the department level generally are submitted as information items. At UAB, however, departments in the School of Dentistry are more prominent units than academic divisions. Consequently, this item is submitted for Commission approval.

Supporting Documentation:

1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.03. Available upon request.
2. Written unpublished documentation provided by the institution. Available upon request.

DECISION ITEM F: Public Drawing to Determine the Order of Payment of Alabama Student Grant Program (ASGP) Funds for the 2012-2013 Academic Year

Staff Presenter: Mrs. Cheryl Newton
Grants Coordinator

Staff Recommendation: That the Commission conduct a public drawing to determine the order of payment to institutions.

Background: Chapter 300-4-.04 of the Alabama Student Grant Program Regulations states the order in which institutions will be issued Fall term checks shall be determined by a random and public drawing of institutions. Pursuant to the regulations, sealed envelopes with the names of the institutions which have declared their intentions to apply for participation in the ASGP for the 2012-2013 academic year have been provided to the Commission Chairman, Mr. Coleman, in order for the drawing to be held.

The results of the drawing at this meeting will determine the order in which grant funds will be released to institutions for the Fall term. After all Fall term payments are issued, the order will be reversed – so the institution ranked first for Fall term drops to last place for second term payment.

Supporting Documentation: Chapter 300-4-.04 of the Alabama Student Grant Program Regulations (available upon request).

INFORMATION ITEM A: Auburn University, Change in the Name of the Department of Consumer Affairs to the Department of Consumer and Design Sciences

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: For information only.

Background: The Auburn University (AU) Board of Trustees has approved the change in the name of the Department of Consumer Affairs to the Department of Consumer and Design Sciences.

Administrative changes at the department level, such as establishing a new department, combining two or more departments, or dividing a department into two or more departments, do not require Commission approval, but must be reported to the Commission by information item prior to implementation.

Supporting Documentation:

1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Alabama Administrative Code, Chapter 300-2-1-.06. Available upon request.
2. Written unpublished documentation provided by the institution. Available upon request.

<u>INFORMATION ITEM B:</u>	<u>Jacksonville State University, Establishment of the Tick-Borne Disease Ecology Research Center</u>
<u>Staff Presenter:</u>	Ms. Margaret Pearson Academic Program Review Analyst
<u>Staff Recommendation:</u>	For information only.
<u>Background:</u>	<p>Jacksonville State University (JSU) has submitted plans to the Commission for the establishment of the Tick-Borne Disease Ecology Research Center. The center will not award academic credit to students, therefore not requiring Commission approval.</p> <p>According to information submitted by JSU, the mission of the Tick-Borne Disease Research Center is to provide an avenue for research and education in multidisciplinary areas of tick behavior, ecology, host range effects, microbiology, and molecular technique development. These particular areas will provide a greater understanding of the many tick-vectoring diseases that occur in the region.</p>
<u>Supporting Documentation:</u>	<ol style="list-style-type: none">1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.06. Available upon request.2. Written unpublished documentation provided by Jacksonville State University. Available upon request.

INFORMATION ITEM C: Jacksonville State University, Establishment of the Center for Mountain Longleaf Pine Ecosystems

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: For information only.

Background: Jacksonville State University (JSU) has submitted plans to the Commission for the establishment of the Center for Mountain Longleaf Pine Ecosystems. The center will not award academic credit to students, therefore not requiring Commission approval.

According to information submitted by JSU, the center's mission is to provide an avenue for research and education in the distinctive longleaf pine ecosystem of northeastern Alabama and northwestern Georgia. Research and educational activities include plant and animal identification, interpretation and understanding of native plant and animal communities, basic botanical, zoological, and ecological studies, and herbarium curation.

Supporting Documentation:

1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.06. Available upon request.
2. Written unpublished documentation provided by Jacksonville State University. Available upon request.

- INFORMATION ITEM D:** Athens State University, Establishment of a Separate Board of Trustees
- Staff Presenter:** Ms. Ellen E. Haulman
Director of Instruction and Special Projects
- Staff Recommendation:** That the Commission accept the change of governance for Athens State University.
- Background:** Athens State University (ATSU), formerly Athens College and Athens State College, has been under the governance of the State Board of Education since June 1975. Currently, ATSU offers 29 programs that award degrees at the baccalaureate level. It offers upper-division course-work that leads to the completion of these academic programs. All students at ATSU have transferred from other institutions.
- In the 2012 legislative session, ATSU sought establishment of a separate board of trustees for the institution, which would replace the Alabama State Board of Education (SBE) as the governing board. The SBE passed a resolution in support of this action on March 22, 2012. The Alabama Legislature approved the bill with executive amendments, and it was signed into law by Governor Robert Bentley on May 22, 2012. It will become effective on October 1, 2012.
- Below are some key points from the act.
- A Board of Trustees is created, effective October 1, 2012, for Athens State University. The membership consists of
 1. The Governor;
 2. The Chancellor of the Department of Postsecondary Education;
 3. One member from “the governing body of the two-year institutions of higher education located in the district where the main campus of the university is located”;
 4. Six members who are residents of either the fourth or fifth congressional districts, at least two of whom are residents of the county in which the main campus of the institution is located;
 5. Two members from the state at large.
 - The overriding mission of the university, unique in Alabama higher education, is to be a university serving the upper division needs of transfer students.
 - After the effective date, the university may continue to offer all current units or programs of instruction for academic credit without new or additional approval from the Alabama Commission on Higher Education, “so long as those units or programs of instruction for

academic credit were offered by the university before the effective date of this act.”

- The university shall continue to be under the jurisdiction of, and shall be subject to, the rules, regulations and procedures of the Alabama Commission on Higher Education.

Supporting Documentation:

1. Attachment 1: Instructional Role Matrix, Athens State University. Attached.
2. Act No. 2012-497. Available upon request or at the following link: <http://arc-sos.state.al.us/PAC/SOSACPDF.001/A0009512.PDF>
2. Academic Program Inventory for Athens State University. Available upon request or at the following link: <http://www.ache.alabama.gov/Acadaffr/ProgInv/98Asc.htm>

Attachment 1

Instructional Role Matrix

Athens State University

		DEGREE LEVEL			
	ACADEMIC SUBDIVISION GROUPINGS	ASSOC	BACC	M/ EdS	DOC
1	Agriculture & Renewable Natural Resources (CIP 01, 03)				
2	Architecture & Environmental Design (CIP 04)				
3	Business (CIP 52)		X		
4	Communications & Related Technologies (CIP 09, 10)				
5	Education (CIP 13)		X		
6	Engineering (CIP 14)				
7	Engineering Technology (CIP 15)				
8	Family and Consumer Sciences (CIP 19)				
9	Humanities (CIP 05, 16, 23, 38)		X		
10	Law (CIP 22)				
11	Library Science (CIP 25)				
12	Parks, Recreation, Leisure & Fitness Studies (CIP 31, 36)				
13	Protective Services & Public Affairs (CIP 43, 44, 51.1503)		X		
14	Biological & Biomedical Sciences (CIP 26)		X		
15	Physical Science/Mathematics & Statistics (CIP 27, 40, 41)		X		
16	Computer & Information Science (CIP 11)		X		
17	Social & Behavioral Science & History (CIP 42, 45, 54)		X		
18	Visual & Performing Arts (CIP 50)		X		
19	Health Related Professions (CIP 51.02, 51.06-51.10, 51.1501, 51.1502, 51.1508, 51.1509, 51.1599, 51.3804, 51.3902, 51.18, 51.23, 51.26)				
20	Basic Clinical Health Sciences (CIP 51.14)				
21	Dentistry (CIP 51.04, 51.05)				
22	Medicine (CIP 51.12)				
23	Nursing (CIP 51.3801-51.3803, 51.3805-51.3822, 51.3899)				
24	Optometry (CIP 51.17)				
25	Pharmacy (CIP 51.20)				
26	Public Health (CIP 51.22)				
27	Veterinary Medicine (CIP 51.24, 51.25)				
28	Health Sciences, Other (CIP 51.11, 51.27, 51.31, 51.99)		X		
29	Trade & Industrial (CIP 21, 46, 47, 48, 49)				
30	Liberal Arts/Interdisciplinary Studies (CIP 24, 30)		X		

INFORMATION ITEM E: The University of Alabama at Birmingham,
Establishment of the Center for Structural Biology

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: For information only.

Background: The University of Alabama Board of Trustees has approved the establishment of the Center for Structural Biology at the University of Alabama at Birmingham (UAB). The center will not award academic credit to students, therefore not requiring Commission approval.

According to information submitted by UAB, the center will build on many current activities that will contribute to enhanced research capabilities in the area of structural biology. Structural biology is a scientific discipline that is a combination of molecular biology, biochemistry, biophysics, and computation. This discipline is concerned with defining the molecular structure of biological molecules, especially proteins and nucleic acids, and determining how molecular structures, and alterations to molecular structure affect molecule function.

Supporting Documentation:

1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.06. Available upon request.
2. Written unpublished documentation provided by Jacksonville State University. Available upon request.

<u>INFORMATION ITEM F:</u>	<u>The University of North Alabama, Change in the Name of the Department of Sociology to the Department of Sociology and Family Studies</u>
<u>Staff Presenter:</u>	Ms. Margaret Pearson Academic Program Review Analyst
<u>Staff Recommendation:</u>	For information only.
<u>Background:</u>	<p>The University of North Alabama (UNA) Curriculum Committee has approved the change in the name of the Department of Sociology to the Department of Sociology and Family Studies.</p> <p>Administrative changes at the department level, such as establishing a new department, combining two or more departments, or dividing a department into two or more departments, do not require Commission approval, but must be reported to the Commission by information item prior to implementation.</p>
<u>Supporting Documentation:</u>	<ol style="list-style-type: none">1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Alabama Administrative Code, Chapter 300-2-1-.06. Available upon request.2. Written unpublished documentation provided by the institution. Available upon request.

INFORMATION ITEM G: Reid State Technical College, Relocation of an Off-Campus Program (Licensed Practical Nursing, Diploma) to the Reid State Technical College Atmore Site (CIP 51.3901)

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: For Information Only.

Proposal: Reid State Technical College (REI) plans to relocate courses that will lead to a Diploma in Licensed Practical Nursing (LPN) to REI's Atmore site beginning in the spring 2013. The courses will be relocated from Jefferson Davis Community College's Atmore campus to REI's Atmore site.

Background: An official with REI has signed the institutional certification for the proposed program pledging that a) the new offering is in full compliance with the Commission's Guidelines for the Regulation of Off-Campus Instruction; and b) the required annual site follow-up report will be sent.

Location of the Program: Reid State Technical College will deliver courses for the LPN program at the institution's Atmore site, 201 Brookwood Road, Atmore, Alabama (Escambia County). The site is located within REI's service area.

Relationship to the Commission's Academic Program Inventory: REI currently has the Diploma in Licensed Practical Nursing at CIP 51.3901 in the Commission's Academic Program Inventory.

Description of the Program: The proposed off-campus program will help prepare students to earn a Diploma in Licensed Practical Nursing.

Strength of the Existing Program: Since the fall of 2003, a total of 909 students have enrolled in REI's LPN program, with a total of 498 students completing the diploma.

Adequate Student Demand: According to information in the proposal, REI's LPN program has been in existence since 1976.

Need for Program: According to REI officials, the enrollment of 909 students since fall 2003 indicated need for the proposed program. REI's LPN job placement rates for the past nine academic years range from 97.3 percent in fall 2003 to 100 percent for fall 2011-spring 2012.

Effect on the Existing Program: Enrollment in REI's LPN program on the Evergreen campus maintains consistent viability. The relocation of the existing LPN program to REI's Atmore site will not affect enrollment.

Clinical Sites: According to information submitted by REI, a total of 13 agreements have been reached with the following agencies: Atmore Community Hospital; William F. Green State Veterans Home; Atmore Nursing Home; Westgate Village;

Evergreen Nursing Home; Evergreen Medical Center; Monroe County Hospital; DW McMillan Hospital; Southwest Alabama Mental Health; Progressive Home Care; North Baldwin Hospital; Community Hospice of Baldwin County; and Evergreen Home Care.

Resources: According to the proposal, there will be no negative financial impact on existing programs and services.

Admission and Program Completion Requirements: Admission and program requirements will be the same for the Atmore site as those for the program offered at REI's main campus.

Public Review: The proposal was posted on the Commission website from July 3 until July 23 (twenty days) for public review and comment. No comments were received.

Supporting Documentation:

1. Proposal for Relocation of Off-Campus Site at Reid State Technical College Atmore site, Atmore, AL, attached.
2. "Review of Off-Campus Instruction offered by Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.06. Available upon request.

INFORMATION ITEM H: The University of Alabama at Birmingham, New Exempt Off-Campus Site

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: For information only.

Proposal: The University of Alabama at Birmingham (UAB) plans to offer courses at the following new off-campus site beginning in spring 2013:

Jefferson County Board of Education, Homewood,
Alabama

Discussion: An official with UAB has signed the institutional certification for the proposed site pledging that a) the new site is in full compliance with the Commission's Guidelines for the Regulation of Off-Campus Instruction; and b) the required annual site follow-up report will be sent.

The new off-campus site proposed by UAB is exempt from Commission approval by policy because the proposed site is located within UAB's service area.

The proposal was posted on the Commission website from July 18 until August 7 for public review and comment. No comments were received.

Supporting Documentation:

1. Proposal for New Off-Campus Site at Jefferson County Board of Education, Homewood, AL, attached.
2. "Review of Off-Campus Instruction offered by Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.06. Available upon request.

ATTACHMENT 1

Alabama Commission on Higher Education

PROPOSAL FOR A NEW OFF-CAMPUS SITE

SITE INFORMATION

Institution: Jefferson County Board of Education

Administrator Responsible for Site

Name & Title: Dr. Phil Hammond, Superintendent

Telephone: 205-379-2225

Fax: 205-379-2311

E-Mail: pbh@jefcoed.org

Contact Person at Site If Other Than Administrator Above

Name & Title: Ms. Lari Valtierra, EL Supervisor

Telephone: 205-379-2101

Fax: 205-379-2235

E-Mail: lvaltierra@jefcoed.org

Location of Proposed Site

Facility: Jefferson County Board of Education

Street Address: 2100 Richard Arrington Blvd

City: Homewood, AL 35209

County: Jefferson

When will you begin offering instruction at this site?

Spring 2013

<u>Type of Site</u>	<u>Check One:</u>
Non-Exempt	
Exempt from Review by Statute	
Fall 1978 registration exceeded 500.	
University operated site prior to 1960.	
Site located on military reservation.	
Business & industry site where employees only are enrolled.	
Exempt from Review by Commission Policy	
Courses delivered via distance learning technology.	
Prison site - courses delivered exclusively to inmates and prison employees.	
High school site exclusively for early admission, accelerated/dual enrollment.	
2-year college site located within SBE approved service area.	
University site located within home or contiguous counties.	X

Note: Follow-up report is not required for individual study courses.

Certification

I hereby certify that if the Commission approves/accepts this proposal, the site will be in full compliance with the Commission's Guidelines for the Regulation of Off-Campus Instruction. The required annual follow-up report will be sent.

Signature of President/Chancellor: 

Date: 7/16/12

COURSE LIST

The institution will develop its schedule at this new site each term from the following list of courses.

Courses (Include Number & Title)
EESL 610 Second Language Acquisition (3 semester credit hours)
This course will be offered each Spring from 2013 to 2017 to educators who apply to and are accepted as fellows in a National Professional Development grant awarded to UAB in May 2012 by the US Department of Education. The Jefferson County Board of Education is a Local Educational Agency partnering with UAB in this federal grant project. At UAB, EESL 610 is delivered primarily through the use of distance delivery technology and professional learning communities. The EESL 610 instructor teaches the course face-to-face with students two times during the semester. For the convenience of grant students enrolled in EESL 610, these face-to-face classes will take place at the Central Office of the Jefferson County Board of Education. These face-to-face classes constitute 13% of the course.
EESL 630 Methods and Materials for Teaching ESL (3 semester credit hours)
This course will be offered each Fall from 2013 until 2017 to educators who apply to and are accepted as fellows in a National Professional Development grant awarded to UAB in May 2012 by the US Department of Education. The Jefferson County Board of Education is a Local Educational Agency partnering with UAB in this federal grant project. At UAB, EESL 630 is delivered primarily through the use of distance delivery technology and professional learning communities. The EESL 630 instructor teaches the course face-to-face with students two times during the semester. For the convenience of the grant students enrolled in EESL 630, these face-to-face classes will take place at Central Office of the Jefferson County Board of Education. These face-to-face classes constitute 13% of the course.
NOTE: EESL 610 and EESL 630 are 2 of the 11 courses required for a Master of Arts in Education (MAEd) in English as a Second Language (ESL). As such, these two courses constitute 18% of this master's degree program. All of the other courses are delivered either entirely on UAB's campus or else entirely online.

Add additional rows if needed.

INFORMATION ITEM I: The University of South Alabama, Implementation of Non-Degree Programs at a Senior Institution

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: For information only.

Background: Commission guidelines state that non-degree programs of senior institutions, including pre-baccalaureate, post-baccalaureate, and post-master's certificates do not require Commission approval, but they must be reported to the Commission prior to implementation. The guidelines further state that these certificates are not listed in the Commission's Academic Program Inventory.

In accordance with these guidelines, the following institution has sent notification regarding the non-degree programs indicated:

The University of South Alabama

Graduate Certificate in Clinical Nurse Leader

The certificate program will consist of 24 credit hours. The certificate is being added to formalize the offering of certificate programs for post-master's and post-doctoral students who desire to retool in a new area of nursing.

Post Master's Certificate in Women's Health Nurse Practitioner

The certificate program will consist of 24 credit hours. The certificate is being added to formalize the offering of certificate programs for post-master's and post-doctoral students who desire to retool in a new area of nursing.

Post Master's Certificate in Pediatric Primary Care Nurse Practitioner

The certificate program will consist of 24 credit hours. The certificate is being added to formalize the offering of certificate programs for post-master's and post-doctoral students who desire to retool in a new area of nursing.

Post Master's Certificate in Pediatric Acute Care Nurse Practitioner

The certificate program will consist of 24 credit hours. The certificate is being added to formalize the offering of certificate programs for post-master's and post-doctoral students who desire to retool in a new area of nursing.

Post Master's Certificate in Neonatal Nurse Practitioner

The certificate program will consist of 24 credit hours. The certificate is being added to formalize the offering of certificate programs for post-master's and post-doctoral students who desire to retool in a new area of nursing.

Post Master's Certificate in Family Nurse Practitioner

The certificate program will consist of 24 credit hours. The certificate is being added to formalize the offering of certificate programs for post-master's and post-doctoral students who desire to retool in a new area of nursing.

Post Master's Certificate in Adult-Gerontological Primary Care Nurse Practitioner

The certificate program will consist of 24 credit hours. The certificate is being added to formalize the offering of certificate programs for post-master's and post-doctoral students who desire to retool in a new area of nursing.

Post Master's Certificate in Adult-Gerontological Acute Care Nurse Practitioner

The certificate program will consist of 24 credit hours. The certificate is being added to formalize the offering of certificate programs for post-master's and post-doctoral students who desire to retool in a new area of nursing.

Post Master's Certificate in Psychiatric Mental Health Nurse Practitioner

The certificate program will consist of 24 credit hours. The certificate is being added to formalize the offering of certificate programs for post-master's and post-doctoral students who desire to retool in a new area of nursing.

Post Master's Certificate in Dual Role Family Nurse Practitioner and Adult-Gerontological Nurse Practitioner

The certificate program will consist of 36 credit hours. The certificate is being added to formalize the offering of certificate programs for post-master's and post-doctoral students who desire to retool in a new area of nursing.

Post Master's Certificate in Public Health Nursing Administration

The certificate program will consist of 23 credit hours. The certificate is being added to formalize the offering of certificate programs for post-master's and post-doctoral students who desire to retool in a new area of nursing.

Post Master's Certificate in Executive Administration

The certificate program will consist of 22 credit hours. The certificate is being added to formalize the offering of certificate programs for post-master's and post-doctoral students who desire to retool in a new area of nursing.

Post Master's Certificate in Nursing Informatics

The certificate program will consist of 22 credit hours. The certificate is being added to formalize the offering of certificate programs for post-master's and post-doctoral students who desire to retool in a new area of nursing.

Post Master's Certificate in Pediatric Clinical Nurse Specialist

The certificate program will consist of 18 credit hours. The certificate is being added to formalize the offering of certificate programs for post-master's and post-doctoral students who desire to retool in a new area of nursing.

Post Master's Certificate in Adult-Gerontological Clinical Nurse Specialist

The certificate program will consist of 18 credit hours. The certificate is being added to formalize the offering of certificate programs for post-master's and post-doctoral students who desire to retool in a new area of nursing.

Supporting Documentation:

1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.06. Available upon request.
2. Written unpublished documentation provided by the institution. Available upon request.

INFORMATION ITEM J: Implementation of Distance Education Programs

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: For information only.

Background: Commission policy states that academic programs approved by the Commission do not require additional approval to be configured and offered as distance education programs. However, institutions preparing to offer existing programs as distance education offerings must report this intent to the Commission prior to implementation.

In compliance with the Commission's policy on distance education, the following institution has reported plans to implement the distance education program listed.

Alabama State University:

Library Education Media, MEd – CIP 13.0501
Marketing & Purchasing, BS – CIP 52.1401
Computer Science, BS – CIP 11.0701

Auburn University:

Business Administration (Finance), MS – CIP 52.0201

Troy University:

Environmental and Biological Sciences, MSEBS –
CIP 30.9999

University of Alabama at Birmingham

Accounting, BS – CIP 52.0301
Accounting, MAcct – CIP 52.0301

Supporting Documentation:

1. "Policy on Distance Education," Ala. Admin Code (Commission on Higher Education), r. 300-2-3-.04. Available upon request.
2. Written unpublished documentation provided by the institutions. Available upon request.

INFORMATION ITEM K: Implementation of Approved Programs

Staff Presenter: Ms. Ellen E. Haulman
Director of Instruction and Special Projects

Staff Recommendation: For information only.

Background: Commission guidelines state that a new program should be implemented in accordance with the timeline presented in the proposal. They further state that any institution having an approved program must notify the Commission in writing when the program is implemented (that is, when the institution has admitted the first student or students into the program). The institution also must notify the Commission in writing if the stated date or academic term of implementation changes. If the program is not implemented within 24 months of the date of approval, regardless of whether the Commission has been notified of the delay, the approval will expire, and the program will be removed from the Commission's Academic Program Inventory. Once an approval has expired, an institution must submit a new program proposal and receive Commission approval of the new proposal in order to offer the program.

Programs Implemented: In accordance with these guidelines, the following institutions have sent notification that the programs listed have been implemented.

Auburn University at Montgomery

Program: Cybersystems and Information Security, MS,
CIP 52.1401

Approval date: December 4, 2009

Implementation date: August 2011 (delayed).

Post-implementation report date: September 1, 2016
(revised).

Program: Information Systems Management, MS,
CIP 52.1201

Approval date: September 9, 2011

Implementation date: January 2012 (on schedule).

Post-implementation report date: February 1, 2017.

Program: Homeland Security and Emergency
Management, MS, CIP 43.0301

Approval date: December 9, 2011

Implementation date: January 2012 (on schedule).

Post-implementation report date: February 1, 2017.

Lawson State Community College

Program: Automotive Manufacturing Technology,
AAS/Certificate, CIP 15.0613

Approval date: December 10, 2010

Implementation date: May 2012 (delayed).

Post-implementation report date: June 1, 2017 (revised).

Northeast Alabama Community College

Program: Salon and Spa Management, AAS/Certificate,
CIP 12.0412

Approval date: December 9, 2011

Implementation date: January 2012 (on schedule).

Post-implementation report date: February 1, 2017.

Wallace State Community College (Dothan)

Program: Nuclear Technology, AAS, CIP 41.0205

Approval date: September 9, 2011

Implementation date: January 2012 (on schedule).

Post-implementation report date: February 1, 2017.

Programs Not Implemented:

Commission approval has expired for the following programs that were not implemented by the implementation deadline.

Faulkner State Community College

Program: Respiratory Therapy, AAS, CIP 51.0908

Approval date: June 18, 2010

Commission approval expiration date: June 18, 2012.

Trenholm State Technical College

Program: Physical Therapy Assistant, AAT, CIP 51.0806

Approval date: June 27, 2008

Commission approval expiration date: Implementation deadline was extended until June 2012 by approval of the Commission on June 18, 2010.

Supporting Documentation:

"Guidelines on Implementation of a New Program," adopted by the Commission on October 12, 2001, revision approved on September 23, 2005. Available upon request.

INFORMATION ITEM L: Implementation of New Short Certificate Programs
(Less than 30 Semester Hours)

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: For information only.

Background: The Alabama Department of Postsecondary Education reports the approval of short certificate programs (less than or equal to 29 semester hours) at the following two-year colleges in the fields of study listed below.

Chattahoochee Valley Community College

<u>Field of Study</u>	<u>CIP Code</u>
Multimedia Graphic Design	50.0401
Simulation and Modeling	50.0401

Ingram State Technical College

<u>Field of Study</u>	<u>CIP Code</u>
Office Administration	52.0401

Jefferson Davis Community College

<u>Field of Study</u>	<u>CIP Code</u>
Commercial Food Service	19.0505

Reid State Technical College

<u>Field of Study</u>	<u>CIP Code</u>
Barbering	12.0402

Southern Union State Community College

<u>Field of Study</u>	<u>CIP Code</u>
Physical Education	31.0507

Commission policy requires that new short certificates be presented to the Commission by information item. Such certificates are not listed in the Commission's Academic Program Inventory since they do not require Commission review and approval.

Supporting Documentation:

1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.06. Available upon request.

2. Written unpublished documentation provided by the Alabama Department of Postsecondary Education. Available upon request.

INFORMATION ITEM M: Changes to the Academic Program Inventory

Staff Presenter: Ms. Ellen E. Haulman
Director of Instruction and Special Projects

Staff Recommendation: For information only.

Background: According to the Commission's definitions relating to program review (Alabama Administrative Code, Chapter 300-2-1, Review of Programs & Other Units of Instruction), additions and certain extensions or alterations of units and programs of instruction must be submitted as information items not requiring Commission approval. Examples of information items, according to the operational definitions, include: 1) changes in program titles or CIP codes or degree nomenclatures at the same level (except doctoral) provided no changes in program requirements, content, or objectives are made, and provided the new nomenclature replaces the current designation; 2) programs placed on inactive status or deleted from the Academic Program Inventory; 3) change in award for completion from Diploma to Associate in Applied Technology in technical colleges provided certain conditions are met; 4) change in award for completion from Associate in Applied Technology to Associate in Applied Science in technical colleges provided certain conditions are met; and 5) change in award for completion from Diploma and/or Certificate to Associate in Applied Science in community colleges.

Supporting Documentation:

1. Academic Program Inventory. Available on the Commission's Website: www.ache.alabama.gov
2. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.06. Available upon request.
3. Written unpublished documentation provided by the institutions. Available upon request.

ALABAMA COMMISSION ON HIGHER EDUCATION
 Friday, September 14, 2012

A. Program Inventory Deletions

Institutions may voluntarily elect to delete program entries/awards from the Commission's Academic Program Inventory. However, institutions understand that these programs/awards cannot be reinstated to the Academic Program Inventory in the future without undergoing the regular process for new program review and approval.

Faulkner State Community College	51.0908	Respiratory Therapy, AAS [Not implemented.]
Snead State Community College	12.0401	Cosmetology, AAS/Certificate [Did not meet post-implementation conditions.]
Trenholm State Technical College	51.0806	Physical Therapy Assistant, AAT [Not implemented.]
The University of Alabama	52.1301	Operations Management, MSC
The University of South Alabama	13.1315	Reading Education, MEd [Did not meet post-implementation conditions.]

B. Changes in CIP Codes, Program Titles, or Degree Nomenclature

The following changes in CIP codes, program titles, or degree nomenclature represent no changes in program requirements, content, and objectives and are recommended as information items.

Auburn University	19.0905 <u>50.0499</u>	Apparel and Textiles <u>Consumer and Design Sciences, MS</u>
	14.2801 <u>50.0499</u>	Integrated Textile and Apparel Sciences <u>Consumer and Design Sciences, PhD</u>
	52.0201	Management <u>Business, PhD</u>
Troy University	40.0404 <u>30.0101</u>	Physical Sciences <u>Biological and Physical Sciences, BA/BS</u>
The University of Alabama	14.0201	Aerospace Engineering and Mechanics, MSAE <u>MSAEM</u>

Note: "Strike Outs" indicate original CIP code, program title, or degree nomenclature and "Underlines" indicate changes.

C. Programs Placed on Inactive Status

None.

<u>INFORMATION ITEM N:</u>	<u>Summary of Post-Implementation Reports</u>
<u>Staff Presenter:</u>	Ms. Ellen E. Haulman Director of Instruction and Special Projects
<u>Staff Recommendation:</u>	That the Commission receive the post-implementation reports submitted by the institutions listed below.
<u>Background:</u>	<p>Program that did not meet post-implementation conditions:</p> <ul style="list-style-type: none">• Bishop State Community College, Certificate in Welding (CIP 45.0508) [<i>The Alabama Department of Postsecondary Education is in consultation with the institution on the future of this program.</i>]• Snead State Community College, Associate in Applied Science and Certificate in Cosmetology (CIP 12.0401) [<i>The program is being deleted. See "Changes to the Academic Program Inventory" in this packet.</i>]• The University of South Alabama, Master of Education in Reading Education (CIP 13.1315) [<i>The program is being deleted. See "Changes to the Academic Program Inventory" in this packet.</i>] <p>Programs meeting post-implementation conditions:</p> <ul style="list-style-type: none">• Wallace Community College, Associate in Applied Science and Certificate in Industrial Maintenance Technology (CIP 47.0303)
<u>Supporting Documentation:</u>	<ol style="list-style-type: none">1. Unpublished post-implementation reports submitted by the institutions. Available upon request.2. "Summary of Reports on Post-Implementation Conditions," attached.

**Summary of Reports on Post-Implementation Conditions
[Listed by Institution]**

2011 Reports

Bishop State Community College

Program: Welding, Certificate, CIP 45.0508

Approved by Commission: September 23, 2005

Proposed Implementation Date: January 2006

Actual Implementation Date: January 2006

Post-Implementation Conditions:

- 1) That the annual average new enrollment for the first five years will be at least 17, based on the proposal.
- 2) That the annual average number of graduates for the Academic Years 2005-06 through 2009-10 will be at least 11, based on the proposal.
- 3) That a follow-up survey will be conducted after the first five years that will show that at least 75 percent of the graduates were successful in acquiring related employment.
- 4) That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal.

Welding, Certificate, CIP 45.0508	New Enrollment Headcount	Graduates	Percentage of Graduates Employed in Field
Required	17	11	75%
Reported	36	1	80%

Bishop State Community College also has a short certificate in welding. Some students leave after achieving the short certificate.

The Alabama Department of Postsecondary Education is in consultation with the institution on the future of this program.

Snead State Community College

Not Meeting Conditions:

Program: Cosmetology, AAS and Certificate, CIP 12.0401

Approved by Commission: June 16, 2006

Proposed Implementation Date: August 2006

Actual Implementation Date: August 2006 (on schedule)

Post-Implementation Conditions:

- 5) That the annual average headcount enrollment for the first five years will be at least 24, based on the proposal.
- 6) That the annual average number of graduates for the Academic Years 2007-08 through 2010-11 will be at least 18, based on the proposal.
- 7) That documentation be provided showing that at least 75 percent of the graduates have attained Alabama Board of Cosmetology licensure on the first attempt.
- 8) That a follow-up survey will be conducted after the first five years that will show that at least 75 percent of the graduates were successful in acquiring related employment.
- 9) That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

Cosmetology, AAS/Cert, CIP 12.0401	Headcount Enrollment	Graduates	Percentage of Graduates Attaining Licensure on First Attempt	Percentage of Graduates Employed in Field
Required	24	18	75%	75%
Reported	32	11	45%	53%

Condition 3: Regarding the licensure of graduates, the report stated that students are not taking the exam because they can delay taking it. Recent graduates may repeatedly delay official licensure and work under temporary permits, sometimes for as much as two years.

Condition 5: Snead State provided a detailed assessment of the program.

The University of South Alabama

Not Meeting Conditions

Program: Reading Education, Master of Education, CIP 13.1315--Second Report

Approved by the Commission: May 17, 2002

Proposed Implementation Date: August 2002

Actual Implementation Date: January 2003 (delayed)

Required in the Second Post-Implementation Review Period (Approved December 12, 2008):

- 1) That the annual average new admissions (headcount) for 2008-09 to 2012-11 will be at least 11.
- 2) That the institution will be required to submit, no later than October 1, 2011, a second post-implementation report, demonstrating that the program met the revised post-implementation condition in the second review period.

Second report:

The enrollment condition of 11 students was not met. The University of South Alabama has submitted a deletion of the program.

The report stated that enrollment in the program has been negatively influenced by two requirements of the Alabama Department of Education. First, any applicant for the program must have completed two full years of teaching experience. Secondly, it is required that reading coaches must have taught for three years, but there is no specific requirement for a graduate degree. Therefore, the easier path is for students interested in reading to obtain three years of teaching experience or to pursue another graduate degree.

Original Post-Implementation Conditions:

- 1) That the annual average new admissions (headcount) for 2003-04 to 2007-08 will be at least 14, based on the institution's admissions projections.
- 2) That the annual average number of graduates for the Academic Years 2003-04 through 2007-08 will be at least 5, based on the institution's graduation projections.
- 3) That a follow-up survey will be conducted after the first five years that will show that at least 75 percent of the graduates were successful in acquiring related employment.
- 4) That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal.

Original Report:

Reading Education, MEd, CIP 13.1315	New Admissions (Headcount) 2003-04 - 2007-08	Graduates Average (2004-05 through 2007-08)	Percentage of Graduates Employed in Field
Required	14	5	75%
Reported	9	6	96%

Wallace Community College (Dothan)

Meeting Conditions:

Program: Industrial Maintenance, Associate in Applied Science/Certificate, CIP 47.0303

Approved by Commission: March 3, 2006

Proposed Implementation Date: March 2006

Actual Implementation Date: March 2006

Post-Implementation Conditions:

- 1) That the annual average headcount enrollment for the first five years will be at least 21, based on the proposal.
- 2) That the annual average number of graduates for the Academic Years 2007-08 through 2010-11 will be at least 8, based on the proposal.
- 3) That a follow-up survey will be conducted after the first five years that will show that at least 75 percent of the graduates were successful in acquiring related employment.
- 4) That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

Industrial Maintenance, AAT/Cert, CIP 47.0303	Headcount Enrollment	Graduates	Percentage of Graduates Employed in Field
Required	21	8	75%
Reported	109	10	88%

Condition 4: WSD provided a detailed report that analyzed achievement of specific objectives. The program has been altered since approval by the addition of options, including electrical technology (2008), industrial electronics (2008), and nuclear technology (2010). In September 2011, the Commission approved a new academic program in Nuclear Technology which was built on the option.

INFORMATION ITEM O: Implementation of Non-Degree Programs at Senior Institutions

Staff Presenter: Ms. Margaret Pearson
Academic Program Review Analyst

Staff Recommendation: For information only.

Background: Commission guidelines state that non-degree programs of senior institutions, including pre-baccalaureate, post-baccalaureate, and post-master's certificates do not require Commission approval, but they must be reported to the Commission prior to implementation. The guidelines further state that these certificates are not listed in the Commission's Academic Program Inventory.

In accordance with these guidelines, the following institutions have sent notification regarding the non-degree programs indicated:

Auburn University

Graduate Certificate in Information Systems Management

Students will select 4 courses for a total of 12 credit hours. This certificate program will draw upon courses that are currently in Auburn University's inventory of courses. Flexibility in choosing courses will allow students to concentrate in a particular area or develop a more general education across areas of information systems.

Graduate Certificate in Medicinal Chemistry

The graduate certificate program consists of 15-21 credit hours with 12 credit hours specifically required and 3-9 credit hours of electives. The certificate draws upon courses that are already in Auburn University's catalog. The sponsoring units intend for this certificate to offer additional credentials to students currently enrolled in graduate level programs, as well as practicing professionals.

Graduate Certificate in Accountancy

The proposed graduate certificate consists of 18 credit hours of existing courses currently in Auburn University's College of Business. This certificate will provide additional credentials to students currently enrolled in graduate level programs, as well as to practicing professionals.

The University of Alabama

Post-Master's Certificate in Qualitative Research

The post-master's certificate will consist of 15 credit hours of coursework specifically focused on qualitative inquiry. The certificate program will solidify an established course sequence of 15 credits hours that integrates theoretical

knowledge with practical application, and field-based experience.

Post-Master's Certificate in Quantitative Research

The 15 credit hour post-master's certificate will prepare students for expanded opportunities in addition to their primary or major discipline. The courses required for this certificate program are advanced educational research/statistics courses and provide those completing the certificate with significant and valuable knowledge and skills generally beyond what is required for typical degree requirements.

The University of Alabama at Birmingham

Graduate Certificate in Translational and Molecular Sciences

The graduate certificate will consist of 12 credit hours of coursework from a range of academic departments in the Basic Health Sciences, Engineering, Health Professionals, Public Health, and Business. The overall goal of developing this certificate program is to 1) develop an infrastructure to formalize graduate training and education in translational sciences; 2) to provide a vehicle to recognize UAB students training in translational sciences; and 3) to enhance the overall training environment in translational sciences at UAB that would impact multiple programs and schools.

Graduate Certificate in Social Media

This certificate program consists of 12 credit hours, and was created to help students and working professionals advance in their careers by improving their understanding of how to use the latest social media technologies to benefit managers, organizations, employees, customers, and partners.

Graduate Certificate in Health Focused Patient/Client Management for Physical and Occupational Therapists

The graduate certificate will require the completion of 15 credit hours (five courses), and will be offered online. The new certificate program will also provide the needed depth and scope for therapists to identify health risk factors and to develop strategies to reduce them.

The University of North Alabama

Pre-Baccalaureate Certificate in Family Life Education

The certificate program consists of 30 credit hours that build upon the existing Family Studies minor which provides 50-60 percent of the course content needed for certification. The certificate is designed to prepare

students for work in a variety of professional fields that promote healthy family functioning.

Supporting Documentation:

1. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.06. Available upon request.
2. Written unpublished documentation provided by the institution. Available upon request.

INFORMATION ITEM P: Distribution of 2012-2013 Alabama Student Assistance Program (ASAP) Funds

Staff Presenter: Mrs. Cheryl Newton
Grants Coordinator

Staff Recommendation: For information only.

Background: Due to the elimination of the Federal Leveraging Educational Assistance Partnership (LEAP) Program, the Alabama Student Assistance Program is funded through state appropriations only. This program was awarded additional state funds as a result of the Knight v. Alabama settlement.

ASAP provides need-based grants to Alabama students to meet their educational costs of attending Alabama postsecondary institutions. Awards range from \$300 to \$5,000 for an academic year.

The ASAP distribution schedule used for the ASAP complies with the procedure outlined in the Alabama Student Assistance Program Regulations and Commission policy approved on August 21, 1987. Following these guidelines, ACHE staff has compiled the 2012-2013 ASAP Distribution Schedule.

Because most institutions in Alabama have converted from the quarter to the semester system, there will be insufficient funds in January to process second term payments – the normal time for making second term payments. For this reason, second term payments cannot be made until July, 2013 – well after the completion of the second semester.

Supporting Documentation:

1. ASAP distribution policy approved by the Commission on August 21, 1987 (available upon request).
2. 2012-2013 Alabama Student Assistance Program Institutional Distribution of State Funds (available upon request).