



Alabama Commission on Higher Education

October 30, 2024

The Honorable Kay Ivey
Governor of Alabama
State Capitol
600 Dexter Avenue
Montgomery, Alabama 36130-2751

Dear Governor Ivey:

Greetings! As you know, deferred maintenance is an ongoing concern for many colleges and universities, and it is of particular concern at Alabama's Historically Black Colleges and Universities (HBCUs) whose scenic campuses are home to historic buildings that have become state and national landmarks. During the 2024 legislative session lawmakers acknowledged the significance of maintaining these facilities with the passage of Acts 2023-378 and 2023-379. These Acts collectively provided \$10 million in funds for a Deferred Maintenance Grant Program for the state's HBCU institutions.

The administration of these funds was placed with the Alabama Commission on Higher Education (ACHE). The Act also required ACHE to submit an annual report to the Governor, the Chairs of the Senate Finance and Taxation-Education Committee, House Ways and Means-Education Committee, the Finance Director, and the Legislative Fiscal Officer within 30 days after September 30, 2024. In accordance with this legislation, ACHE hereby respectfully submits this report for your review.

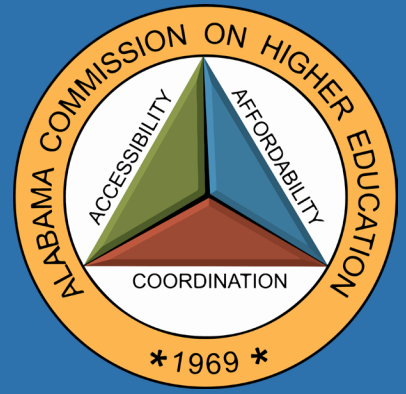
Please do not hesitate to contact me should you have questions regarding the administration of these funds. Thank you again for your ongoing support of Alabama's colleges and universities.

Sincerely,

Dr. Jim Purcell
Executive Director

Copy to:

Senator Arthur Orr, Chair, Senate Finance and Taxation-Education Committee
Representative Danny Garrett, Chair, House Ways and Means-Education Committee
Bill Poole, Director, Alabama Department of Finance
Othni Latham, Director, Legislative Services Agency

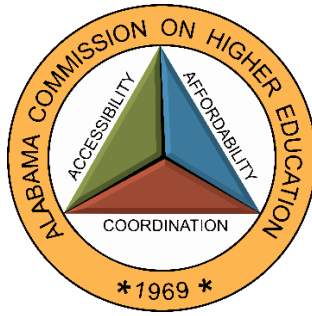


**Alabama Commission on Higher Education
Report on the
HBCU Deferred Maintenance Grant
Program Funded by
Acts 2023-378 and 2023-379**



October 2024

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Alabama Commission on Higher Education
Report on the HBCU Deferred Maintenance Grant
Program Funded by Act 2023-378 and 2023-379

ENABLING LEGISLATION

During the 2023 legislative session lawmakers passed Acts 2023-378 (SB87) as a supplement to the 2023 appropriation, and 2023-379 (SB88) as part of the regular 2024 appropriation. Each Act separately provided \$5 million toward funding a Deferred Maintenance Grant Program for the state's Historically Black Colleges and Universities (HBCUs). The administration of these funds was placed with the Alabama Commission on Higher Education (ACHE).

The description of the program included in Act 2023-378 as part of the supplemental appropriation is as follows:

\$5,000,000 shall be used for the Deferred Maintenance Program for HBCU colleges and universities.

The description of the program included in Act 2023-379 as part of the regular appropriation is as follows:

The above appropriation is to be deposited into a separate fund to be allocated for a grant program for the Historically Black Colleges and Universities in the state. The grants are to be allocated for deferred maintenance on existing structures and cannot be utilized for new construction. The grant program shall be administered by ACHE, and ACHE shall establish rules for the implementation of the grant program, the application process for the grants, and the awarding of the grants. The program shall require a dollar-for-dollar match to be paid by the institution receiving the grant. Grants shall be awarded based on demonstrated needs, and ACHE shall develop and implement a scoring process to evaluate each grant application and to certify compliance with grant award following project completion. ACHE shall submit an annual report to the Governor, the Chairs of the Senate Finance and Taxation-Education Committee and the House Ways and Means-Education Committee, the Finance Director and the Legislative Fiscal Officer within 30 days after September 30, 2024. The report shall include the recipient, amount, and approved use of each grant issued. Notwithstanding any other provision of law to the contrary, any of the above funds which remain unexpended on September 30, 2024, shall not revert, but shall be re-appropriated in the fiscal year beginning October 1, 2024, to be expended for the grant program.

DEFERRED MAINTENANCE DEFINED

Funds were provided for deferred maintenance projects only. Deferred maintenance involves maintenance projects that are, or should be, preventable, not curative. These projects would be classified as repairs. The Association of Higher Education Facilities Officers/APPA uses the following definitions:

Normal/Routine/Preventive Maintenance and Minor Repairs -- Cyclical, planned work activities funded through the annual budget cycle, done to continue or achieve either the originally anticipated life of a fixed asset (i.e., buildings and fixed equipment), or an established suitable level of performance. Normal/routine maintenance is performed on capital assets such as buildings and fixed equipment to help them reach their originally anticipated life. Deficiency items are low in cost to correct and are normally accomplished as part of the annual operation and maintenance (O&M) funds. Normal/routine maintenance excludes activities that expand the capacity of an asset, or otherwise upgrade the asset to serve needs greater than, or different from those originally intended.

Deferred Maintenance – Maintenance repairs and required replacements not accomplished when they should have been, not funded in the current fiscal year or otherwise delayed to the future.

Projects considered to be deferred maintenance include those associated with the upkeep of facilities including, but not limited to, roof or roofing replacement short of complete replacement of membrane or structure, repainting of interior or exterior surfaces, resurfacing of floors, repair or replacement of glass and hardware, repair or replacement of electrical and plumbing systems, equipment, and fixtures, traffic control devices, lighting, repair or replacements of gutters and downspouts, repair or resurfacing of parking lots, roads, and walkways, and central heating and cooling equipment. This includes maintenance projects related to ADA, health, and safety compliance.

ELIGIBLE HBCU INSTITUTIONS

For the purposes of this HBCU Deferred Maintenance Grant Program, eligible institutions include the following postsecondary institutions in Alabama:

- Alabama A&M University
- Alabama State University
- Bishop State Community College
- Drake State Community College
- Gadsden State Community College
- Lawson State Community College
- Miles College
- Oakwood University
- Selma University
- Shelton State Community College
- Stillman College
- Talladega College
- Trenholm State Technical College
- Tuskegee University

APPLICATION PROCESS

Given the ongoing need for deferred maintenance, this was a competitive grant and institutions requesting grant funds were required to complete an application form developed by ACHE (Attachment A). Information provided in the application, including any additional supporting documentation, was used by the evaluation committee to score and select the priority projects for the grant funds.

If an institution submitted a request for more than one project, the multiple projects were prioritized by the institution. Institutions could consolidate multiple deferred maintenance projects into one single application if the projects involved a single building, or the projects were similar in nature such as the painting of multiple buildings, etc. However, if projects were consolidated, detail was provided on each part of the consolidated project.

ACHE staff worked with the institutions when applications were deemed incomplete or out of compliance, and occasionally requested revised or additional documentation when the application was deemed incomplete.

ACHE staff vetted the institutional applications and made recommendations on the disbursement of the funds to the Commission's HBCU Deferred Maintenance Grant Committee. The Committee reviewed the applications for compliance with the eligibility requirements and prioritized the projects based on their relevance to health and safety compliance and the timeliness of completion.

FUNDING LIMIT (AWARD CAP)

In an effort to equitably distribute the grant funds across a variety of projects at multiple institutions, no institution could receive more than \$2,000,000 in total funds from the grant program. This cap limit ensured no institution received more than 20% of the total.

MATCHING FUNDS REQUIREMENT

As stipulated in the enabling legislation, this grant program required a dollar-for-dollar match between institutional and state funds. Institutions receiving grant funds were required to submit proof of available matching funds by submitting a *Verification of Matching Funds Form* (Attachment B). The form was signed by the institutional executive officer and submitted shortly after the project was selected. The form acknowledged the necessary institutional funds were available, and it signified the institution would limit the use of the grant funds to the projects approved by the review committee.

REVIEW AND SELECTION PROCESS

Institutional grant proposals were reviewed by a committee comprised of the ACHE Financial Affairs Committee and staff members. The Committee evaluated each proposed project based on the following criteria:

- Priority consideration given to ADA, health, and safety compliance.
- Priority consideration given to projects that could be completed before the end of the FY 2024-2025 fiscal year (September 30, 2025).
- Grant funds were limited to deferred maintenance expenses, and could not be used for operational and administrative expenses, or for services or goods not directly associated with eligible deferred maintenance.
- Academic buildings will be eligible for grant funding. Residence halls were also eligible but not among the priority projects given their potential for self-generated revenue.
- Athletic and related auxiliary facilities were not eligible for funding.
- In some cases, projects were reduced in scope or partially funded to optimize the distribution of funds among the institutions.
- No institution received more than \$2,000,000 to facilitate a more equitable distribution of the funds.

Once the applications were scored by the individual members, and cumulatively scored for the entire group, the Committee finalized the allocation of the funds for the selected projects. After a decision has been made on the projects to receive funds, notification was sent to the institutions where institutional presidents were required to acknowledge acceptance of the grant funds.

PAYMENT PROCESS

Once the grant awards were approved, no modifications could be made to the project's scope, financial investment, or other pertinent details without informing ACHE staff.

Grant funds were released to the institution in a manner prescribed by ACHE. Half of the awarded funds from the supplemental Act 2023-378 were distributed as one lump sum in September 2023. The remaining funds were awarded on a quarterly basis, generally no more than four weeks after the financial quarter.

Quarterly payments were disbursed from ACHE directly to the institutions and institutions were expected to make any necessary arrangements to pay invoices. Institutions with leftover or unspent funds were required to submit additional documentation justifying the nature of the unused funds, including descriptions of proposed alternate deferred maintenance projects.

TIMELINE

The HBCU Deferred Maintenance Grant Program closely adhered to the following schedule:

Date	Action
2023	
Tuesday, June 27	HBCU Deferred Maintenance Grant framework finalized and application materials forwarded to each institution's President and Chief Financial Officer for review. Materials will reference a Zoom meeting on July 11th.
Wednesday, July 11	<p>Zoom meeting with HBCU representatives and other stakeholders is held to review criteria and deadlines. This meeting will give institutions an opportunity to ask questions about the grant program. Details for the meeting are provided below:</p> <p>Topic: HBCU Deferred Maintenance Grant Discussion Time: Jul 11, 2023 02:00 PM Central Time (US and Canada)</p> <p>Join Zoom Meeting https://us02web.zoom.us/j/89230306847?pwd=NU5lbzFDUDIEaktkUEpsQVc2dXprdz09</p> <p>Meeting ID: 892 3030 6847 Passcode: 335045 +13052241968,,89230306847#,,,,*335045# US +13092053325,,89230306847#,,,,*335045# US</p>
Friday, July 28	HBCU Deferred Maintenance Grant deadline for applications. Submitted applications should include a reasonably detailed budget. <u>Note: The Certification of Matching Funds form is not required until project is selected.</u>
Thursday, August 3	ACHE Financial Affairs Committee begins reviewing proposals.
Friday, August 11	Review of submitted proposals is complete and institutions are notified of selected projects. <u>Note: Awarded projects are pending availability of matching funds.</u>
Friday, August 25	Verification of Matching Funds Form due for selected projects.
Tuesday, August 29	<p>Availability of matching funds is confirmed. <i>Work on confirmed projects may begin using institutional matching funds.</i></p> <p>Any unclaimed funds will be determined and additional projects will be awarded based on the availability of unclaimed funds.</p>
Friday, September 15	\$5 million in supplemental funds from Act 2023-378 (SB87) will be distributed to institutions. This lump sum will reflect half (50%) of each institution's total grant funds.

Note: The remaining \$5 million in appropriate funds from Act 2023-379 (SB88) will be distributed according to the following quarterly schedule. This will reflect the remaining half (50%) of each institution's total grant funds.

Date	Action
Tuesday, November 1	1 st Quarter – Institutional payments from ACHE
2024	
Wednesday, February 1	2 nd Quarter – Institutional payments from ACHE Interim Report---Institutional Progress Report
Monday, May 1	3 rd Quarter – Institutional payments from ACHE
Tuesday, August 1	4 th Quarter – Institutional payments from ACHE Final Report---Institutional Progress Report
August 15	Work begins on ACHE's Final Report
Friday, September 6 ACHE Commission Meeting	Final HBCU Deferred Maintenance Grant Report due to ACHE Commission.
Thursday, October 31	Final report forwarded to the Governor and other legislative members as required in legislation.
Wednesday, February 1	2 nd Quarter – Institutional payments from ACHE Interim Report---Institutional Progress Report
Monday, May 1	3 rd Quarter – Institutional payments from ACHE

GRANT FUNDS OVERVIEW

Institution	Projects Submitted	Projects Funded	Requested Amount	Awarded Amount	Brief Description
PUBLIC UNIVERSITIES					
Alabama A&M University	4	1	\$ 6,650,000.00	\$ 2,000,000.00	Morris Hall Dorm Mechanical System and Restroom Upgrades
Alabama State University	5	5	\$ 2,179,366.38	\$ 2,000,000.00	Multiple projects focused on roof replacement and elevator restoration
PUBLIC COMMUNITY COLLEGES					
Bishop State Community College	1	1	\$ 450,000.00	\$ 400,000.00	Campus Electrical Wiring Renovation Project
Drake State Community College	1	1	\$ 2,000,000.00	\$ 1,000,000.00	Repair and Renovation Related to Building 500
Lawson State Community College	1	1	\$ 1,042,200.00	\$ 1,042,200.00	Building A, Bessemer Campus, Roof Replacement
Shelton State Community College	1	1	\$ 353,459.50	\$ 353,459.50	Buildings 300 and 500, Fredd Campus, Repair and Renovation
Trenholm State Community College	1	1	\$ 305,000.00	\$ 305,000.00	Automotive Services Building Roof Replacement Patterson Site, Building G
PRIVATE COLLEGES AND UNIVERSITIES					
Miles College	1	1	\$ 1,263,411.00	\$ 766,251.76	Williams Hall Repair and Renovation
Oakwood University	3	3	\$ 965,355.06	\$ 544,550.74	ADA, Health, and Safety Compliance including sidewalk and access ramp upgrades
Selma University	4	4	\$ 273,288.00	\$ 273,288.00	HVAC Replacement (Dinkins, Pollard, Jackson Wilson); sidewalk and access ramp repair
Stillman College	3	3	\$ 132,000.00	\$ 132,000.00	Roof repair and renovation for Knox Hall, Wynn Hall, and Hay Hall
Talladega College	3	3	\$ 408,000.00	\$ 408,000.00	Repairs and renovations at Silsby Hall, Swayne Hall, and Savery Library
Tuskegee University	4	2	\$ 2,200,250.00	\$ 725,250.00	Waterproofing remediation for Tompkins Hall; Storm Sewer and Domestic Water Upgrades
CONTINGENCY FUNDS					
ACHE				\$ 50,000.00	Contingency funds for unexpected costs related to inflation, overruns, etc.
Totals	32	27	\$ 18,222,329.94	\$ 10,000,000.00	Grant program funded 55% of total requested funds.

ALABAMA A&M UNIVERSITY

Alabama A&M University requested \$6,650,000 for four projects. The institution received the \$2,000,000 cap amount to conduct mechanical system and restroom upgrades for the Morris Hall dormitory.

Built in 1972, Morris Hall Dorm is approximately 32,000 square feet and was in need of several upgrades and modifications to the mechanical systems and communal showers. The showers and restroom areas needed upgrades to make the facility compliant with the latest ADA requirements. The completion of these projects helped bring the building to code, prolong the life of the building, and provide a safe and well-functioning residence hall for students.

Here are some images of the Morris Hall dormitory and work in need of repair:



ALABAMA STATE UNIVERSITY

Alabama State University requested \$2,179,366 for five projects focused on roof replacement and elevator restoration. The institution received the \$2,000,000 cap amount to address the deferred maintenance needs for three of those projects as outlined below.

Funding included roof replacement on the Communication Building and McGhee Hall. The condition of the roofs was deteriorating and in need of replacement to mitigate water entering the buildings. Work included repairing perimeter leaking at the edge flashing and updating the roof insulation. An additional project focused on a variety of deferred maintenance upgrades to Friendship Manor which has been unoccupied due to the lack of funds necessary to bring the facility up to current building codes.

Communication Building Roof Replacement:



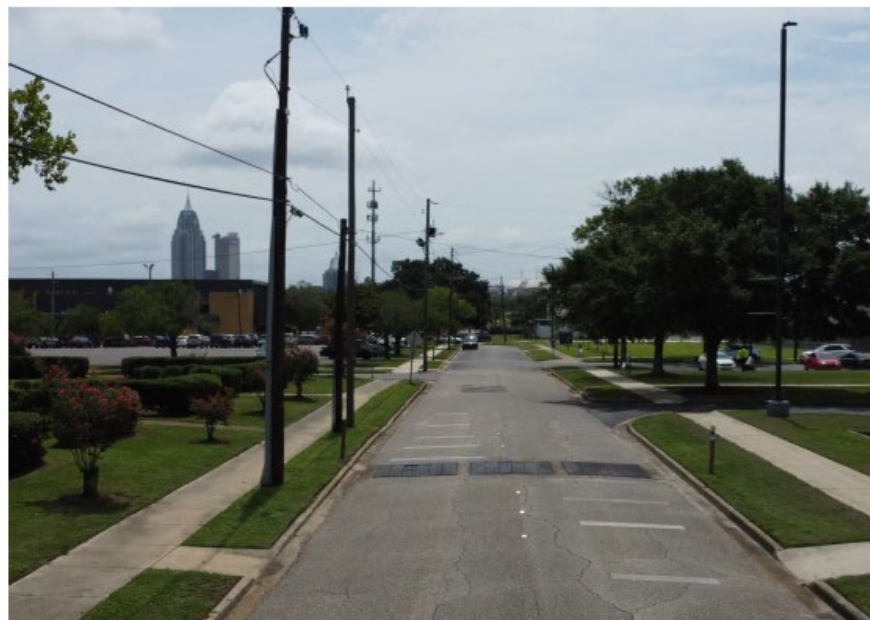
McGhee Hall Roof Replacement:



BISHOP STATE COMMUNITY COLLEGE

Bishop State Community College requested \$450,000 for one project dealing with a campus electrical wiring relocation project. The institution received \$400,000 for that project which included the relocation of campus wiring to an underground infrastructure as part of the institution's coastal resiliency plan and master plan for growth.

This work required relocating more than 1,500 linear feet of power lines at a total price of \$750,000. The relocation of the electrical wiring resulted in a safer working environment, fewer power outages related to severe weather, and improved aesthetics of the campus by removing aged and unsightly power poles and lines. Here are some images highlighting the relocation plans:



DRAKE STATE COMMUNITY COLLEGE

Drake State Community College requested \$2,000,000 for one project related to renovations for Building 500. The building houses five classrooms, the IT department, the business office, the human resource office, and other multipurpose functions. The grant program funded half of the requested funds at \$1,000,000.

This project is the last in a series of renovations to Building 500. The 1965 building has approximately 16,221 square feet and has received minor renovations to the main corridor and 4 classrooms. Additional renovations included a new building wide HVAC replacement, new main electrical panel, new LED lighting, additional power outlets, and the replacement of low voltage wiring.

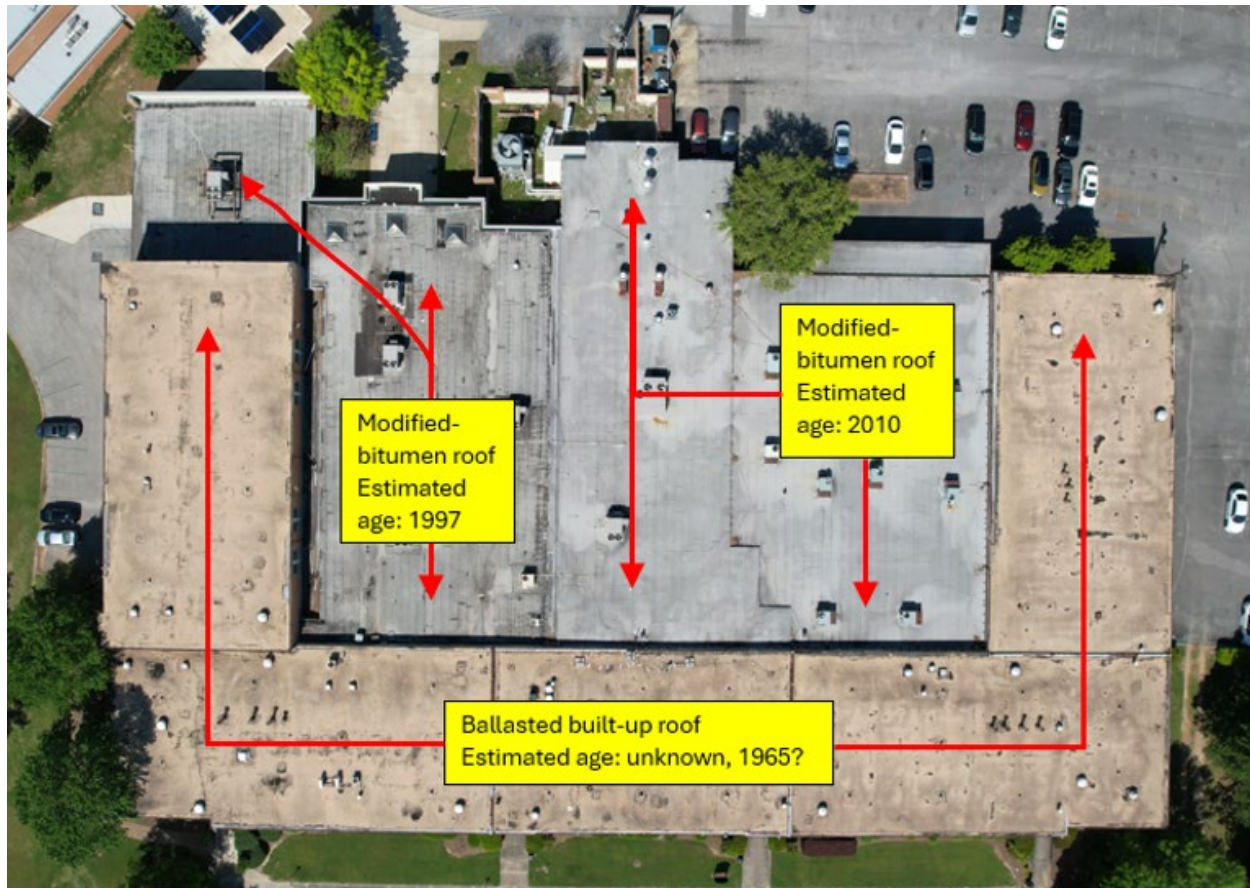
The restroom renovations included new fixtures, tile and toilet partitions. The project also included new flooring, lay-in ceilings, paint, new windows, and reworking some interior doors and windows to create better functioning office spaces.



LAWSON STATE COMMUNITY COLLEGE

Lawson State Community College requested \$1,042,200 for one project dealing with the replacement of the roof on a multipurpose building at the Bessemer campus. The institution received full-funding for the project which included roof repair and water intrusion maintenance for Building A on the campus which houses student services, administrative offices, and auxiliary services.

Here are some images highlighting the proposed work of that project:



MILES COLLEGE

Miles College requested \$1,263,411 for one project related to the repair and renovation of Williams Hall. Built in 1907, Williams Hall was the first building on the campus and is now a focal part of the Miles College Historic District. Given its historical significance, any proposed changes to the building must follow renovation guidelines outlined by the National Parks Service.

After ongoing consultation with the National Parks Service and professional architects, Miles was ultimately unable to utilize the deferred maintenance funds for Williams Hall because the overall costs for the renovation would exceed \$4 million dollars. These costs would have exceeded the institution's academic budget. In response to these circumstances, the renovation of Williams Hall has been postponed until additional funding sources can be secured.

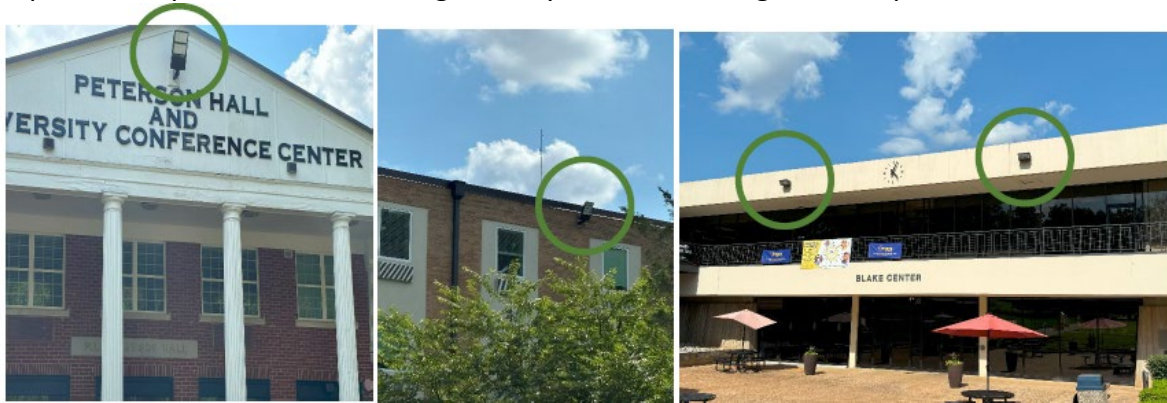
In an effort to remain aligned with the intent of the deferred maintenance grant funding, Miles College received approval from ACHE to redirect their original funds to other deferred maintenance projects on campus. Those projects include the following activities:

- Continuation of the campus surveillance camera project. This project was started with funding from the HBCU grant in 2022 and will provide improved 24-hour surveillance of the campus by public safety officers, affording more comprehensive observation, and facilitating more timely access to emergency personnel.
- Continuation of the campus lighting project with the installation and replacement of updated lighting for better visibility and cost efficiency.
- Deferred maintenance to repair and replace flooring in a multipurpose facility used for instruction, meetings, and events on campus.
- Continuation of the fence replacement project. This is an ongoing project that would facilitate the replacement of outdated fencing and with a higher quality product that would help provide additional security for the campus.

OAKWOOD UNIVERSITY

Oakwood University requested \$965,355 for three projects. The institution received \$544,550 for those projects which included the repair and replacement of existing security cameras throughout campus, elevator and door renovations for residence halls, external stairwell renovations for residence halls, repair of the HVAC system for the nursing building, and repair of high-traffic sidewalks and walkways. Here are some images depicting those improvements:

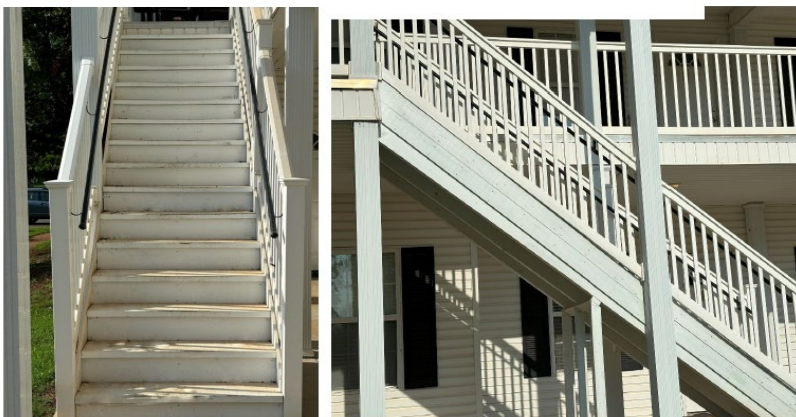
Repair and replacement of existing security cameras throughout campus:



Elevator and door repair:



Stair repair to residence hall:

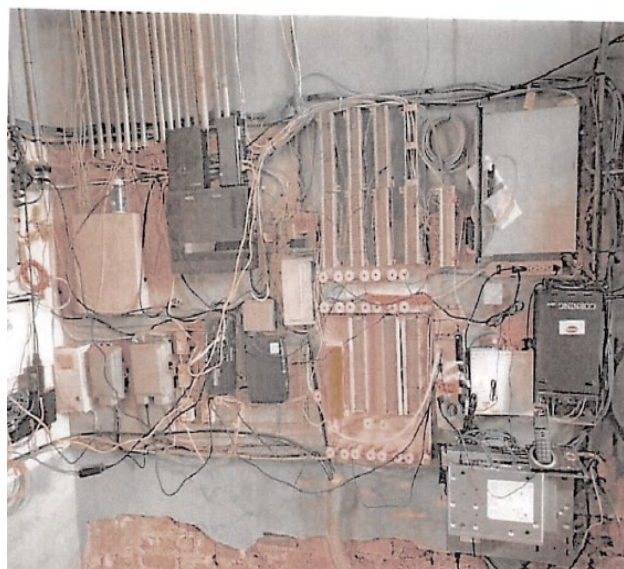


SELMA UNIVERSITY

Selma University requested \$273,288 for four projects. The institution received full-funding for those projects which included HVAC replacement for three buildings and sidewalk and access ramp repair.

These projects include the repair of the HVAC system for Jackson-Wilson residence hall, the Pollard residence hall, and the Dinkins Hall multipurpose building. The HVAC systems for these building are largely in disrepair and not able to provide adequate heating and cooling of the building. The fourth project includes the replacement of damaged sidewalks and an update of disability access ramps. These updates will facilitate accessibility for all students, faculty, and staff.

Here are some images highlighting the completed and pending work of these projects:



SHELTON STATE COMMUNITY COLLEGE

Shelton State Community College requested \$353,459 for one project focused on external maintenance for buildings 300 and 500 on the C. A. Fredd campus. The institution received full-funding for the project which included exterior cleaning and sealing of windows, new doors, and new windowsills with commercial weather sealings. This work will help improve the longevity of the facilities as well as improve energy efficiencies. The work also included minor plumbing and electrical repairs, replacement of a code-required grease trap, and other minor remediation work.

The following images show one of the buildings with work related to window and door updates:

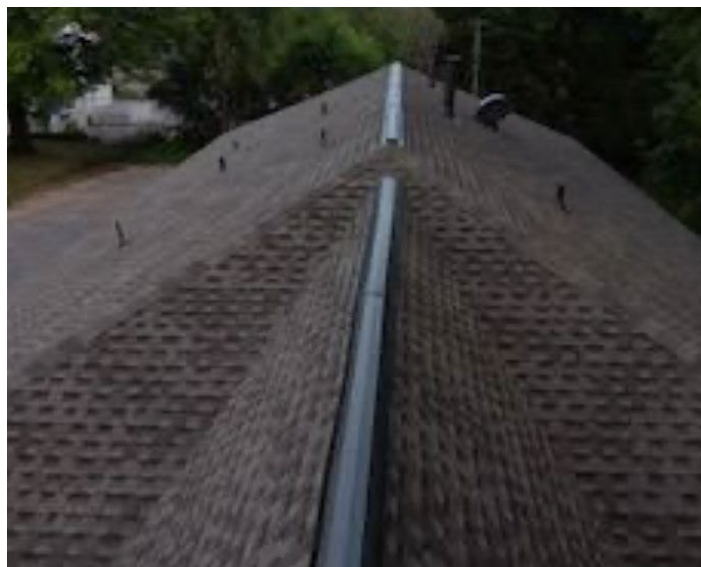


STILLMAN COLLEGE

Stillman College requested \$132,000 for three roof repair and renovation projects. The institution received full-funding for those projects which included roofing repair and renovation for Hay Hall, Knox Hall, and Wynn Hall.

Hay Hall was constructed in 1966. While incremental repairs have been made over the lifespan of the building, there is no institutional record of the last roof repair or replacement for this residence hall. Knox Hall was constructed in 1939. The last known roof replacement is well over 20 years and beyond the scheduled lifespan of the building materials and shingles. Wynn Hall was constructed in 1996. Since its construction, no roof repairs or replacements have been completed by the college.

These funds will help ensure the safety of the over 400 students that reside in those facilities, as well as prevent further damage to the building from inclement weather. The following images show the roof repair project for one of the buildings:



TALLADEGA COLLEGE

Talladega College requested \$408,000 for three projects. The institution received full-funding for those projects which included repairs and renovations at the Savery Library, Silsby Hall, and Swayne Hall.

Repairs and renovations to the Savery Library included removing, replacing, and resealing windows to match existing window design. Renovation to Silsby Hall included repairing and renovating the existing flooring and stairwells. Repairs and renovations to Swayne included restoring and painting the large external columns at the east entrance to the building, repairing the brick finish throughout the facility to prevent further damage to the interior walls and flooring, repairing all rotted areas of soffit, fascia, and underlying structural supports, and replacing the granite stone windowsills to prevent damage to interior floors and walls.

Photos of the repairs and renovations are provided below:



TRENHOLM STATE TECHNICAL COLLEGE

Trenholm State Technical College requested \$305,000 for one project dealing with replacing the roof for the automotive services building. The building houses two automotive service shops, two classrooms, and faculty offices. The project received full-funding from the grant program. The following images highlight the old and new roof for the building:



TUSKEGEE UNIVERSITY

Tuskegee University requested \$2,200,250 for four projects. The institution received \$725,250 for two of those projects which included waterproofing remediation for Tompkins Hall and storm sewer and domestic water upgrades.

Tompkins Hall is a 92,000 square foot, five-floor, multi-purpose facility which houses the main dining facility, computer lab, auditorium, ballroom, cafe, game room, student and staff offices for Student Affairs, SGA, Title III and ADA. The facility continued to incur water intrusion in the lower-level floors, resulting in many of those areas not being functional due to concerns over mold and mildew resulting from increased moisture levels. The funds were used to remediate this issue. Here are some images of that water mitigation renovation:



Funds were also used to improve underground infrastructure as much of the University's underground sanitary, domestic supply and storm sewer systems were aged, resulting in constant back up, sinkholes, major leaks and adequate water supply issues.



ATTACHMENT A

**ALABAMA COMMISSION ON HIGHER EDUCATION
HBCU DEFERRED MAINTENANCE GRANT
APPLICATION FORM
DEADLINE FOR SUBMISSION JULY 28, 2023**

This form must be completed in full and submitted to the Alabama Commission on Higher Education (ACHE) by the deadline date before an institution will receive full consideration for Deferred Maintenance Grant funds.

If an institution submits a request for more than one project, projects must be prioritized. Institutions may consolidate multiple deferred maintenance projects into single project descriptions, if the projects involve a single building or the projects are similar in nature, i.e. painting of multiple buildings. If projects are consolidated, details must still be given on each part of the consolidated project.

Name of Institution

Project Title		
	Single stand-alone project	
	One of multiple stand-alone projects	If one of multiple projects, indicate priority of this project (i.e. 2 of 3)

Contact Name

Contact Title

Contact Email	Contact Phone

Contact Address (Street, City, ZIP)

Total Dollar Amount of Project	Total Dollar Amount of Requested Funds

Location of Project (building name, campus, room number if applicable, etc.)

Projected Project Start Date	Projected Project Completion Date*

**Project should be completed within six (6) months of final distribution of funds.*

Does project require approval of institutional Board of Trustees and/or institutional administration?	If project does require Board and/or administration approval, has approval been granted?
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

Is the project directly related to ADA compliance?	Is the project directly related to health and safety compliance?
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

Provide a brief description of the project for which funds are being requested. Only Deferred Maintenance projects will be considered. <i>Additional information describing the project may be attached to this form.</i>

Are there known code or health and safety concerns that will be corrected by this project? If yes, please check all of the following categories that are applicable and provide an explanation. Additional sheets may be attached if needed.

<input type="checkbox"/>	Indoor air quality
<input type="checkbox"/>	Compliance with requirements of local, state, and/or federal agencies
<input type="checkbox"/>	Mold
<input type="checkbox"/>	Asbestos or hazardous material
<input type="checkbox"/>	Waste management
<input type="checkbox"/>	Lighting
<input type="checkbox"/>	Fire Protection
<input type="checkbox"/>	Security
<input type="checkbox"/>	Other:

Choose which of the following categories best describes the main use of the facility (choose one best response):

<input type="checkbox"/>	Classroom/ Instructional Related (Laboratory/Library, etc.)
<input type="checkbox"/>	Administration building
<input type="checkbox"/>	Student center, student commons or equivalent
<input type="checkbox"/>	Utility plant or maintenance building
<input type="checkbox"/>	Medical center or infirmary
<input type="checkbox"/>	Faculty or staff residence
<input type="checkbox"/>	Storage
<input type="checkbox"/>	Parking
<input type="checkbox"/>	Support building (police, counseling, etc.)
<input type="checkbox"/>	Other:

Choose which of the following categories best describes the basis of need for the project (choose up to three best responses):

<input type="checkbox"/>	Hazardous building or site conditions jeopardizing people, programs, equipment, etc.
<input type="checkbox"/>	Required for compliance with local, state, and/or federal agencies
<input type="checkbox"/>	Required so as to not lead to loss or suspension of facility use
<input type="checkbox"/>	Required to prevent serious facilities deterioration
<input type="checkbox"/>	Required to support functional activities
<input type="checkbox"/>	Required to avoid substantial increases in cost of project
<input type="checkbox"/>	Required to increase energy conservation
<input type="checkbox"/>	Required or will lead to major facility damage
<input type="checkbox"/>	Overdue project not completed because of inadequate funds or economic reasons
<input type="checkbox"/>	Needed for proper functioning and suitable appearance of facility
<input type="checkbox"/>	Needed for standard preventive/routine maintenance
<input type="checkbox"/>	Other:

Choose which of the following categories best describes the type of deferred maintenance repairs in the facility mentioned above (choose up to three best responses):	
Internal	
<input type="checkbox"/>	Interior doors and windows (painting, caulking, etc.)
<input type="checkbox"/>	Interior painting
<input type="checkbox"/>	Interior plumbing and fixtures (pipes, sinks, lavatories, drinking fountains, etc.)
<input type="checkbox"/>	Interior flooring
<input type="checkbox"/>	Interior walls
<input type="checkbox"/>	Interior stairs and stairwells
<input type="checkbox"/>	Interior lighting (lights, fixtures, etc.)
<input type="checkbox"/>	Ease of accessibility (non-ADA related)
<input type="checkbox"/>	Ease of accessibility (ADA related)
<input type="checkbox"/>	Fire protection systems (sprinklers, fire alarms, etc.)
<input type="checkbox"/>	Elevators and conveying systems
External	
<input type="checkbox"/>	Exterior doors and windows (painting, caulking, etc.)
<input type="checkbox"/>	Exterior painting
<input type="checkbox"/>	Exterior Lighting (lights, fixtures, etc.)
<input type="checkbox"/>	Exterior wall repair including gutters
<input type="checkbox"/>	Roof repair and maintenance
<input type="checkbox"/>	Central heating and cooling plant equipment (boilers, chillers, cooling towers, etc.)
<input type="checkbox"/>	Energy efficiency upgrade
<input type="checkbox"/>	Repair of sidewalks, curbs, walkways, etc.
<input type="checkbox"/>	Paving roadways and parking lots
<input type="checkbox"/>	HVAC equipment and controls (ductwork, grills, etc.)
<input type="checkbox"/>	Ease of accessibility (non-ADA related)
<input type="checkbox"/>	Ease of accessibility (ADA related)
Other	
<input type="checkbox"/>	Please describe:

Was project included on Facilities Master Plan and Capital Projects Request Form A submitted October 2021?			
<input type="checkbox"/>	YES	<input type="checkbox"/>	NO

If submitted on an earlier Facilities Master Plan and Capital Project Request Form, please state date of submission.			
<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
		Submission Date:	

If Yes, was project included in the Deferred Maintenance/Facilities Renewal category?			
<input type="checkbox"/>	YES	<input type="checkbox"/>	NO

What was the Priority Number on Facilities Master Plan?	
Priority Number:	
If not included on the Facilities Master Plan please provide rationale for exclusion:	

Please attach a detailed projected budget for this project and provide a summary of costs here. Break-out costs for materials, labor, equipment, etc. Include information on all of the funding sources for the total cost of the project. *Additional documentation can be provided separately from this summary.*

Project Title	
Projected Project Start Date	Projected Project Completion Date*

Description of Cost (Labor, Material, Equipment, etc.)	Cost
Total Cost of Project	

This program requires a dollar-for-dollar match to be paid by the institution receiving grant funds. If a decision is made to award grant funds to this project, the President/Chancellor or Chief Financial Officer of the institution will be required to sign a statement verifying the funds are available and identify the source of funds. *A copy of a bank statement or other documentation showing that the funds have been made available strictly for the use of this project will be required prior to the distribution of funds.*

Does the institution agree to comply with this requirement?

<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	
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ACHE is required to certify compliance with the grant award following project completion and to submit an annual report to the Governor and various members of the Legislature. The institution will be required to provide progress reports to ACHE, and to provide a final report upon completion of the project.

Does the institution agree to comply with this requirement?

<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	
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Are additional attachments included with this application?

<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	
--------------------------	-----	--------------------------	----	--

As President/Chancellor for this institution, I hereby certify that the information presented in this application for the HBCU Deferred Maintenance Grant Fund program is complete and correct. I further acknowledge the reporting and funding timeline of this grant program, and agree to provide supporting documentation as necessary to fulfill the requirements of the grant.

--

Printed Name

--	--

Signature

Date

ATTACHMENT B

ALABAMA COMMISSION ON HIGHER EDUCATION HBCU DEFERRED MAINTENANCE GRANT

VERIFICATION OF MATCHING FUNDS

DEADLINE FOR SUBMISSION AUGUST 25, 2023
(FOR ACCEPTED GRANT PROPOSALS ONLY)

Institution Name	
Project Title	
Projected Project Start Date	Grant Funds Requested

The sources and amounts of matching institutional funds will be:

Sources of Match	Amount
Total	

Copies of bank statements and other documentation showing funds have been set aside strictly for the use of this project have been provided with this form.

Note: All sensitive financial information should be redacted prior to submission.

<input type="checkbox"/>	YES
--------------------------	-----

As President/Chancellor for this institution, I hereby certify that the matching funds and other resources are available for the project referenced above, and will be used to fund the identified project.

--

Printed Name

--	--

Signature

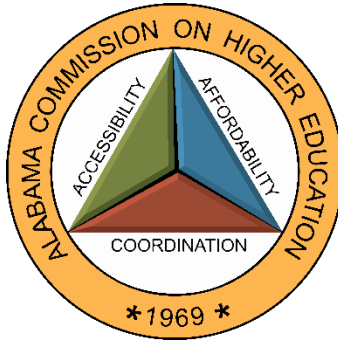
Date

ATTACHMENT C

ALABAMA COMMISSION ON HIGHER EDUCATION HBCU DEFERRED MAINTENANCE GRANT

INSTITUTIONAL DIRECTORY

Institution	President	Representatives
Alabama A&M University	Dr. Daniel K. Wims	Carlton Spellman Kourtney Green Brian Shipp Gregory Jackson
Alabama State University	Dr. Quinton T. Ross Jr.	William F. Hopper Donald Dotson
Bishop State Community College	Mr. Olivier Charles	Jessica Davis Kenny Holder
Drake State Community College	Dr. Patricia G. Sims	Akeem Alexander
Gadsden State Community College	Dr. Kathy L. Murphy	Kevin McFry Pamela Johnson
Lawson State Community College	Dr. Cynthia Anthony	Monique Silas Sharon Crews Mark Fuller
Miles College	Dr. Bobbie Knight	Diana Knighton Marcedia Bolden
Oakwood University	Dr. Leslie N. Pollard	Michelle Ramey Gail Caldwell
Selma University	Dr. Stanford Angion	Tia Stevenson Betty Hubbard
Shelton State Community College	Dr. Chris Cox	Brian Harrison Dr. Margaret Purcell
Stillman College	Dr. Yolanda W. Page	Chavis Paulk Abe Harper Phillip Cunningham Derrick Gilmore
Talladega College	Dr. Gregory Vincent	Alfred Norris
Trenholm State Technical College	Dr. Kemba Chambers	Brian Harrison Louis Campbell Dr. Brad Ficks
Tuskegee University	Dr. Charlotte P. Morris	Dexter Odom



Alabama Commission on Higher Education
100 North Union Street
Montgomery, AL 36130

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