



ALABAMA COMMISSION ON HIGHER EDUCATION 2023 MEETING DATES AND DEADLINES

Correspondence regarding academic programs should be sent electronically to Dr. Robin McGill, Deputy Director of Academic Affairs (robin.mcgill@ache.edu); and Ms. Kristan White, Academic Program Analyst (kristan.white@ache.edu).

All documents and supporting materials for new program proposals and information items must be entered into the Academic Program Review (APR) Portal at apr.ache.edu, which requires authorized users to sign in using an ACHE-assigned login. If you forget your login details or need to update the authorized users, please contact Ms. Kristan White, Academic Program Analyst (kristan.white@ache.edu).

Graduate Program Proposals: Deadlines for graduate program proposals are calculated to allow the minimum time necessary for the review by the Alabama Council of Graduate Deans and the Commission staff.

Deadline for Receipt of Graduate Proposals	Deadline for Receipt of Undergraduate Proposals	Deadline for Receipt of Non-Degree Certs, Ext/Alterations, Other Info Items	ACHE Meeting Date	SACSCOC Sub Change Deadline
December 1, 2022	December 9, 2022	January 10, 2023	March 10, 2023	March 15 (for full board approval at June mtg)
March 1, 2023	March 10, 2023	April 7, 2023	June 9, 2023	July 1 (for Exec Council approval)
June 1, 2023	June 9, 2023	July 7, 2023	September 8, 2023	September 1 (for full Board approval at Dec mtg)
September 1, 2023	September 8, 2023	October 6, 2023	December 8, 2023	January 1 (for Exec Council approval)

Note: Placement of items on a particular Commission meeting agenda, even when the deadline is met, may be dependent upon the volume of proposals and other items received. The timeliness of peer review (when required) may also be a factor. Therefore, it is advisable to submit proposals as early as possible.