**Primary Contact Information**

Institution: Choose an item.

Contact:

Title:

Email:

Telephone:

**Program Information**

Date of Option(s) Submission: Click or tap to enter a date.

Award Level: Choose an item.

Award Nomenclature (e.g., BS, MBA):

Field of Study/Program Title:

CIP Code (6-digit):

Proposed Option(s) Implementation Date: Click or tap to enter a date.

**Submit one request per degree/CIP Code**

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| **Options (concentrations/specializations/tracks)** | | |
| **List all *Existing* Options** | 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| **List all *New* Options to be added** | 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |

1. **Certificate Need/Rationale**
2. **Program Impact**

What is the impact of the proposed change on the existing program or unit?

What will be the budgetary impact of the proposed extension?

What changes in faculty and staff will be required to implement the proposed option(s)?

1. **Resources**

If the option(s) will require additional resources, please provide a list of sources of funds available for the addition(s).

1. **Existing Program Curriculum**

Provide all course information in the table below as indicated. Insert Additional Rows as needed. **Note:** Proposed option(s) credit hours must be fewer than program core hours.

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| **Curriculum Components of Existing Program** | | | |
| **Course Number** | **Course Title** | **Credit Hours** | |
| **General Education Courses – Not Program Core** | | |  |
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| **Free Electives – Not Program Core** | | |  |
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| **Program Courses and Required Electives – Program Core** | | |  |
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| **Research/Thesis/Capstone/Internship/Practicum – Program Core** | | |  |
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| **Program Options – Program Core (enter total credit hours here from all options)** | | |  |
| **Total Credit Hours Required for Degree:** | |  | |

1. **New Option(s) Curriculum**

Please provide all course information and credit hour value in the table(s) below for each \*new\* option (concentration/ specialization/ track). Insert additional rows and tables as needed.

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| **New Option Name:** | |  | | | |
| **Course Number** | **Course Title** | | **Credit Hours** | **New? (Y)** | **WBL? (Y)** |
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| **Option’s Total Credit Hours Required for Completion:** | | |  |  | |  |

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| **New Option Name:** | |  | | | |
| **Course Number** | **Course Title** | | **Credit Hours** | **New? (Y)** | **WBL? (Y)** |
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| **Option’s Total Credit Hours Required for Completion:** | | |  |  | |  |

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| **New Option Name:** | |  | | | |
| **Course Number** | **Course Title** | | **Credit Hours** | **New? (Y)** | **WBL? (Y)** |
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| **Option’s Total Credit Hours Required for Completion:** | | |  |  | |  |